

Dated: July 19, 2004.

Alvin Hall,

*Director, Management Analysis and Services
Office, Centers for Disease Control and
Prevention.*

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

Proposed Information Collection Activity; Comment Request

Proposed Projects

Title: Head Start Program Information Report.

OMB No.: 0980-0017.

Description: The Head Start Bureau is proposing to renew authority to collect

information using the Head Start Program Information Report (PIR). The PIR provides information about Head Start and Early Head Start services received by the children and families enrolled in Head Start programs. The information collected in the PIR is used to inform the public about these programs and to make periodic reports to Congress about the status of children in Head Start programs as required by the Head Start statute.

Respondents: Head Start and Early Head Start program grants recipients.

ANNUAL BURDEN ESTIMATES

Instrument	Number of respondents	Number of responses per respondent	Average burden hours per response	Total burden hours
45 CFR Part 1301	2690	1	4	10,760

Estimated Total Annual Burden Hours: 10,760.

In compliance with the requirements of section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995, the Administration for Children and Families is soliciting public comment on the specific aspects of the information collection described above. Copies of the proposed collection of information can be obtained and comments may be forwarded by writing to the Administration for Children and Families, Office of Information Services, 370 L'Enfant Promenade, SW., Washington, DC 20447, Attn: ACF Reports Clearance Officer. E-mail address: grjohnson@acf.hhs.gov. All requests should be identified by the title of the information collection.

The Department specifically requests comments on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information; (c) the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of the automated collection techniques or other forms of information

technology. Consideration will be given to comments and suggestions submitted within 60 days of this publication.

Dated: July 19, 2004.

Robert Sargis,

Reports Clearance, Officer.

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

Submission for OMB Review; Comment Request

Title: Schedule UDC: Itemized Undistributed Collections.

OMB No.: New Collection.

Description: Although State child support enforcement agencies successfully collect and distribute billions of dollars every fiscal year, a certain portion of the collections remain undistributed. In some instances collections remain undistributed relatively briefly, pending the resolution of an assortment of administrative or legal processes; in other instances collections remain undistributed indefinitely as a result of circumstances beyond the State's control.

State agencies have requested the ability to differentiate and report to the

Office of Child Support Enforcement (OCSE) the nature of those collections. In addition, in its recent report, the Government Accounting Office recommended that OCSE conduct periodic reviews of undistributed collection data to " * * * help improve the accuracy of the data." (Report GAO-04-377, March 19, 2004, "Child Support Enforcement: Better Data and More Information on Undistributed Collections Are Needed"). This supporting schedule, which will be submitted quarterly as an attachment to Form OCSE-34A, the "Quarterly Report of Collections," is being implemented to meet those requirements and will enable each state to differentiate and itemize its undistributed collections by category and age and will enable OCSE to review and analyze this information and to recommend management methodologies to reduce the undistributed collection balance.

Comments sent to the Office of Child Support Enforcement, both directly and in response to the **Federal Register** notice published October 8, 2003 (68 FR 58110, *et seq.*), provided many useful recommendations and suggestions to improve and clarify the wording of the instructions that accompany this form.

Respondents: State IV-D agencies administering the Child Support Enforcement Program under Title IV-D of the Social Security Act.