

(6) *An estimate of the total public burden (in hours) associated with the collection:* 6,500 annual burden hours.

If you have additional comments, suggestions, or need a copy of the proposed information collection instrument with instructions, or additional information, please contact Richard A. Sloan 202-616-7600, Director, Regulations and Forms Services Division, Bureau of Citizenship and Immigration Services, Department of Homeland Security, Room 4304, 425 I Street, NW., Washington, DC 20536. Additionally, comments and/or suggestions regarding the item(s) contained in this notice, especially regarding the estimated public burden and associated response time may also be directed to Mr. Richard A. Sloan.

Dated: August 31, 2004.

**Richard A. Sloan,**

*Department Clearance Officer, Department of Homeland Security, Bureau of Citizenship and Immigration Services.*

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**BILLING CODE 4410-10-M**

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4904-N-09]

### Notice of Proposed Information Collection: Comment Request Technical Assistance for Community Planning and Development Programs

**AGENCY:** Office of the Assistant Secretary for Community Planning And Development, HUD.

**ACTION:** Notice.

**SUMMARY:** The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** *Comments Due Date:* November 2, 2004.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Shelia Jones, Reports Liaison Officer,

Department of Housing Urban and Development, 451 7th Street, SW., Room 7232, Washington, DC 20410.

**FOR FURTHER INFORMATION CONTACT:** Jean Whaley, (202) 708-3176 (this is not a toll-free number).

**SUPPLEMENTARY INFORMATION:** The Department is submitting the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as Amended).

This Notice is soliciting comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) enhance the quality, utility, and clarity of the information to be collected; and (4) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated collection techniques or other forms of information technology, *e.g.*, permitting electronic submission of responses.

This Notice also lists the following information:

*Title of Proposal:* Technical Assistance for Community Planning and Development Program.

*OMB Control Number, if applicable:* 2506-0166.

*Description of the need for the information and proposed use:* Application information is needed to determine competition winners, *i.e.*, those technical assistance (TA) providers best able to offer local jurisdictions an ability to shape their CPD resources and other available resources into effective, coordinated, neighborhood and community development strategies to revitalize and to physically, socially and economically strengthen their communities. The application for the competition requires the completion of Standard Forms 424, 424B, LLL (if engaged in lobbying), and 2880, as well as supplementary information such as identification of field offices to be served and amounts of funds requested for each field office,

a narrative statement addressing the factors for award, and a budget summary. After awards are made, providers are required to submit a work plan which includes a planned schedule for accomplishing each of the planned activities/tasks to be accomplished with TA funds, the amount of funds budgeted for each activity/task and the staff and other resources allocated to each activity/task. Narrative quarterly reports are required so that the provider's performance can be evaluated and measured against the workplan. Quarterly reports also require the submission of the SF 269a, a financial status report. A narrative final report and final SF 269A are also required.

*Agency form numbers, if applicable:* SF-424, SF-424B, SF-LLL, and HUD-2880.

*Members of affected public:* For-profit and non-profit organizations or State and local governments equipped to provide technical assistance to recipients of CPD programs.

*Estimation of the total numbers of hours needed to prepare the Information collection including number of respondents, frequency of response, and hours of response.*

*Status of the proposed information collection:* The FY 2003 Notice of Funding Availability (NOFA) for technical assistance providers for CPD programs elicited 161 responses. The Department estimates that each applicant required an average of 60 hours to prepare an application. Each year approximately 50 applicants are chosen for awards. Winners of the competition are required to develop a work plan, requiring approximately 20 hours, submit quarterly reports needing approximately six hours each (including a final report) and perform record keeping to include submission of vouchers for reimbursement, estimated at 12 hours annually. Because these actions are undertaken for each field office in which the applicant wins funds, the numbers reflect more than the base number of winners. Approximately 177 workplans were developed as a result of the FY 2003 competition and each requires quarterly reports and recordkeeping. The specific numbers are as follows:

	Number of respondents	Number of responses per respondent frequency	Total annual	Hours per response	Total hours
Applctns .....	161	1	161	60	9660
Workplan Devlpmt .....	177	1	177	20	3540
Qrtly Reports (incl final report) .....	177	4	708	6	4248

	Number of respondents	Number of responses per respondent frequency	Total annual	Hours per response	Total hours
Rcldkpng .....	177	12	2124	2	4248
Total .....	.....	.....	3170	.....	21696

*Status of the proposed information collection:* Reinstatement.

**Authority:** The Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Dated: August 27, 2004.

**Nelson R. Bregón,**

*General Deputy Assistant Secretary for Community Planning and Development.*

[FR Doc. 04-20076 Filed 9-2-04; 8:45 am]

**BILLING CODE 4210-29-M**

## DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4904-N-10]

### Notice of Proposed Information Collection to OMB Comment Request Self-Help Homeownership Opportunity Program (SHOP)

**AGENCY:** Office of the Assistant Secretary for Community Planning and Development, HUD.

**ACTION:** Notice of proposed information collection.

**SUMMARY:** The proposed information collection requirement described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**DATES:** *Comment Due Date:* November 2, 2004.

**ADDRESSES:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Shelia Jones, Reports Liaison Officer, Department of Housing Urban and Development, 451 7th Street, SW., Room 7232, Washington, DC 20410.

**FOR FURTHER INFORMATION CONTACT:** Louise D. Thompson, Department of Housing and Urban Development, 451

Seventh Street, Southwest, Washington, DC 20410; e-mail

*Louise\_D\_Thompson@HUD.gov*; telephone (202) 708-2470 (this is not a toll-free number) for copies of the proposed forms and other available information.

**SUPPLEMENTARY INFORMATION:** The Department is submitting the proposed information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35, as Amended).

This Notice is soliciting comments from members of the public and affecting agencies concerning the proposed collection of information to: (1) Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information; (3) enhance the quality, utility, and clarity of the information to be collected; and (4) minimize the burden of the collection of information on those who are to respond; including through the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

SHOP provides funds for eligible non-profit organizations to purchase home sites and develop or improve the infrastructure needed to set the stage for sweat equity and volunteer-based homeownership programs for low-income persons and families. SHOP is authorized by the Housing Opportunity Program Extension Act of 1996, Section 11, and is subject to other Federal crosscutting requirements. SHOP funds are used for eligible expenses to develop decent, safe and sanitary non-luxury housing for low-income persons and

families who otherwise would not become homeowners. Homebuyers must be willing to contribute significant amounts of their own sweat equity toward the construction of the housing units. HUD awards grants to national or regional nonprofit public or private organizations or consortia for self-help housing projects of at least 30 homes.

This Notice also lists the following information:

*Title of Proposal:* Self-Help Homeownership Opportunity Program (SHOP).

*OMB Control Number, if applicable:* OMB Control Number: 2506-0157, Expiration Date: August 31, 2004.

*Description of the need for the information and proposed use:* This is a proposed information collection for reporting requirements under SHOP. SHOP grants are used to fund acquisition and infrastructure improvements to new self-help housing projects, to be occupied by persons meeting the definition of low-income. Grant recipients are required to report to HUD on a quarterly and annual basis regarding the success of their SHOP programs. Information collected from SHOP recipients includes proposed accomplishments, actual accomplishments, and financial, unit and beneficiary information. The information collected will be used by HUD to assess the performance of SHOP grant recipients and the success of the program.

*Agency form numbers, if applicable:* HUD-424, HUD-424B, HUD-424CB, SF-LLL, HUD-2880, HUD-2990, HUD-2993, HUD-40215, HUD-40216, HUD-40217, HUD-40218, HUD-40219, and HUD-40220.

*Estimation of the total numbers of hours needed to prepare the information collection including number of respondents, frequency of response, and hours of response:*

Paperwork requirement	Frequency of response	Hours per response	Number of respondents	Annual hour burden
HUD-424 .....	1	0.25	9	2.25
HUD-424B .....	1	0.25	9	2.25
HUD-424CB .....	1	2.00	9	18.00
SF-LLL .....	1	0.25	9	2.25
HUD-2880 .....	1	0.25	9	2.25
HUD-2990 .....	1	0.50	9	4.50