

requirements as stated in the following clauses:

a. 52.243–4, Changes. For acquisitions for dismantling, demolition, or removal of improvements; and fixed-price construction contracts that exceed the simplified acquisition threshold (SAT), the contractor must assert its right to an adjustment under this clause within 30 days after receipt of a written change order or the furnishing of a written notice, by submitting to the contracting officer a written statement describing the general nature and amount of proposal, unless this period is extended by the Government. The written notice covers any other written or oral order (which includes direction, instruction, interpretation, or determination) from the contracting officer that causes a change. The contractor gives the contracting officer written notice stating (1) the date, circumstances, and source of the order and (2) that the contractor regards the order as a change order. The statement of proposal for adjustment may be included in the written notice.

b. 52.243–6, Change Order Accounting. The contracting officer may require change order accounting whenever the estimated cost of a change or series of related changes exceeds \$100,000. The contractor, for each change or series of related changes, shall maintain separate accounts, by job order or other suitable accounting procedure, of all incurred segregable, direct costs (less allocable credits) of work, both changed and not changed, allocable to the change. The contractor shall maintain these accounts until the parties agree to an equitable adjustment or the matter is conclusively disposed of under the Disputes clause. This requirement is necessary in order to be able to account properly for costs associated with changes in supply and research and development (R&D) contracts of significant technical complexity, if numerous changes are anticipated, or construction contracts if deemed appropriate by the contracting officer.

c. 52.243–7, Notification of Changes. The clause is available for use primarily in negotiated R&D or supply contracts for the acquisition of major weapon systems or principal subsystems. If the contract amount is expected to be less than \$1,000,000, the clause shall not be used, unless the contracting officer anticipates that situations will arise that may result in a contractor alleging that the Government has effected changes other than those identified as such in writing and signed by the contracting officer. The contractor shall notify the Administrative Contracting Officer in writing if the contractor identifies any

Government conduct (including actions, inactions, and written or oral communications) that the contractor regards as a change to the contract terms and conditions. This excludes changes identified as such in writing and signed by the contracting officer. On the basis of the most accurate information available to the contractor, the notice shall state—

(1) The date, nature, and circumstances of the conduct regarded as a change;

(2) The name, function, and activity of each Government individual and Contractor official or employee involved in or knowledgeable about such conduct;

(3) The identification of any documents and the substance of any oral communication involved in such conduct;

(4) In the instance of alleged acceleration of scheduled performance or delivery, the basis upon which it arose;

(5) The particular elements of contract performance for which the Contractor may seek an equitable adjustment under this clause, including—

(i) What line items have been or may be affected by the alleged change;

(ii) What labor or materials or both have been or may be added, deleted, or wasted by the alleged change;

(iii) To the extent practicable, what delay and disruption in the manner and sequence of performance and effect on continued performance have been or may be caused by the alleged change;

(iv) What adjustments to contract price, delivery schedule, and other provisions affected by the alleged change are estimated; and

(6) The Contractor's estimate of the time by which the Government must respond to the Contractor's notice to minimize cost, delay or disruption of performance.

Contracting officers use the notices and information provided by contractors in response to a change notice to negotiate an equitable adjustment under the contract that may result from the change order.

C. Annual Burden

Respondents & Recordkeepers: 2,611.

Total Annual Responses: 1,152.

Total Burden Hours: 9,238 (1,152 reporting hours + 8,086 recordkeeping hours).

Obtaining Copies: Requesters may obtain a copy of the information collection documents from the GSA Regulatory Secretariat Division, by calling 202–501–4755 or emailing GSARegSec@gsa.gov. Please cite OMB

Control No. 9000–0026, Change Order Accounting and Notification of Changes.

Janet Fry,

Director, Federal Acquisition Policy Division, Office of Governmentwide Acquisition Policy, Office of Acquisition Policy, Office of Governmentwide Policy.

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GENERAL SERVICES ADMINISTRATION

[Notice–MRB–2022–01; Docket No. 2022–0002; Sequence No. 4]

Notice of Intent To Establish a Federal Advisory Committee and Call for Nominations

AGENCY: Office of Government-wide Policy, General Services Administration (GSA).

ACTION: Notice.

SUMMARY: The General Services Administration (GSA) announces its intent to establish the GSA Acquisition Policy Federal Advisory Committee (hereinafter “the Committee” or “the GAP FAC”).

DATES: We will consider nominations that are submitted via email or postmarked by May 23, 2022.

ADDRESSES: Please submit nominations to Boris Arratia, or Stephanie Hardison, General Services Administration, Office of Government-wide Policy 1800 F Street NW, Washington, DC 20405; or send by email to gapfac@gsa.gov.

FOR FURTHER INFORMATION CONTACT: Boris Arratia, Office of Government-wide Policy, 703–795–0816, or email: boris.arratia@gsa.gov; or Stephanie Hardison, Office of Government-wide Policy, 202–258–6823, or email: stephanie.hardison@gsa.gov.

SUPPLEMENTARY INFORMATION: The Administrator of the U.S. General Services Administration (GSA) intends to establish the GSA Acquisition Policy Federal Advisory Committee (GAP FAC) as a discretionary advisory committee under agency authority in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. app 2.

As America's buyer, GSA is uniquely positioned to enable a modern, accessible, and streamlined acquisition ecosystem and a robust marketplace connecting buyers to the suppliers and businesses that meet their mission needs. The GAP FAC will assist GSA in this endeavor through expert advice on a broad range of innovative solutions to acquisition policy, workforce and industry partnership challenges.

The GAP FAC will serve as an advisory body to GSA's Administrator on how GSA can use its acquisition tools and authorities to target the highest priority Federal acquisition challenges. The GAP FAC will advise GSA's Administrator on emerging acquisition issues, challenges, and opportunities to support its role as America's buyer. The initial focus for the GAP FAC will be on driving regulatory, policy, and process changes required to embed climate and sustainability considerations in Federal acquisition. This includes examining and recommending steps GSA can take to support its workforce and industry partners in ensuring climate and sustainability issues are fully considered in the acquisition process.

The GAP FAC shall be composed of no less than ten (10) and no more than thirty (30) Federal and non-Federal members, with expertise in either acquisition, climate, and sustainability, and/or expertise in the intersection of acquisition, climate, and sustainability. GSA is most interested in perspectives of small business, science, manufacturing, engineering, academia, technology, law, State and local governments, independent associations or councils, and other appropriate industry sectors along with perspectives across the US Government. GSA values opportunities to increase diversity, equity, inclusion and accessibility on its federal advisory committees.

Advisory Committee

The GAP FAC will operate in accordance with the provisions of the Federal Advisory Committee Act (FACA) (5 U.S.C. app. 2). The GAP FAC will be solely advisory in nature. Consistent with FACA and its requirements, each meeting of the GAP FAC will be open to the public unless otherwise notified in accordance with the Government in the Sunshine Act. A notice of each meeting will be published in the **Federal Register** at least fifteen (15) days in advance of the meeting. Records will be maintained for each meeting and made available for public inspection. All activities of the GAP FAC will be conducted in an open, transparent, and accessible manner.

The GAP FAC is expected to be a continuing entity with charter renewals every two years. The first meeting date and agenda topics will be announced in the **Federal Register** at least fifteen (15) days prior to the first meeting date. In addition, as needed, working groups or subcommittees will be established to facilitate the GAP FAC's work between meetings of the full committee. Meetings of the GAP FAC will be fully

accessible to individuals with disabilities.

Members will be designated as Regular Government Employees (RGEs), Special Government Employees (SGEs), or Representative members as appropriate. GSA's Office of General Counsel will assist the Designated Federal Officer (DFO) to determine the advisory committee member designations. In general, SGEs are experts in their field who provide Federal advisory committees with their own best independent judgment based on their individual expertise.

Representatives are members selected to represent a specific point of view held by a particular group, organization, or association. Members who are full-time or permanent part-time Federal civilian officers or employees shall be appointed to serve as Regular Government Employee (RGE) members. In accordance with OMB Final Guidance published in the **Federal Register** on October 5, 2011 and revised on August 13, 2014, federally registered lobbyists may not serve on the Committee in an individual capacity to provide their own individual best judgment and expertise, such as SGEs and RGEs members. This ban does not apply to lobbyists appointed to provide the Committee with the views of a particular group, organization, or association, such as a representative member.

Member Nominations

GSA invites nominations to serve on the Committee in the following disciplines related to acquisition policy and sustainability: Acquisition, small business, science, manufacturing, policy, management, engineering, academia, technology, and law. GSA encourages nominees who have a strong background and expertise in the following disciplines to apply: Sustainability; acquisition; energy and the environment; public policy; environmental policy, management, and technology; economics; social and behavioral science; green jobs, community environmental health; ecosystem services; public transportation; environmental law; U.S. public procurement law; Federal Acquisition Regulations (FAR); logistics; and supply chain management.

In the selection of members for the advisory committee, GSA will consider a cross-section of those directly affected, interested, and qualified, as appropriate to the nature and functions of the advisory committee. Membership will depend upon several factors, including: (i) The advisory committee's mission; (ii) The geographic, ethnic, social,

economic, or scientific impact of the advisory committee's recommendations; (iii) The types of specific perspectives required, for example, such as those of consumers, technical experts, the public at-large, academia, business, or other sectors; (iv) The need to obtain divergent points of view on the issues before the advisory committee; and (v) The relevance of State, local, or tribal governments to the development of the advisory committee's recommendations.

Member Selection Criteria

The following selection criteria will be used to evaluate nominees:

Committee Members

- (a) Educational background (*e.g.*, degree in business, economics, law, public policy, or engineering);
- (b) Professional experiences and accomplishments (*e.g.*, projects, nature of work, or publications);
- (c) Current employment and membership in associations or other activities (*e.g.*, manufacturers, academia, and civil society organizations); and
- (d) Subject matter expertise in the key issue the GAP FAC is examining for the current period.
- (e) Willingness to commit time to the Committee and demonstrated ability to work constructively and effectively on committees;

Committee Chair

- Demonstrated credentials and disciplinary expertise in the acquisition field;
- Willingness to commit substantial time to the Committee and demonstrated ability to work constructively and effectively on committees;
- Background and experience helping engage people from different backgrounds work towards common objectives;
- Demonstrated ability to assess and analyze policy challenges with objectivity and integrity;
- Excellent interpersonal, oral, and written communication skills; and
- Excellent leadership and consensus-building skills.

All members will be appointed by the GSA Administrator, who will also select the Chair from among the members. Members will serve one (1) to three (3) year terms.

Miscellaneous

The GAP FAC will meet approximately four times per year. Such meetings will be open to the public unless an appropriate authority determines, in accordance with the FACA, that a meeting shall be closed or

partially closed. The Committee will meet virtually with the potential exception of one in person meeting per year.

Committee members (including the Committee Chair) will not be compensated for their services and may be allowed travel expenses, including per diem, in accordance with 5 U.S.C. 5703. Regardless of the type of committee membership appointment, any travel expenses shall be paid at rates equivalent to that allowable to Federal employees.

Nomination Submissions

Any interested person and/or organization may nominate qualified individuals for membership. Individuals are also encouraged to self-nominate. The following items must be submitted in a nomination package:

(1) A letter of nomination stating the nominee's name and organizational affiliation(s), nominee's field of expertise, specific qualifications to serve on the Committee, and a brief statement of interest, including if the nominee is interested in serving as the Chair of the Committee;

(2) A professional resume or curriculum vitae (CV); and

(3) A short biography (no more than two paragraphs) describing the nominee's professional and educational qualifications, including a list of relevant activities and any current or previous service on advisory committees.

The letter of nomination, resume or CV, and a short biography should include the candidate's full name, address of the current organization, position title, email address, and daytime telephone number(s) of the nominee and nominator.

In preparing the letter of nomination, please describe how the nominee's background, knowledge, and experience will bring value to the work of the Committee and how these qualifications would contribute to the overall diversity of the Committee. Also, describe any previous involvement with GSA through employment, grant funding, and/or contracting sources, if applicable.

Nominations are due by May 23, 2022, and must be submitted via email to: gapfac@gsa.gov.

Boris Arratia,

Director, Regulatory Information Service Center, General Services Administration.

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OFFICE OF GOVERNMENT ETHICS

Privacy Act of 1974; System Records

AGENCY: Office of Government Ethics.

ACTION: Notice of a new system of records.

SUMMARY: The Office of Government Ethics (OGE) proposes to create a new system of records pursuant to the provisions of the Privacy Act of 1974. This system of records contains contact information of federal employees and members of the public collected and maintained for the purposes of conducting agency business.

DATES: This system of records will be effective on April 22, 2022, subject to a 30-day period in which to comment on the routine uses, described below. Please submit any comments by May 23, 2022.

ADDRESSES: Comments may be submitted to OGE, by the following methods:

Email: usoge@oge.gov (Include reference to "OGE/INTERNAL-7 comment" in the subject line of the message.)

Mail, Hand Delivery/Courier: Office of Government Ethics, 1201 New York Avenue NW, Suite 500, Attention: Jennifer Matis, Associate Counsel, Washington, DC 20005-3917.

Instructions: Comments may be posted on OGE's website, <https://www.oge.gov>. Sensitive personal information, such as account numbers or Social Security numbers, should not be included. Comments generally will not be edited to remove any identifying or contact information.

FOR FURTHER INFORMATION CONTACT: Jennifer Matis at the U.S. Office of Government Ethics; telephone: 202-482-9216; TTY: 800-877-8339; Email: privacy@oge.gov.

SUPPLEMENTARY INFORMATION: The Office of Government Ethics is establishing a new system of records that includes contact information compiled in lists related to a specific event, initiative, project, or recruitment or outreach activity. The contact lists are used to facilitate outreach, respond to inquiries, distribute information, and permit other communications in furtherance of OGE's mission under the Ethics in Government Act.

SYSTEM NAME AND NUMBER:

OGE/INTERNAL-7, Outreach and Contact Lists.

SECURITY CLASSIFICATION:

Unclassified.

SYSTEM LOCATION:

Office of Government Ethics, 1201 New York Avenue NW, Suite 500, Washington, DC 20005-3917. Records may also be kept in commercial third-party applications.

SYSTEM MANAGER(S):

Nicole Stein, Chief, Agency Assistance Branch, Office of Government Ethics, Suite 500, 1201 New York Avenue NW, Washington, DC 20005-3917.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. app. § 402 (Ethics in Government Act of 1978); 44 U.S.C. 3101.

PURPOSE(S) OF THE SYSTEM:

The purpose of the information in the system is to enable OGE to efficiently and effectively manage contact information to: (1) Assist OGE in the distribution of information to individuals who request it; (2) to maintain lists of media, affinity group, nongovernmental organization, Congressional, and/or other stakeholders for future communications; and (3) to correspond with individuals who voluntarily provide information to OGE through surveys, email, mail, or in person.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Federal employees in the executive branch, and/or members of the public who have communicated with OGE or with whom OGE wishes to communicate.

CATEGORIES OF RECORDS IN THE SYSTEM:

Information included in the system of records may include: (1) Contact information such as names, home/work addresses, organizational/agency affiliations and addresses, phone numbers and emails addresses (both work and personal), and job titles; (2) information collected from individuals in response to surveys or as part of agency outreach initiatives; and (3) sign-in sheets or rosters compiled at meetings, summits, and events held at or hosted by OGE. The information may be maintained in a word processing or PDF document, on paper, as part of a spreadsheet, or in either an internal or third party application.

RECORD SOURCE CATEGORIES:

Information in this system of records is provided by the individual on whom the record is maintained or from publicly available sources such as organization websites.