

LDO/CWO Active duty—Navy Personnel Command PERS 803, 5720 Integrity Drive, Millington, TN 38055–8010.

LDO/CWO Inactive duty—Navy Personnel Command PERS 91C, 5720 Integrity Drive, Millington, TN 38055–9200.

STA–21—Commanding Officer, Attn: OD2, Naval Service Training Command, 250 Dallas Street, Suite A, Pensacola, FL 32508–5268.

#### NOTIFICATION PROCEDURE:

Individuals seeking to determine whether this system of records contains information about themselves should address written inquiries to the official they submitted their application to. Such as:

USNA—U.S. Naval Academy, Candidate Guidance Office, Attn: Fleet/NAPS Coordinator, 117 Decatur Road, Annapolis, MD 21402–5018.

OCS—Navy Recruiting Command (N36), Naval Support Activity Mid South, Building 784, 5722 Integrity Drive, Millington, TN 38054–5057.

MCP—Naval Medical Education and Training Command, (Code OG3), 8901 Wisconsin Avenue, Bethesda, MD 20889–5611.

MSC IPP—Naval Medical Education and Training Command, (Code OG3), Officer Graduate Programs, 8901 Wisconsin Avenue, Bethesda, MD 20889–5611.

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STA–21—Commanding Officer, Attn: OD2, Naval Service Training Command, 250 Dallas Street, Suite A, Pensacola, FL 32508–5268.

Written request should contain full name, Social Security Number, rank, status, and signature of requester.

#### RECORD ACCESS PROCEDURES:

Active duty enlisted personnel seeking access to records about themselves contained in this system of records should address written inquiries to the official they submitted their application to. Such as:

USNA—U.S. Naval Academy, Candidate Guidance Office, Attn: Fleet/NAPS Coordinator, 117 Decatur Road, Annapolis, MD 21402–5018.

OCS—Navy Recruiting Command (N36), Naval Support Activity Mid South, Building 784, 5722 Integrity Drive, Millington, TN 38054–5057.

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Wisconsin Avenue, Bethesda, MD 20889–5611.

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STA–21—Commanding Officer, Attn: OD2, Naval Service Training Command, 250 Dallas Street, Suite A, Pensacola, FL 32508–5268.

Written request should contain full name, Social Security Number, rank, status, and signature of requester.

#### CONTESTING RECORD PROCEDURES:

The Navy's rules for accessing records, and for contesting contents and appealing initial agency determinations are published in Secretary of the Navy Instruction 5211.5; 32 CFR part 701; or may be obtained from the system manager.

#### RECORD SOURCE CATEGORIES:

Individual; application forms; official records; transcripts; official correspondence; etc.

#### EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

[FR Doc. E8–9382 Filed 4–29–08; 8:45 am]

BILLING CODE 5001–06–P

## DEPARTMENT OF DEFENSE

### Department of the Navy

[Docket ID: USN–2008–0033]

#### Privacy Act of 1974; System of Records

**AGENCY:** Department of the Navy, DoD.

**ACTION:** Notice to amend a system of records.

**SUMMARY:** The Department of the Navy is amending a system of records notice in its existing inventory of record systems subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended.

**DATES:** This proposed action will be effective without further notice on May 30, 2008 unless comments are received which result in a contrary determination.

**ADDRESSES:** Send comments to the Department of the Navy, PA/FOIA Policy Branch, Chief of Naval Operations (DNS–36), 2000 Navy Pentagon, Washington, DC 20350–2000.

**FOR FURTHER INFORMATION CONTACT:** Mrs. Doris Lama at (202) 685–6545.

**SUPPLEMENTARY INFORMATION:** The Department of the Navy systems of records notices subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The specific changes to the record system being amended are set forth below followed by the notice, as amended, published in its entirety. The proposed amendments are not within the purview of subsection (r) of the Privacy Act of 1974, (5 U.S.C. 552a), as amended, which requires the submission of a new or altered system report.

Dated: April 23, 2008.

**Patricia Toppings,**  
*OSD Federal Register Liaison Officer,*  
*Department of Defense.*

#### N12930–1

#### SYSTEM NAME:

NEXCOM Human Resources Group Personnel Records (January 29, 2007, 72 FR 3983).

#### CHANGES:

Delete “N12930–1” and replace with “N04066–6”

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#### POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

#### STORAGE:

After “database,” add “compact”.

\* \* \* \* \*

#### RETENTION AND DISPOSAL:

Delete entry and replace with “Transfer to National Personnel Records Center (NPRC), Civilian Personnel Records, St. Louis, MO, 30 days after separation. NPRC will destroy 75 years after birth date of employee (60 years after date of the earliest document in the file if the date of birth cannot be ascertained) or 5 years after the latest separation, whichever is later.”

#### SYSTEM MANAGER(S) AND ADDRESS:

Delete paragraph 2 and replace with “Master Record Holder: Director, Benefits/Labor/employee Relations, Navy Exchange Service Command, 3280 Virginia Beach Boulevard, Virginia Beach, VA 23452–5724.”

#### NOTIFICATION PROCEDURE:

In paragraph 2, after the word “should” add “be signed and”.

**RECORD ACCESS PROCEDURES:**

In paragraph 2, after the word "should" add "be signed and".

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**N04066-6****SYSTEM NAME:**

NEXCOM Human Resources Group  
Personnel Records.

**SYSTEM LOCATION:**

Navy Exchange Service Command,  
3280 Virginia Beach Boulevard, Virginia  
Beach, VA 23452-5724 and at all Navy  
Exchanges.

Mailing addresses for Navy Exchanges  
are available from the Commander,  
Navy Exchange Service Command, 3280  
Virginia Beach Boulevard, Virginia  
Beach, VA 23452-5724.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Civilian employees, former civilian  
employees, and applicants for  
employment with the Navy Exchange  
Service Command and Navy Exchanges  
located worldwide. Employees who are  
paid from nonappropriated funds are  
regular full time, regular part-time,  
temporary full time, temporary part-  
time and intermittent.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Personnel jackets, including but not  
limited to Personnel Information  
Questionnaire, Personnel Action;  
Certification of Medical Examination  
Indoctrination Checklist; Election forms  
for all life, health, and retirement  
programs, applicant participation data  
for each program; notice of excessive  
absence and tardiness and warnings;  
disciplinary actions; certified record of  
court attendance; certified copy of  
completed military orders for any  
annual duty tours with recognized  
reserve organizations; employee job  
description; tuition assistance records;  
examination papers and tests, if any;  
evidence of date of birth, where  
required; official letters of  
commendation; cash register overage/  
shortage records; report of hearings and  
recommendations relative to employee's  
grievances; official work performance  
rating; designation beneficiary for  
unpaid compensation; reference check  
records; applicant files; employee  
profiles; personnel security information  
(including copies of National Agency  
Check (NAC) and Naval Criminal  
Investigative Service (NCIS) reports);  
Certificate of Standards of Conduct and  
Fraud, Waste and Abuse training; travel  
requests, travel allowance and claims  
record; transportation agreements;  
employee affidavits; privilege card  
application, work assignments, work

performance capability, counseling  
records, work-related records, training  
records including courses, type and  
completion dates; and related data.

Labor and Employee Relations  
Records include notices of excessive  
absence, tardiness and warnings;  
disciplinary actions; unsatisfactory  
work performance evaluations;  
grievances, appeals, complaint and  
appeal records; reports of potential  
grievances and appeals; congressional  
correspondence; investigative reports  
and summaries of personnel  
administrative actions.

Employee Benefits Records include  
data relating to Quality Salary Increase,  
Superior Accomplishment Recognition  
Awards, beneficial suggestions and  
similar awards; and personnel listings of  
the aforementioned services.

Election forms for all life, health, and  
retirement programs and claims made  
for those programs.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301, Departmental  
Regulations; 29 U.S.C. 201; 29 U.S.C.  
633a; 29 U.S.C. 791 and 794a; Pub. L.  
93-259, Equal Employment Act of 1972;  
and E.O. 9397 (SSN).

**PURPOSE(S):**

To determine suitability for  
employment, transfer, promotion or  
retention; to verify employment; to track  
travel performed and verify employee  
received proper remuneration for the  
travel performed; to process appraisals  
and salary increases; to provide a  
unique identification number that can  
be extracted into other systems with  
employee credentials (i.e., name, title,  
supervisor, department) for Information  
Technology systems account access and  
user provisioning purposes; to recognize  
accomplishments and contributions  
made by employees, and to administer  
and adjudicate discipline, grievances,  
complaints, appeals, litigation, and  
program evaluations.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures  
generally permitted under 5 U.S.C.  
552a(b) of the Privacy Act, these records  
or information contained therein may  
specifically be disclosed outside the  
DoD as a routine use pursuant to 5  
U.S.C. 552a(b)(3) as follows:

To appeals officers and complaints  
examiners of the Equal Employment  
Opportunity Commission for the  
purpose of conducting hearings in  
connection with employees appeals  
from adverse actions and formal  
discrimination complaints.

To a federal agency in response to its  
request in connection with the hiring or  
retention of an employee, the issuance  
of a security clearance, the conducting  
of a security or suitability investigation  
of an individual, the classifying of jobs,  
the letting of a contract or the issuance  
of a license, grant or other benefit by the  
requesting agency, to the extent that the  
information is relevant and necessary.

To the National Archives and Records  
Administration (GSA) in records  
management inspection conducted  
under authority of 5 U.S.C. 2904 and  
2906.

In response to a request for discovery  
or for appearance of a witness,  
information that is relevant to the  
subject matter involved in the pending  
judicial or administrative proceeding.

To officials of labor organizations  
recognized under the Civil Service  
Reform Act when relevant and  
necessary to their duties of exclusive  
representation concerning personnel  
policies, practices and matters affecting  
working conditions.

The DoD 'Blanket Routine Uses' that  
appear at the beginning of the Navy's  
compilation of systems notices also  
apply to this system.

**Note:** Records of identity, diagnosis,  
prognosis or treatment of any client/patient,  
irrespective of whether or when he/she  
ceases to be a client/patient, maintained in  
connection with the performance of any  
alcohol or drug abuse prevention and  
treatment function conducted, requested, or  
directly or indirectly assisted by any  
department or agency of the United States,  
shall, except as provided herein, be  
confidential and be disclosed only for the  
purposes and under the circumstances  
expressly authorized in 42 U.S.C. 290dd-2.  
These statutes take precedence over the  
Privacy Act of 1974 in regard to accessibility  
of such records except to the individual to  
whom the record pertains. The DoD 'Blanket  
Routine Uses' do not apply to these records.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

The media in which these records are  
maintained vary, but include: file  
folders; magnetic tapes; automated  
minicomputer database, compact disks  
and diskettes (hard drive); rolodex files;  
cardex files; ledgers; and printed  
reports.

**RETRIEVABILITY:**

Name and/or Social Security Number  
(SSN); employee payroll number.

**SAFEGUARDS:**

Locked desks in supervisor's office  
and also, locked cabinets in locked  
offices supervised by appropriate

personnel; periodic system backup and microcomputer records to data cartridge, microcomputer power supply locks and/or hard drive locks; security guards.

#### RETENTION AND DISPOSAL:

Transfer to National Personnel Records Center (NPRC), Civilian Personnel Records, St. Louis, MO, 30 days after separation. NPRC will destroy 75 years after birth date of employee (60) years after date of the earliest document in the file if the date of birth cannot be ascertained) or 5 years after the latest separation, whichever is later.

#### SYSTEM MANAGER(S) AND ADDRESS:

Policy Official: Commander, Navy Exchange Service Command, 3280 Virginia Beach Boulevard, Virginia Beach, VA 23452-5724.

Master Record Holder: Director, Benefits/Labor/Employee Relations, Navy Exchange Service Command, 3280 Virginia Beach Boulevard, Virginia Beach, VA 23452-5724.

Record Holder: Manager at the local Navy Exchange. Mailing Addresses are available from the Commander, Navy Exchange Service Command, 3280 Virginia Beach Boulevard, Virginia Beach, VA 23452-5724.

#### NOTIFICATION PROCEDURE:

Individuals seeking to determine whether this system of records contains information about themselves should address written inquiries to the Commander, Navy Exchange Service Command, 3280 Virginia Beach Boulevard, Virginia Beach, VA 23452-5724, or to the manager of the local Navy Exchange where employed.

The request should contain full name, Social Security Number (SSN), activity where last employed or where last application for employment was filed and be signed. A list of other offices the requester may visit will be provided after initial contact is made at the office listed above.

At the time of a personal visit, requester must provide proof of identity containing the requester's signature.

#### RECORD ACCESS PROCEDURES:

Individuals seeking access to records about themselves contained in this system of records should address written inquiries to the Commander, Navy Exchange Service Command, 3280 Virginia Beach Boulevard, Virginia Beach, VA 23452-5724, or to the manager of the local Navy Exchange where employed.

The request should contain full name, Social Security Number, activity where last employed or where last application

for employment was filed and be signed. A list of other offices the requester may visit will be provided after initial contact is made at the office listed above.

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#### CONTESTING RECORD PROCEDURES:

The Navy's rules for accessing records, and for contesting contents and appealing initial agency determinations are published in Secretary of the Navy Instruction 5211.5; 32 CFR part 701; or may be obtained from the system manager.

#### RECORD SOURCE CATEGORIES:

The individual to whom the record pertains; current and previous supervisors/employers; other records of the activity concerned; counseling records and comparable papers; educational institutions; applicants; applicant's previous employees; current and previous associates of the employee named by the employee as references; other records of activity investigators; witnesses; correspondents; investigative results and information provided by appropriate investigative agencies of the Federal Government.

#### EXEMPTIONS CLAIMED FOR THE SYSTEM:

Investigatory material compiled solely for the purpose of determining suitability, eligibility, or qualifications for federal civilian employment, military service, federal contracts, or access to classified information may be exempt pursuant to 5 U.S.C. 552a(k)(5), but only to the extent that such material would reveal the identity of a confidential source.

Testing or examination material used solely to determine individual qualifications for appointment or promotion in the federal or military service, if the disclosure would compromise the objectivity or fairness of the test or examination process may be exempt pursuant to 5 U.S.C. 552a(k)(6), if the disclosure would compromise the objectivity or fairness of the test or examination process.

An exemption rule for this system has been promulgated in accordance with the requirements of 5 U.S.C. 553(b)(1), (2), and (3), (c) and (e) and published in 32 CFR part 701, subpart G. For additional information, contact the system manager.

[FR Doc. E8-9384 Filed 4-29-08; 8:45 am]

BILLING CODE 5001-06-P

## DEPARTMENT OF DEFENSE

### Department of the Navy

[Docket ID: USN-2008-0031]

#### Privacy Act of 1974; System of Records

AGENCY: Department of the Navy, DoD.

ACTION: Notice to Amend a System of Records.

SUMMARY: The Department of the Navy is amending a system of records notice in its existing inventory of record systems subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended.

DATES: This proposed action will be effective without further notice on May 30, 2008 unless comments are received which result in a contrary determination.

ADDRESSES: Send comments to the Department of the Navy, PA/FOIA Policy Branch, Chief of Naval Operations (DNS-36), 2000 Navy Pentagon, Washington, DC 20350-2000.

FOR FURTHER INFORMATION CONTACT: Mrs. Doris Lama at (202) 685-6545.

SUPPLEMENTARY INFORMATION: The Department of the Navy systems of records notices subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The specific changes to the record system being amended are set forth below followed by the notice, as amended, published in its entirety. The proposed amendments are not within the purview of subsection (r) of the Privacy Act of 1974, (5 U.S.C. 552a), as amended, which requires the submission of a new or altered system report.

Dated: April 23, 2008.

Patricia Toppings,  
OSD Federal Register Liaison Officer,  
Department of Defense.

N01070-7

#### SYSTEM NAME:

NEXCOM Military Personnel Information System (March 2, 1994, 59 FR 9966).

#### CHANGES:

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#### AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

Delete entry and replace with "10 U.S.C. 5013, Secretary of the Navy and E.O. 9397 (SSN)."

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