

9. Requesting Information: To a Federal, State, local, tribal, territorial, foreign, or international agency, if necessary to obtain information relevant to a DHS decision concerning the hiring or retention of an employee, the issuance of a security clearance, the reporting of an investigation of an employee, the letting of a contract, or the issuance of a license, grant or other benefit.

10. Requested Information: To a Federal, State, local, tribal, territorial, foreign, or international agency, in response to its request, in connection with the hiring or retention of an employee, the issuance of a security clearance, the reporting of an investigation of an employee, the letting of a contract, or the issuance of a license, grant, or other benefit by the requesting agency, to the extent that the information is relevant and necessary to the requesting agency's decision on the matter.

11. Medical Assistance: To a physician(s) in order to provide information from the application for students who become ill or are injured during courses and are unable to provide the information.

12. Boards of Visitors: To members of the NFA and EMI Boards of Visitors Federal advisory committees for the purpose of evaluating NFA's and EMI's programmatic statistics.

13. Sponsors: To sponsoring States, local officials, or state agencies to update/evaluate statistics on NFA and EMI educational program participation.

DISCLOSURE TO CONSUMER REPORTING AGENCIES:

Records in this system do not qualify for the purpose of disclosure to consumer reporting agencies.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Copies of paper applications as well as information maintained electronically are stored in a work area that is locked when it is not staffed. The doors to the work area are kept closed and signs stating that access is limited to authorized personnel are posted on the doors. There is limited access given to persons who have a need to have access to the information to perform their official duties. Computerized records are stored in a database server in a secured file server room. Electronic records are stored on a file server in another building and backed up nightly. The backup tapes are stored in a separate area from the file server for seven days. After that they are placed in

a safe in another building and retained for one year.

RETRIEVABILITY:

Records can be retrieved by an individual's last name or social security number.

SAFEGUARDS:

The admissions contractor controls access to hardcopy records by keeping them in file cabinets when not being used and in a work area that is locked when it is not occupied by authorized personnel. The System Administrator controls access to the electronic files by use of passwords and the Admissions Specialist assigns rights to modules of the system based on work responsibility. The files are stored in a secure server room at FEMA's Emmitsburg facility. Records are maintained in accordance with Federal computer security standards.

RETENTION AND DISPOSAL:

Hard copy records are maintained for one year and nine months, at which time they are retired to the Federal Records Center. Records are retained for a total of 40 years. Computerized records are stored in a database server in a secured file server room. The same retention schedule that applies to paper records will be followed. This is consistent with the records retention schedule that has been developed for this system.

SYSTEM MANAGER(S) AND ADDRESS:

Senior Admissions Specialist,
National Emergency Training Center,
16825 South Seton Avenue,
Emmitsburg, Maryland, 21727-8998.

NOTIFICATION PROCEDURE:

Individuals seeking notification and access to any records contained in the system of records, or seeking to contest its content, may inquire in accordance with instructions appearing at 6 CFR Part 5, subpart B, with specific reference to the verification of identity requirements of 6 CFR 5.21.

Requests for Privacy Act protected information must be made in writing, and clearly marked as a "Privacy Act Request." The name of the requester, the nature of the record sought, and the required verification of identity must be clearly indicated. Requests should be sent to: Privacy Act Officer, DHS/FEMA Office of General Counsel (GL), room 840, 500 C Street, SW., Washington, DC 20472.

Certain public information such as name, organizational address, organizational telephone number, email address, position title, course code and title, and the dates the course was taken

are made available. All reports are based on organizational information.

RECORD ACCESS PROCEDURES:

Same as Notification Procedure above.

CONTESTING RECORD PROCEDURES:

Same as Notification Procedure above. State clearly and concisely the information being contested, the reasons for contesting it, and the proposed amendment to the information sought.

RECORD SOURCE CATEGORIES:

The sources are the individuals themselves, applicants to NFA or EMI courses, Federal employees, and FEMA employees and contractor support processing NFA or EMI course applications as part of their official duties.

EXEMPTION CLAIMED FOR THE SYSTEM:

None.

[FR Doc. 04-22363 Filed 10-4-04; 8:45 am]

BILLING CODE 9110-17-P

DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

Announcement of Performance Review Board Members

AGENCY: Federal Emergency Management Agency, Emergency Preparedness and Response Directorate, Department of Homeland Security.

ACTION: Notice.

SUMMARY: This notice announces the names of new members of the Emergency Preparedness and Response Directorate Performance Review Board.

FOR FURTHER INFORMATION CONTACT: Shirley Schell, Executive Resources Program Manager, Human Capital Division, 500 C Street, SW., Washington, DC 20742, 202-646-3297.

SUPPLEMENTARY INFORMATION: 5 U.S.C. 4314 (c)(4) requires agencies to publish notice of Performance Review Board appointees in the **Federal Register** before their service begins. The role of the Performance Review Board is to review and make recommendations to the appointing authority on performance management issues such as appraisals, pay adjustments, bonuses, and Presidential Rank Awards for members of the Senior Executive Service. Under Secretary Michael D. Brown has named the following members of the Emergency Preparedness and Response Directorate Performance Review Board:

Patricia Stahlschmidt, Director,
Strategic Planning and Evaluation.
Thomas McQuillan, Program Advisor,
Facilities Management Division.
Edward Kernan, Chief Information
Policy and Resources Management.
David Trissell, Associate General
Counsel.
Michael Hall, Acting Director, Human
Capital Division.
Charlie Dickerson, Deputy
Administrator, U.S. Fire
Administration.
David Maurstad, Regional Director,
Region VIII, Denver, CO.
Reynold Hoover, Director Office of
National Security Coordination.

Dated: September 30, 2004.

Michael D. Brown,

*Under Secretary, Emergency Preparedness
and Response, Department of Homeland
Security.*

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**DEPARTMENT OF HOUSING AND
URBAN DEVELOPMENT**

[Docket No. FR-4903-N-78]

**Notice of Submission of Proposed
Information Collection to OMB;
Rehabilitation Mortgage Insurance
Underwriting Program Section 203 (K)**

AGENCY: Office of the Chief Information
Officer.

ACTION: Notice.

SUMMARY: The proposed information
collection requirement described below
has been submitted to the Office of
Management and Budget (OMB) for

review, as required by the Paperwork
Reduction Act. The Department is
soliciting public comments on the
subject proposal.

Request for reinstatement of an
information collection for the
application, qualification, and
certification processes for participants
in the Rehabilitation Mortgage
Insurance program.

DATES: *Comments Due Date:* November
4, 2004.

ADDRESSES: Interested persons are
invited to submit comments regarding
this proposal. Comments should refer to
the proposal by name and/or OMB
approval Number (2502-0527) and
should be sent to: HUD Desk Officer,
Office of Management and Budget, New
Executive Office Building, Washington,
DC 20503; fax: 202-395-6974.

FOR FURTHER INFORMATION CONTACT:

Wayne Eddins, Reports Management
Officer, AYO, Department of Housing
and Urban Development, 451 Seventh
Street, SW., Washington, DC 20410; e-
mail Wayne_Eddins@HUD.gov and
Lillian Deitzer at
Lillian_L_Deitzer@HUD.gov or
telephone (202) 708-2374. This is not a
toll-free number. Copies of available
documents submitted to OMB may be
obtained from Mr. Eddins and at HUD's
Web site at [http://www5.hud.gov:63001/
po/i/icbts/collectionsearch.cfm](http://www5.hud.gov:63001/po/i/icbts/collectionsearch.cfm).

SUPPLEMENTARY INFORMATION: This
Notice informs the public that the U.S.
Department of Housing and Urban
Development (HUD) has submitted to
OMB, for emergency processing, a
survey instrument to obtain information
from faith based and community

organizations on their likelihood and
success at applying for various funding
programs. This Notice is soliciting
comments from members of the public
and affecting agencies concerning the
proposed collection of information to:
(1) Evaluate whether the proposed
collection of information is necessary
for the proper performance of the
functions of the agency, including
whether the information will have
practical utility; (2) Evaluate the
accuracy of the agency's estimate of the
burden of the proposed collection of
information; (3) Enhance the quality,
utility, and clarity of the information to
be collected; and (4) Minimize the
burden of the collection of information
on those who are to respond; including
through the use of appropriate
automated collection techniques or
other forms of information technology,
e.g., permitting electronic submission of
responses.

This Notice also lists the following
information:

Title of Proposal: Rehabilitation
Mortgage Insurance Underwriting
Program Section 203 (K).

OMB Approval Number: 2502-0527.

Form Numbers: HUD-92700, HUD-
92700-A, HUD-9746-A.

*Description of the Need for the
Information and its Proposed Use:*
Request for reinstatement of an
information collection for the
application, qualification, and
certification processes for participants
in the Rehabilitation Mortgage
Insurance program.

Frequency of Submission: On
occasion, quarterly.

Reporting burden:	Number of respondents	Annual responses	x	Hours per	=	Burden hours
	3,030	1.7		44		231,000

Total Estimated Burden Hours:
231,000.

Status: Reinstatement without change.

Authority: Section 3507 of the Paperwork
Reduction Act of 1995, 44 U.S.C. 35, as
amended.

Dated: September 29, 2004.

Wayne Eddins,

*Departmental Reports Management Office,
Office of the Chief Information Officer.*

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DEPARTMENT OF THE INTERIOR

Office of the Secretary

Central Utah Project Completion Act

AGENCY: Office of the Assistant
Secretary for Water and Science,
Department of the Interior.

ACTION: Notice of intent to negotiate a
contract between the Central Utah Water
Conservancy District and Department of
the Interior for prepayment of costs
allocated to municipal and industrial
water from the Bonneville Unit of the
Central Utah Project, Utah County,
Utah.

SUMMARY: Public Law 102-575, Central
Utah Project Completion Act, Section
210, as amended through Public Law
104-286 and Public Law 107-366,
stipulates that: AThe Secretary shall
allow for prepayment of the repayment
contract between the United States and
the Central Utah Water Conservancy
District dated December 28, 1965, and
supplemented on November 26, 1985, or
any additional or supplemental
repayment contract providing for
repayment of municipal and industrial
water delivery facilities of the Central
Utah Project for which repayment is
provided pursuant to such contract,
under terms and conditions similar to
those contained in the supplemental