

information systems security programs. This includes the development of SSA's security program requirements and procedures, the implementation of governing directives in the area of systems security, the administration of the Agency access control program, and managing an onsite systems review and a comprehensive security compliance and monitoring program. OSSOM provides educational training and awareness programs to management and employees on systems security operational policies, procedures, and requirements; serves as the operational focal point for day-to-day contact with the Office of Inspector General on matters of fraud, waste and abuse; and provides direction to the Agency's systems security officers. OSSOM is also responsible for implementing security requirements and executing safeguards for SSA's state information exchange program.

Dated: July 1, 2002.

**Jo Anne B. Barnhart,**  
Commissioner.

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## **SOCIAL SECURITY ADMINISTRATION**

### **Statement of Organization, Functions and Delegations of Authority**

This statement amends Part S of the Statement of the Organization, Functions and Delegations of Authority, which covers the Social Security Administration (SSA). This notice moves the Chief Information Officer from the immediate Office of the Commissioner and establishes the Office of the Chief Information Officer. The new material and changes are as follows:

#### *Section SA.20 Office of the Commissioner—(Functions)*

Delete from

A.

The Chief Information Officer is also located in the immediate Office of the Commissioner and reports directly to the Commissioner on statutorily defined CIO duties and as a key advisor to the Deputy Commissioner of Social Security.

#### *Section S.10 The Social Security Administration—(Organization):*

Add

M. The Office of the Chief Information Officer

Add

#### Subchapter TH

The Office of the Chief Information Officer

TH.00 Mission

TH.10 Organization

TH.20 Functions

#### *Section TH.00 The Office of the Chief Information Officer—(Mission)*

The Office of the Chief Information Officer (OCIO) develops the Information Resource Management Plan and defines the Information Technology (IT) vision and strategy for the Social Security Administration. The Office shapes the application of technology in support of the Agency's Strategic Plan including the Information Technology Architecture that outlines the long term Strategic Architecture and Systems Plans for the Agency and includes Agency IT Capital Planning. The OCIO supports and manages pre and post implementation reviews of major IT programs and projects as well as project tracking at critical review points. The OCIO provides oversight of major IT acquisitions to ensure they are consistent with Agency architecture and with the IT budget, and is responsible for the development of Agency IT security policies. The Office directs the realization of the Agency's Information Technology Architecture to guarantee architecture integration, design consistency, and compliance with federal standards, works with other Agencies on government-wide projects such as e-GOVERNMENT, and develops long range planning for IT Human Resource Strategies.

#### *Section TH.10 The Office of the Chief Information Officer—(Organization)*

The Office of the Chief Information Officer, under the leadership of the Chief Information Officer includes:

- A. The Chief Information Officer
- B. The Immediate Office of the Chief Information Officer
- C. The Office of Information Technology Systems Review
- D. The Office of Information Technology Security Policy

#### *Section TH.20 The Office of the Chief Information Officer—(Functions)*

A. The Chief Information Officer is directly responsible to the Commissioner for carrying out the OCIO mission and providing general supervision to the major components of the OCIO. The CIO is a member of the Federal CIO Council. The Deputy Chief Information Officer assists the Chief Information Officer in carrying out his/her responsibilities.

B. The Immediate Office of the Chief Information Officer provides the CIO with management support on the full range of his/her responsibilities. Other duties include the coordination and preparation of reports on a variety of IT projects, the Information Resource Management Plan, and enterprise IT Architecture. The Office is responsible for Agency compliance with legislation, OMB directives and GAO guidance concerning IT capital and investment control and for issuance of Agency procedures in this area. It also designates a member to serve on the Architecture Review Board (ARB). The CIO will select the chair of the ARB.

C. The Office of Information Technology Systems Review serves as the principal independent source of advice to the Information Technology Advisory Board, the SSA Chief Financial Officer, and the CIO on the feasibility, suitability, and conformance to regulations of proposed systems plans and acquisitions, on proposed systems design and requirement specifications, and on all other systems strategies and related issues. It reviews the proposed Information Technology Systems (ITS) budget and Agency Procurement Requests for adequacy, clarity, cost-effectiveness, achievability, consistency with Agency plans, and to ensure that project objectives are realistic and complete. It conducts technical reviews of the functional requirements and design specifications of all ITS hardware and software systems to ensure their sufficiency and compliance with applicable policies, procedures, and Agency plans. The Office conducts in-process reviews of systems, planned implementation strategies, contracts, interagency agreements, and other ongoing work in the systems area to determine compliance with Agency decisions and plans and monitors significant ITS projects to ensure that Agency objectives and timeframes are met. The Office conducts Information Management reviews, maintains the Agency ITS budget projects accounting data base, and provides the CIO and Commissioner with regular status reports on the execution of the Agency's ITS budget.

D. The Office of Information Technology Security Policy is responsible for directing and managing SSA's overall information systems security program. This includes the development of SSA's security policy requirements and the effective implementation of other governing directives. It guides SSA-wide security awareness programs for management and employees on security policy/requirements. The Office is also

responsible for setting policy for developing and implementing security requirements/safeguards for SSA's state information exchange program and leading and coordinating physical security policy.

Dated: July 1, 2002.

**Jo Anne B. Barnhart,**  
*Commissioner.*

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## DEPARTMENT OF STATE

[Public Notice 4064]

### **Bureau of Educational and Cultural Affairs Request for Grant Proposals (RFGPs) in an Open Competition Seeking Cooperative International Projects To Introduce American and Foreign Participants to Each Other's Social, Economic, and Political Structures**

**Important Note:** This Request for Grant Proposals contains language in certain sections that is new or significantly different from that used in the past. Please pay special attention to the following sections: General Program Guidelines; Ineligibility; Program Data Requirements, and Budget Guidelines and Cost-Sharing Requirements.

**SUMMARY:** The Office of Citizen Exchanges of the Bureau of Educational and Cultural Affairs announces an open competition for cooperative international projects that introduce American and foreign participants to each others' social, economic, and political structures and international interests. U.S.-based public and private non-profit organizations meeting the provisions described in Internal Revenue code section 26 U.S.C. 501(c)(3) may submit proposals that support international projects in the United States and overseas involving current or potential leaders.

Interested applicants should read the complete **Federal Register** announcement before addressing inquiries to the Office of Citizen Exchanges or submitting their proposals. Once the RFGP deadline has passed, the Office of Citizen Exchanges may not discuss this competition in any way with applicants until after the Bureau program and project review process has been completed.

**Announcement Name and Number:** All correspondence with the Bureau concerning this RFGP should reference the "Open Competition for Cooperative International Projects" and reference number: ECA/PE/C-03-01. Please refer to title and number in all

correspondence or telephone calls to the Office of Citizen Exchanges.

#### **FOR FURTHER INFORMATION CONTACT:**

Interested organizations/institutions may contact the Office of Citizen Exchanges, room 216, SA-44, U.S. Department of State, 301 4th Street, SW., Washington, DC 20547, telephone number 202/619-5326, fax number 202/260-0440, or [pmidgett@pd.state.gov](mailto:pmidgett@pd.state.gov) to request a Solicitation Package. The Solicitation Package contains detailed award criteria, required application forms, specific budget instructions, and standard guidelines for proposal preparation. Please specify Bureau Program Officer, Raymond H. Harvey, on all other inquiries and correspondence.

To Download a Solicitation Package Via Internet: The entire Solicitation Package also may be downloaded from the Bureau's Web site at <http://exchanges.state.gov/education/RFGPs>. Please read all information before downloading.

#### **Program Information**

##### *Overview*

We welcome proposals that directly respond to the following themes, regions and countries. Given budgetary considerations, projects in countries and for themes other than those listed will not be eligible for consideration and will be ruled technically ineligible. The themes listed below are important to the Office of Citizen Exchanges, but no guarantee is made or implied that grants will be made in all categories.

Proposals for single country, sub-regional and regional projects will be accepted. In some cases, where noted, multi-country proposals will be given priority consideration.

The Bureau encourages applicants to consider carefully the choice of target countries and issues. In order to prevent duplication of effort, proposals should reflect an understanding of the work of development agencies, where appropriate, on the target themes, and focus on countries for which there has been limited investment on the selected issue, or for which exchange activities would complement—not duplicate—current assistance programs.

All exchanges must be bilateral, with roughly equal numbers of participants from the U.S. and foreign countries or will be declared technically ineligible. Applicants should carefully review the following recommendations for proposals in specific geographical areas.

##### *Sub-Saharan Africa (AF)*

Contacts for African programs: Curtis Huff, 202/619-5972; e-mail:

[chuff@pd.state.gov](mailto:chuff@pd.state.gov), and Carol Herrera, 202/619-5405; e-mail:

[cherrera@pd.state.gov](mailto:cherrera@pd.state.gov), James Ogul, 202/205-0535; e-mail: [jogul@pd.state.gov](mailto:jogul@pd.state.gov).

For all Sub-Saharan African Countries and Two Special Projects Per Below for Namibia and Senegal

##### *1. Creating awareness and changing behavior to combat HIV/AIDS:*

Proposals should foster awareness of risk and promote behavior changes crucial to control and eventual eradication of the disease. Proposals should address a selection of the following topics: Education strategies to teach prevention to people who don't believe it can happen to them or believe that infection is inevitable; stigma reduction strategies for people living with HIV/AIDS; engagement of political, religious, cultural and other leaders in public education efforts; grassroots mobilization and advocacy.

##### *2. Professionalism & independence in the media:*

Proposals to build professionalism in the media—i.e., gaining an appreciation of and skill for objective reporting; developing subject specialization (e.g., legal, environmental, health, or financial issues); giving fair coverage to positive as well as negative news; separating opinion from news coverage; avoiding inflammatory presentations; and maintaining independence from special interests. Attention should be given to laws that constrain freedom of information and to forces that urge journalists to censor themselves. We encourage programs with hands-on activities such as professional internships, small group training and specially tailored projects, rather than academic seminars. Of special interest are projects on political reporting in a multi-party democracy.

**Namibia media project:** Proposals should develop and implement in Namibia a broadcast (radio and television) journalism-training program at the university level and for practicing journalists. The emphasis should be on practical education aimed at generating professional quality broadcasting products, including script writing, text editing, management of call-in programs, interviewing skills, location work, and application of Internet and other IT resources for program development. Applicants must work with one of the following: University of Namibia, the Polytechnic University in Windhoek, and/or the Namibia Broadcasting Corporation. The project should include development of a curriculum to be used by Namibian partners and 3-4 month internships in the U.S. for practicing Namibian