

# Notices

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This section of the FEDERAL REGISTER contains documents other than rules or proposed rules that are applicable to the public. Notices of hearings and investigations, committee meetings, agency decisions and rulings, delegations of authority, filing of petitions and applications and agency statements of organization and functions are examples of documents appearing in this section.

## AGENCY FOR INTERNATIONAL DEVELOPMENT

### Privacy Act of 1974, System of Records

**AGENCY:** United States Agency for International Development.

**ACTION:** Notice of new system of records.

**SUMMARY:** The United States Agency for International Development (USAID) is issuing public notice of its intent to establish a new system of records maintained in accordance with the Privacy Act of 1974 (5 U.S.C. 552a), as amended, entitled "USAID-028, Personnel Locator Systems." This action is necessary to meet the requirements of the Privacy Act to publish in the **Federal Register** notice of the existence and character of record systems maintained by the agency (5 U.S.C. 522a(e)(4)).

**DATES:** Public comments must be received on or before October 10, 2008. Unless comments are received that would require a revision, this update to the system of records will become effective on October 20, 2008.

**ADDRESSES:** You may submit comments:

#### Paper Comments

- *Fax:* (703) 666-1466.
- *Mail:* Chief Privacy Officer, United States Agency for International Development, 1300 Pennsylvania Avenue, NW., Suite 2.12-003, Washington, DC 20523-2120.

#### Electronic Comments

- *Federal eRulemaking Portal:* <http://www.regulations.gov>. Follow the instructions on the Web site for submitting comments.
- *E-mail:* [privacy@usaid.gov](mailto:privacy@usaid.gov).

**FOR FURTHER INFORMATION CONTACT:** For general questions please contact, Rhonda Turnbow, Deputy Chief Privacy Officer (202) 712-0106.

**SUPPLEMENTARY INFORMATION:** The Personnel Locator System is being

established as an Agency-wide system of record to cover all USAID locator systems. USAID Offices, Bureaus, Missions, or Teams, that desire to collect, maintain or store personnel data under the scope of this system of record will be required to undergo a compliance review and register their system with the USAID Privacy Office.

The system is being established to collect and maintain USAID organizational information, emergency contact information and professional biographical information. The Personnel Locator System will enable USAID to quickly access information required to reach individuals in the event of an urgent situation, conduct continuity of operations planning exercises, and identify individuals with specialized areas of expertise to facilitate professional contacts.

Dated: August 21, 2008.

**W. Philip Gordon, Jr.,**  
*Acting Chief Privacy Officer.*

#### USAID-028

#### SYSTEM NAME:

USAID Personnel Locator System.

#### SECURITY CLASSIFICATION:

None.

#### SYSTEM LOCATION(S):

Records are maintained at USAID, 1300 Pennsylvania Avenue, NW., Ronald Reagan Building Suite 2.12, Washington, DC 20523.

#### CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

This system contains records of current employees, contractors, consultants, and partners.

#### CATEGORIES OF RECORDS IN THE SYSTEM:

This system contains USAID organizational information, emergency contact information and professional biographical information. Categories of records include: full name, title, USAID organizational address, building name, room number, bureau, region, mission, country, office telephone numbers, office fax numbers, office e-mail address, employment mechanism, home address, home phone number, alternate phone number, emergency contact name, emergency contact phone number, emergency contact alternate number, program areas of expertise, foreign language skills, professional

affiliations, professional certifications, photograph, regional or country-based experience, operational experience and educational experience.

#### AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. 301.

#### PURPOSE(S):

Records in this system will be used:

(1) To develop and maintain current agency personnel locator and professional directory listings,

(2) To identify and notify individuals employed by USAID when an emergency which occurs after hours requires that he/she report or not report for duty,

(3) To maintain and implement emergency plans, including continuity of operations and facility evacuation plans,

(4) To notify, locate and mobilize individuals as necessary during emergency or other threatening situations,

(5) To notify the designated emergency contact in case of a medical or other emergency event involving an individual,

(6) To identify colleagues by areas of expertise to facilitate mentoring activities with new Foreign Service Officers, and

(7) To identify colleagues with specialized knowledge and/or expertise to participate in collaborative efforts.

#### DISCLOSURE TO CONSUMER REPORTING AGENCIES:

These records are not disclosed to consumer reporting agencies.

#### ROUTINE USE OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to USAID's Statement of Routine uses, records in this system may be disclosed to any Federal Agency, Foreign Government or other entity participating in emergency response activities or providing assistance to USAID with an evacuation, medical emergency, or any other crisis situation.

#### POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

##### STORAGE:

Records are stored in electronic and paper format.

**RETRIEVABILITY:**

Records are retrievable by name, location or any other identifier listed in the categories of records cited above.

**SAFEGUARDS:**

Access to paper records will be provided to those individuals who require hard copy documents in the performance of their duties. Access to electronic records will be restricted to those individuals with a need to know.

**RETENTION AND DISPOSAL:**

Records will be updated periodically to reflect changes and deleted or destroyed when their use is no longer required.

**SYSTEM MANAGER AND ADDRESS:**

USAID, Chief Information Officer, 1300 Pennsylvania Ave., NW., RRB Suite 2.12, Washington, DC 20253.

**NOTIFICATION PROCEDURES:**

Individuals requesting notification of the existence of records on them must send the request in writing to the USAID Chief Privacy Officer, 1300 Pennsylvania Ave., NW., RRB. Suite 2.12-003, Washington, DC 20253. The request must include the requestor's full name, his/her current address and a return address for transmitting the information. The request shall be signed by either notarized signature or by signature under penalty of perjury and reasonably specify the record contents being sought.

**RECORD ACCESS PROCEDURES:**

Individuals requesting access to a record maintained on them must address the request to the USAID Chief Privacy Officer as described in "Notification Procedures" above.

**CONTESTING RECORD PROCEDURES:**

Individuals requesting amendment of a record maintained on them must identify the information to be changed and the corrective action sought. Requests must be sent to the USAID Chief Privacy Officer as described in "Notification Procedures" above.

**RECORD SOURCE CATEGORIES:**

Whenever possible, the records contained in this system will be provided by and updated by the individual who is the subject of the record. Additional sources may include the supervisor of the individual, human resources personnel, or other designated agency personnel.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

[FR Doc. E8-20988 Filed 9-9-08; 8:45 am]

BILLING CODE 6116-01-P

**DEPARTMENT OF AGRICULTURE****Office of the Secretary****Privacy Act of 1974; Abolish Obsolete System of Records**

**AGENCY:** Office of the Secretary, Department of Agriculture (USDA).

**ACTION:** Notice of abolishment for USDA/FS-51 Electronic Corpsmember Information System (ELCID).

**SUMMARY:** A review of this Privacy Act System of Records has concluded that this system is no longer in effect and obsolete. This system is being abolished from the Forest Service System of Records in accordance with the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

**DATES:** This notice is effective on September 10, 2008.

**ADDRESSES:** For additional information contact the Director of Recreation and Heritage Resources, 1400 Independence Avenue, SW., Mailstop 1136, Washington, DC 20250-1136.

**FOR FURTHER INFORMATION CONTACT:** Bob Gonzales, *telephone:* (303) 236-9914.

**SUPPLEMENTARY INFORMATION:** The Privacy Act of 1974 (5 U.S.C. 552a), as amended, requires that each agency publish a notice of the existence and character of each new or altered "system of records." 5 U.S.C. 552a(a)(5). This notice identifies and abolishes a Forest Service discontinued and obsolete system of records. The Forest Service is abolishing the following system of records which, upon review, is no longer used and is obsolete: USDA/FS-51 ELCID. The records have been transferred to the Federal Records Center and destroyed according to the Federal Records Disposal Act of 1943 (44 U.S.C. 366-380) and the Federal Records Act of 1950, and as designated in the Forest Service Records Management Handbook (FSH) 6209.11.

Dated: August 27, 2008.

**Edward T. Schafer,**  
*Secretary.*

[FR Doc. E8-21003 Filed 9-9-08; 8:45 am]

BILLING CODE 3410-11-P

**DEPARTMENT OF AGRICULTURE****Forest Service****Notice of Meeting; Federal Lands Recreation Enhancement Act, (Title VIII, Pub. L. 108-447)**

**AGENCY:** USDA Forest Service.

**ACTION:** Notice of Meeting.

**SUMMARY:** The Eastern Region Recreation Resource Advisory

Committee will hold its fourth meeting at the Crowne Plaza, 5700 E. 28th St. SE., Grand Rapids, MI, on October 8, 2008. The purpose of the meeting is to receive recommendations concerning recreation fee proposals on areas managed by the Forest Service in Maine, New Hampshire, Vermont, New York, Pennsylvania, West Virginia, Ohio, Indiana, Illinois, Missouri, Minnesota, Michigan and Wisconsin; and to discuss other items of interest related to the Federal Lands Recreation Enhancement Act of 2004.

A final detailed agenda, with any additions/corrections to agenda topics, location, field trips and meeting times, will be sent to regional media sources at least 14 days before the meeting, and hard copies can also be mailed or sent via FAX. Individuals who need special assistance such as sign language interpretation or other reasonable accommodations, or who wish a hard copy of the agenda, should contact Marcia Heymen at 414-297-3662 (voice) or 414-944-3969 (TTY/TDD) two weeks prior to the meeting.

**DATES:** The meeting will be held October 8, 2008.

**ADDRESSES:** Crowne Plaza, 5700 E. 28th St. SE., Grand Rapids, MI

**FOR FURTHER INFORMATION, CONTACT:** Cheryl Chatham, Designated Federal Official, U.S. Forest Service, P.O. Box 1270, Hot Springs, AR 71902.

**SUPPLEMENTARY INFORMATION:** The meeting is open to the public. Committee discussion is limited to Forest Service staff and Committee members. However, persons who wish to bring recreation fee matters to the attention of the Committee may file written statements with the Committee staff before the meeting. A public input session will be provided and individuals who make written requests by October 1, 2008, will have the opportunity to address the Committee at the meeting. Send written comments to Cheryl Chatham, Designated Federal Official for the Southern Recreation RAC, U.S. Forest Service, P.O. Box 1270, Hot Springs, AR 71902.

The Recreation RAC is authorized by the Federal Land Recreation Enhancement Act, which was signed into law by President Bush in December 2004.

Dated: September 3, 2008.

**Cheryl G. Chatham,**

*Designated Federal Officer, Southern Region.*

[FR Doc. E8-20885 Filed 9-9-08; 8:45 am]

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