

Act, requires a 40-day period in which to conclude its review of the system. Therefore, please submit any comment by (30 days from the publication date of this notice). The public, OMB, and the Congress are invited to submit any comments to Mary Cahill, Management Analyst, Management and Planning Staff, Justice Management Division, Department of Justice, Washington, DC 20530 (Room 1400, National Place Building).

In accordance with 5 U.S.C. 552a, the Department has provided a report to OMB and the Congress.

Dated: January 8, 2001.

Stephen R. Colgate,
Assistant Attorney General for Administration.

JUSTICE/INS-014

SYSTEM NAME:

Security Access Control System (SACS).

SYSTEM LOCATION:

Headquarters, Regional and District offices, Administrative Centers, and other Immigration and Naturalization Service (INS) file control offices as detailed in JUSTICE/INS-999, last published in the **Federal Register** on April 13, 1999 (64 FR 18052).

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

INS employees and contractors.

CATEGORIES OF RECORDS IN THE SYSTEM:

SACS is an automated system which contains: employee name, badge number, social security number, physical descriptions, photographs, date, time and location of entry into and departure from INS buildings and office suites.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

Executive Order 12356, 5 U.S.C. 552a(e)(10), Public Law Number 90-620, as amended (44 U.S.C. Chapters 21 and 23), 5 U.S.C. 301, and 40 U.S.C. 486(c), as implemented by 41 CFR 101-20.3 and 41 CFR 101-20.103. The Executive Order and statutes address the security of records maintained by Federal agencies, Public Buildings, Property and Works to include Conduct on Federal Property and Physical Protection and Building Security.

PURPOSE(S):

The purpose of the system is to improve the security of Federal records and property, and the safety of INS employees, by instituting a more effective means by which to detect unauthorized entry into the INS buildings. Access passes (i.e., card key)

must be inserted into an electronic card reader which will record identifying data and will automatically unlock the entrance door if the pass is active and authorized.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

A. To the news media and the public pursuant to 28 CFR 50.2 unless it is determined that release of the specific information in the context of a particular case would constitute an unwarranted invasion of personal privacy.

B. To a Member of Congress or staff acting on the Member's behalf when the Member or staff requests the information on behalf of and at the request of the individual who is the subject of the record.

C. To the General Services Administration and the National Archives and Records Administration in records management inspections conducted under the authority of 44 U.S.C. 2904 and 2906.

D. To contractors who have been hired to perform Immigration and Naturalization Service functions to the extent necessary to enable them to perform their assigned duties.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING RETAINING AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Records are maintained on magnetic media within the server and on data cartridges used as back-ups.

RETRIEVABILITY:

Records are retrieved by last name, social security number or numerically by access pass number.

SAFEGUARDS:

The databases is maintained in a locked room with access limited to the Security staff and INS management and supervisory officials. System users must sign on with INS assigned and approved user identification and password.

RETENTION AND DISPOSAL:

Data recorded on magnetic media within the server will be retained for a period of three years, at which time the information will be deleted. Information on data cartridges will be retained briefly until the date is erased by recording new data. Key accountability files (i.e., files that relate to the accountability of issued card keys) are retained and disposed of in accordance with General Records Schedule 18, items 16 and 18.

SYSTEM MANAGER(S) AND ADDRESS:

Director, Office of Security and Security Officers at each INS office maintaining a database as noted in System Locations.

NOTIFICATION PROCEDURE:

Address inquiries to the system manager identified above.

RECORD ACCESS PROCEDURES:

Requests for access to records in this system shall be in writing, and should be addressed to the appropriate INS FOIS/PA Officer where the records are located or if unknown to the FOIS/PA Officer at 425 I Street, NW, Second Floor, Union Labor Life Building, Washington, DC 20536. Such requests may be submitted either by mail or in person. Clearly mark the envelop "Privacy Act Request." The requester shall include a description of the general subject matter and provide his or here full name, date and place of birth, verification of identifying (in accordance with 8 CFR 103.21 (b)) and any other identifying information which may be of assistance in locating the record. The requester shall also provide a return address for transmitting the records to be released.

CONTESTING RECORD PROCEDURES:

A determination as to the granting or denial of a request shall be made at the time a request is received. An individual who desires to request amendment of records maintained in the system should direct his or her request to the appropriate FOIS/PA Officer at the INS office where the record is maintained or (if unknown) to the INS FOIA/PA Officer at 425 I Street, NW, Second Floor, Union Labor Life Building, Washington, DC. 20536. The request should state clearly and concisely the information being contested, the reasons for contesting it and the proposed amendment to the information.

RECORD SOURCE CATEGORIES:

INS employees.

SYSTEM EXEMPTED FROM CERTAIN PROVISIONS OF THE ACT:

None.

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DEPARTMENT OF JUSTICE

[AAG/A Order No. 214-2001]

Privacy Act of 1974; System of Records

Pursuant to the provisions of the Privacy Act of 1974 (5 U.S.C. 552a), the

Immigration and Naturalization Service (INS), Department of Justice, proposes to modify the following system of records—previously published July 31, 2000 (65 FR 46738):

Deportable Alien Control System (DACS),
JUSTICE/INS-012

INS proposes to add two new routine use disclosures, identified as routine use (K) and (L). The purpose of routine use (K) is to allow legal service providers to call an INS detention facility in advance of a visit to the site, to determine whether a certain individual is detained. The release of the information is discretionary and will only pertain to whether or not the individual concerned is currently detained at that facility. Routine use (L) allows contractors working on behalf of INS to have access to necessary information to assist in this program.

In accordance with 5 U.S.C. 552a(e)(4) and (11), the public is given a 30-day period in which to comment on the new routine use disclosures. The Office of Management and Budget (OMB), which has oversight responsibilities under the Act, requires a 40-day period in which to conclude its review of the system. Therefore, please submit any comments by February 21, 2001. The public, OMB, and the Congress are invited to send written comments to Mary Cahill, Management Analyst, Management and Planning Staff, Justice Management Division, Department of Justice, Washington, DC 20530 (Room 1400, National Place Building).

In accordance with 5 U.S.C. 552a(r), the Department has provided a report to OMB and the Congress on the proposed modification.

Dated: January 8, 2001.

Stephen R. Colgate,
*Assistant Attorney General for
Administration.*

JUSTICE/INS-012

SYSTEM NAME:

Deportable Alien Control System (DACS).

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ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM INCLUDING CATEGORIES OF USERS AND PURPOSE OF SUCH USES:

Relevant information contained in this system of records may be disclosed as follows:

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K. To legal service providers who are authorized to represent individuals in removal proceedings with the United States Immigration and Naturalization Service, to assist individuals in INS custody acquire legal representation.

L. To contractors, grantees, experts, consultants, students, and others performing or working on a contract, service, grant, cooperative agreement, or other assignment for the Federal government, when necessary to accomplish an agency function related to this system of records.

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DEPARTMENT OF JUSTICE

[AAG/A Order No. 215-2001]

Privacy Act of 1974; System of Records

Pursuant to the provisions of the Privacy Act of 1974 (5 U.S.C. 552a), notice is hereby given that the Department of Justice proposes to establish a new system of records to be maintained by the Immigration and Naturalization Service (INS).

The Image Storage and Retrieval System, JUSTICE/INS-005, is a new system of records for which no public notice consistent with the provisions of 5 U.S.C. 552a(e)(4) and (11) has been published.

In accordance with 5 U.S.C. 552a(e)(4) and (11), the public is given a 30-day period in which to comment on routine use disclosures. The Office of Management and Budget (OMB), which has oversight responsibility under the Act, requires a 40-day period in which to conclude its review of the system. Therefore, please submit any comments by February 21, 2001. The public, OMB and the Congress are invited to submit any comments to Mary Cahill, Management Analyst, Management and Planning Staff, Justice Management Division, Department of Justice, Washington, DC 20530 (Room 1400, National Place Building).

In accordance with 5 U.S.C. 552a(r), the Department has provided a report to OMB and the Congress.

Dated: January 8, 2001.

Stephen R. Colgate,
*Assistant Attorney General for
Administration.*

JUSTICE/INS-005

SYSTEM NAME:

INS Image Storage and Retrieval System (ISRS).

SYSTEM LOCATIONS:

Headquarters, Regional Offices, Administrative Centers, Service Centers, District Offices, Ports of Entry, and file control offices of the Immigration and Naturalization Service in the United

States as detailed in JUSTICE/INS-999, last published, April 13, 1999 (64 FR 18052). Other offices having access to the system are: The Law Enforcement Support Center, 188 Harvest Lane, Williston, Vermont 05495; the Central States Command Center, 10 West Jackson Boulevard, Chicago, Illinois 60604; and the Forensic Document Laboratory, 8000 Westpark Drive, Suite 325, McLean, Virginia 22101-3105.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Persons lawfully admitted for permanent residency; Asylees and Parolees lawfully admitted for employment authorization (although, Asylees and Parolees are not initially covered under the Privacy Act, these individuals often change their status to lawful permanent residents and at that time will be covered by the Privacy Act); Commuters and other persons authorized for frequent border crossing; Naturalized United States Citizens.

CATEGORIES OF RECORDS IN THE SYSTEM:

Records consist of formatted data base records of personal biographical data including: Name, date of birth, mother's first name, father's first name, and country of birth; and biometric information (*i.e.*, fingerprints, digital images of facial picture, and signatures).

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

8 U.S.C. 1103, 1321, and 1360.

PURPOSE(S):

This system of records is used: To verify controlled INS documents issued to individuals covered by the system; to assist the INS with its responsibility to detect and reduce fraudulent entry to the United States; and to detect and reduce the proliferation of fraudulent INS documents.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSE OF SUCH USES:

Relevant information contained in this system of records may be disclosed as follows:

A. To the news media and the public pursuant to 28 CFR 50.2 unless it is determined that release of the specific information in the context of a particular case would constitute an unwarranted invasion of personal privacy.

B. To a Member of Congress or staff acting upon the Member's behalf when the Member or staff requests the information on behalf of and at the request of the individual who is the subject of the record.

C. To the General Services Administration and National Archives