

Routine uses of records maintained in the system, including categories of users and the purposes of such uses:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows: Officials and employees of Government contractors and other Government agencies in the performance of their official duties related to the screening and selection of individuals for security clearances and/or special authorizations, access to facilities or attendance at conferences.

The 'Blanket Routine Uses' published at the beginning of DTRA's compilation of systems of records notices apply to this system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Automated records are stored on magnetic tapes, discs, computer printouts, hard drives, and DTRA computer server. Manual records are stored in paper file folders, card files and paper rosters.

RETRIEVABILITY:

Automated records are retrieved by individual's last name, Social Security Number, conference title, and by type of badge issued. Manual records are retrieved by individuals' last name, Social Security Number, organization or subject file.

SAFEGUARDS:

The computer facility and terminals are located in restricted areas accessible only to authorized personnel. Manual records and computer printouts are available only to authorized persons with an official need to know. Buildings are protected by security forces and an electronic security system.

RETENTION AND DISPOSAL:

Computer records on individuals are moved to historical area of database files upon termination of an individual's affiliation with DTRA; personnel security files are retained for two years at which point the SF 312 is mailed to National Archives Repository and all other information is destroyed. Manual records or conference attendees, visitors, and visit certifications to other agencies are maintained for two years and destroyed.

SYSTEM MANAGER(S) AND ADDRESS:

Chief, Security and Counterintelligence Directorate, Defense

Threat Reduction Agency, 8725 John J. Kingman Drive, Ft. Belvoir VA 22060-6201.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system of records should address written inquiries to the Chief, Security and Counterintelligence Directorate, Defense Threat Reduction Agency, 8725 John J. Kingman Drive, Ft. Belvoir VA 22060-6201.

RECORD ACCESS PROCEDURES:

Individuals seeking access to information about themselves contained in this system of records should address written inquiries to the Chief, Security and Counterintelligence Directorate, Defense Threat Reduction Agency, 8725 John J. Kingman Drive, Ft. Belvoir VA 22060-6201.

Written requests for information should contain the full name, home address, Social Security Number, date and place of birth. For personal visits, the individual must be able to provide identification showing full name, date and place of birth, and their Social Security Number.

CONTESTING RECORD PROCEDURES:

The DTRA rules for accessing records and for contesting contents and appealing initial agency determinations are published in DTRA Instruction 5400.11B; 32 CFR part 318; or may be obtained from the Chief, Security and Counterintelligence Directorate, Defense Threat Reduction Agency, 8725 John J. Kingman Drive, Ft. Belvoir VA 22060-6201.

RECORD SOURCE CATEGORIES:

Information is extracted from military and civilian personnel records, investigative files, and voluntarily submitted by the individual. Other Government agencies, law enforcement officials and contractors may provide the same data.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

Investigatory material compiled solely for the purpose of determining suitability, eligibility, or qualifications for federal civilian employment, military service, federal contracts, or access to classified information may be exempt pursuant to 5 U.S.C. 552a(k)(5), but only to the extent that such material would reveal the identity of a confidential source.

An exemption rule for this system has been promulgated in accordance with the requirements of 5 U.S.C. 553(b)(1), (2), and (3), (c) and (e) and published in 32 CFR part 318. For additional information contact the General

Counsel, Defense Threat Reduction Agency, 45045 Aviation Drive, Dulles, VA 20166-7517.

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DEPARTMENT OF DEFENSE

Defense Finance and Accounting Service; Privacy Act of 1974; Systems of Records

AGENCY: Defense Finance and Accounting Service, DoD.

ACTION: Notice to Amend a System of Records; T1300 Disbursing Officer Establishment and Appointment Files.

SUMMARY: The Defense Finance and Accounting Service is amending a system of records notice to its existing inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

DATES: This action will be effective without further notice on September 23, 2005 unless comments are received that would result in a contrary determination.

ADDRESSES: Send comments to Ms. Linda Krabbenhoft, Freedom of Information Act/Privacy Act Program Manager, Defense Finance and Accounting Service, Denver, 6760 E. Irvington Place, Denver, CO 80279-8000, telephone (303) 676-6045.

FOR FURTHER INFORMATION CONTACT: Ms. Linda Krabbenhoft at (303) 676-6045.

SUPPLEMENTARY INFORMATION: The Defense Finance and Accounting Service notices for systems of records subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The specific changes to the record system being amended are set forth below followed by the notice, as amended, published in its entirety. The proposed amendment is not within the purview of subsection (r) of the Privacy Act of 1974, (5 U.S.C. 552a), as amended, which requires the submission of a new or altered system report.

Dated: August 17, 2005.

Jeannette Owings-Ballard,
OSD Federal Register Liaison Officer,
Department of Defense.

T1300

SYSTEM NAME:

Disbursing Officer Establishment and Appointment Files (August 30, 2000, 65 FR 52715).

CHANGES:

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RETENTION AND DISPOSAL:

Delete entry and replace with
"Destroy 4 years after cutoff."

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T1300**SYSTEM NAME:**

Disbursing Officer Establishment and
Appointment Files.

SYSTEM LOCATION:

Defense Finance and Accounting
Service—Cleveland Center, 1240 East
9th Street, Cleveland, OH 44199–2055.

Defense Finance and Accounting
Service—Kansas City Center, 1500 East
95th Street, Kansas City, MO 64197–
0001.

Defense Finance and Accounting
Service—Indianapolis Center, 8899 East
56th Street, Indianapolis, IN 46249–
0001.

Defense Finance and Accounting
Service—Denver Center, 6760 East
Irvington Place, Denver, CO 80279–
5000.

Defense Finance and Accounting
Service—Columbus Center, 4280 East
5th Avenue, Building 3, Columbus, OH
43218–2317.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Military members and DoD civilians
who are appointed as deputies and
individuals appointed as accountable
disbursing officers.

CATEGORIES OF RECORDS IN THE SYSTEM:

Records include forms for designation
and appointment of deputy and
disbursing officer, letters to Federal
Reserve banks, and requests for
approval and appointment of
accountable officers; appointment
letters; commencement of disbursing
duty letters; Financial Management
Service Forms 3023, Specimen
Signatures and 5583, Signature Card.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. 301, Departmental
Regulations; DoD 7000.14–R, DoD
Financial Management Regulation;
DFAS 005, Delegation of Statutory
Authority; and E.O. 9397 (SSN).

PURPOSE(S):

Information is used to determine
whether an individual has held an
accountable position in the past.

To obtain data for the appointment or
termination of deputies and the
appointment or termination of other
than finance officers as accountable
officers.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures
generally permitted under 5 U.S.C.
552a(b) of the Privacy Act, these records
or information contained therein may
specifically be disclosed outside the
DoD as a routine use pursuant to 5
U.S.C. 552a(b)(3) as follows:

To Federal Reserve banks to verify
authority of the accountable individual
to issue Treasury checks.

The DoD 'Blanket Routine Uses'
published at the beginning of the DFAS
compilation of systems of records
notices apply to this system.

Policies and practices for storing,
retrieving, accessing, retaining, and
disposing of records in the system:

STORAGE:

Maintained in file folders, optical disk
systems, and computer databases.

RETRIEVABILITY:

By individual's name, Social Security
Number and accounting and disbursing
station number.

SAFEGUARDS:

As a minimum, records are accessed
by person(s) responsible for servicing,
and are authorized to use, the record
system in performance of their official
duties who are properly screened and
cleared for need to know. Additionally,
at some Centers, records are in office
buildings protected by guards and
controlled by screening of personnel
and registering of visitors.

RETENTION AND DISPOSAL:

Destroy 4 years after cutoff.

SYSTEM MANAGER(S) AND ADDRESS:

Director of Network Operations,
Defense Finance and Accounting
Service—Cleveland Center, 1240 East
9th Street, Cleveland, OH 44199–2055.

Director of Accounting Operations,
Defense Finance and Accounting
Service—Kansas City Center, 1500 East
95th Street, Kansas City, MO 64197–
0001.

Director of Network Operations,
Defense Finance and Accounting
Service—Indianapolis Center, 8899 East
56th Street, Indianapolis, IN 46249–
0001.

Director of Accounting Operations,
Defense Finance and Accounting
Service—Denver Center, 6760 East
Irvington Place, Denver, CO 80279–
5000.

Director of Accounting Operations or
Network Operations, Defense Finance
and Accounting Service—Columbus
Center, 4280 East 5th Avenue, Building
3, Columbus, OH 43218–2317.

NOTIFICATION PROCEDURE:

Individuals seeking to determine
whether information about themselves
is contained in this system of records
should address written inquiries to the
Privacy Act Officer at the appropriate
DFAS Center.

Individuals should provide sufficient
proof of identity, such as full name,
Social Security Number, or other
information verifiable from the record
itself.

RECORD ACCESS PROCEDURE:

Individuals seeking access to
information about themselves contained
in this system of records should address
written inquiries to the records
management officer or the Privacy Act
Officer at the appropriate DFAS Center.

Individual should provide sufficient
proof of identity, such as full name,
Social Security Number, or other
information verifiable from the record
itself.

CONTESTING RECORD PROCEDURES:

The DFAS rules for accessing records,
for contesting contents and appealing
initial agency determinations are
published in DFAS Regulation 5400.11–
R; 32 CFR part 324; or may be obtained
from the Freedom of Information/
Privacy Act Program Manager, Office of
Corporate Communications, 6760 E.
Irvington Place, Denver, CO 80279–
8000.

RECORD SOURCE CATEGORIES:

Finance and accounting officers.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

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DEPARTMENT OF DEFENSE**Defense Finance and Accounting Service; Privacy Act of 1974; Systems of Records**

AGENCY: Defense Finance and
Accounting Service, DoD.

ACTION: Notice To Amend a System of
Records; T7332c Bankruptcy Processing
Files.

SUMMARY: The Defense Finance and
Accounting Service is amending a
system of records notice to its existing
inventory of record systems subject to
the Privacy Act of 1974 (5 U.S.C. 552a),
as amended.

DATES: This action will be effective
without further notice on September 23,
2005 unless comments are received that
would result in a contrary
determination.