

follow the disposition schedules of the following files:

Health Record Files. Place in student record file upon transfer, withdrawal, or death of student.

School Special Education Files. Destroy/Delete when 5 years old. Cut off on graduation, transfer, withdrawal or death of student.

Ancillary Service Files. Transfer to student record file upon transfer, withdrawal, or death of student.

Registration Card Files. Transfer current card to student record file upon graduation, transfer, withdrawal, or death of student. Supporting documents used to determine eligibility, such as sponsor's orders, birth certificates, custody documents, housing documents (CONUS), and similar documents may be destroyed. A copy of current card is maintained in the student record file to authorize release of records. Destroy when superseded.

Teacher Class Register Files. Destroy/Delete when 1 year old. Cut off at end of school year.

Master Student List Files. Destroy/Delete when 25 years. Cut off at end of school year and retain in the CFA.

Transcript Files. Maintain transcripts IAW School Student Record Files.

Transcript Request Files. Destroy/Delete when 2 years old. Cut off at end of school year.

Secondary Report Card Files. Transfer to student record file upon TWD of student.

Attendance and Discipline Files. Destroy/Delete when one year old. Cut off at end of school year.

System Wide Assessment Files. Destroy after 6 years. Individual reports maintained with the student records shall be retained in accordance with the disposition instructions in FN 1005-06 (School Student Record Files).

School Mediation Agreement and Hearing Results Files. Destroy/Delete when 20 years old. Cut off after final decision. Retire OSD-related records to the FRC when 5 years old.

Panama Student Records File. Destroy when 50 years old. Records stored at the schools; DoDEA Records Center, 7441 Custer Road, Building 2670, Fort Benning, GA 31905; and Thompson Learning, Inc. (contractor) 2000 Lenox Drive, Lawrenceville, NJ 08648. Destroy when 50 years old.

System manager(s) and address: Area school district system manager addresses may be obtained from the Office of the Director, DoDEA, 4040 North Fairfax Drive, Arlington, VA 22203-1634 or by visiting the Web site <http://www.dodea.edu>.

#### NOTIFICATION PROCEDURE:

Individuals seeking to determine whether this system contains

information about themselves should address written inquiries to Area or District Systems Managers or the Privacy Act Officer, Department of Defense Education Activity, 4040 North Fairfax Drive, Arlington, VA 22203-1635.

Written requests for information should contain the full name, name used at time of school attendance, date of birth, identity and location of school attended, dates of attendance, and signature.

#### RECORD ACCESS PROCEDURES:

Individuals seeking access to information about themselves contained in this system should address written inquiries to Area or District Systems Managers or the Privacy Act Officer, Department of Defense Education Activity, 4040 North Fairfax Drive, Arlington, VA 22203-1635.

Written requests for access should contain the full name, name used at time of school attendance, date of birth, identity and location of school attended, dates of attendance, and signature.

Parents or legal guardians of a student may be given access to the Children's School Program Files records without regard to who has custody of the child, unless the child is age 18 or over, or a court has directed otherwise.

#### CONTESTING RECORDS PROCEDURES:

The OSD rules for accessing records, for contesting contents and appealing initial agency determinations are contained in OSD Administrative Instruction 81; 32 CFR part 311; or may be obtained from the system manager.

#### RECORD SOURCE CATEGORIES:

Individuals, school teachers, principals and administrators; counselors, medical personnel, parents/guardians, occupational and physical therapists, testing materials and activities, other educational facilities, medical facilities, (examinations and assessments), military commanders, and installation activities.

#### EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

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#### DEPARTMENT OF DEFENSE

##### Office of the Secretary

[DOD-2007-OS-0040]

##### Privacy Act of 1974; System of Records

AGENCY: Office of the Secretary, DoD.

**ACTION:** Notice to alter a system of records.

**SUMMARY:** The Office of the Secretary of Defense is altering a system of records notices in its existing inventory of record systems subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended.

**DATES:** This proposed action will be effective without further notice on June 4, 2007, unless comments are received which result in a contrary determination.

**ADDRESSES:** Send comments to the OSD Privacy Act Coordinator, Records Management Section, Washington Headquarters Services, 1155 Defense Pentagon, Washington, DC 20301-1155.

**FOR FURTHER INFORMATION CONTACT:** Ms. Juanita Irvin at (703) 696-4940.

**SUPPLEMENTARY INFORMATION:** The Office of the Secretary of Defense systems of records notices subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The proposed systems reports, as required by 5 U.S.C. 552a(r) of the Privacy Act of 1974, as amended, were submitted on April 24, 2007, to the House Committee on Oversight and Government Reform, the Senate Committee on Homeland Security and Governmental Affairs, and the Office of Management and Budget (OMB) pursuant to paragraph 4c of Appendix I to OMB Circular No. A-130, "Federal Agency Responsibilities for Maintaining Records About Individuals," dated February 8, 1996 (February 20, 1996, 61 FR 6427).

Dated: April 27, 2007.

**L.M. Bynum,**

*Alternative OSD Federal Register Liaison Officer, Department of Defense.*

#### DWHS SPM002

Pentagon Parking/National Capital Region Transit Subsidy Program (August 30, 2000, 65 FR 52706).

#### CHANGES:

#### SYSTEM IDENTIFIER:

Delete entry and replace with "DWHS D01".

\* \* \* \* \*

#### SYSTEM

**LOCATION:**

Delete entry and replace with "Primary location: Parking Management Office, Pentagon Force Protection Agency, Washington Headquarters Services, Department of Defense, 1155 Defense Pentagon, Washington, DC 20301-1155.

Decentralized location: Department of Transportation, Transportation Administrative Service Center, TRANSERVE, Facilities Service Center, Parking Management Office, 400 Seventh Street, SW., Washington, DC 20590-0001."

\* \* \* \* \*

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Add to entry "vanpool registration number, Smartrip Card number, and work e-mail address."

\* \* \* \* \*

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSE OF SUCH USES:**

Add to entry "To the Washington Metro Area Transit Authority for the purpose of registering ownership of Smartrip Cards and receiving Mass Transit Benefits automatically credited to their Smartrip Card."

\* \* \* \* \*

**DWHS D01****SYSTEM NAME:**

Pentagon Parking/National Capital Region Transit Subsidy Program

**SYSTEM LOCATION:**

Primary location: Parking Management Office, Pentagon Force Protection Agency, Washington Headquarters Services, Department of Defense, 1155 Defense Pentagon, Washington, DC 20301-1155.

Decentralized location: Department of Transportation, Transportation Administrative Service Center, TRANSERVE, Facilities Service Center, Parking Management Office, 400 Seventh Street, SW., Washington, DC 20590-0001.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

All Federal or other personnel currently holding DoD parking permits, participating in DoD carpools, or are otherwise authorized to park at the Pentagon or Federal Office Building No. 2 (FOB2). Department of Defense personnel applying for and/or obtaining a public fare transportation subsidy in the National Capital Region.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Name, Social Security Number (SSN), organizational affiliation of the

individual, home address, office work number, home zip code, vehicle tag number, applications for a public fare transportation subsidy, documentation on vehicular compliance with Federal and state environmental and maintenance standards, vanpool registration number, Smartrip card number, and work e-mail address.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 301, Departmental Regulations; 10 U.S.C. 2674(c)(1); 42 U.S.C. 7418(d); 5 U.S.C. 7905; E.O. 12191; E.O. 13150; and E.O. 9397 (SSN).

**PURPOSE(S):**

To administer the Pentagon parking permit program where individuals in a carpool are allocated parking spaces, to manage the Department of Defense (DoD) National Capital Region Public Transportation Benefit Program involving DoD personnel who are eligible for public fare subsidies, and to operate vehicular environmental and maintenance involving certain vehicles which are operating on the Pentagon Reservation or FOB2.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

To other Federal agencies for purposes of administering the DoD National Capital Region Public Transportation Benefit Program and/or verifying the eligibility of individuals to receive a fare subsidy pursuant to transportation benefit program operated by the DoD or other Federal agencies.

To the Environmental Protection Agency for purposes of certifying that certain vehicles operating on the Pentagon Reservation and FOB2 are in compliance with Clean Air Act requirements.

To state and local governmental authorities for the purpose of reporting vehicular compliance with statutory/regulatory maintenance standards.

To the Washington Metro Area Transit Authority for the purpose of registering ownership of Smartrip Cards and receiving Mass Transit Benefits automatically credited to their Smartrip Card.

The DoD "Blanket Routine Uses" set forth at the beginning of the OSD compilation of systems of records notices apply to this system of records.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

Paper records in file folders and electronic storage media.

**RETRIEVABILITY:**

Information is retrieved by individual's name and Social Security Number (SSN), parking permit number, vehicle tag number.

**SAFEGUARDS:**

Records are stored in a secured area accessible only to authorized personnel. Records are accessed by the custodian of the record system and by persons responsible for using or servicing the system, who are properly screened and have a need-to-know. Computer hardware is located in controlled areas with access limited to authorized personnel.

**RETENTION AND DISPOSAL:**

Disposition pending (until NARA has approved the disposition schedule for these records, treat as permanent).

**SYSTEM MANAGER(S) AND ADDRESS:**

Chief, Defense Protective Service, Real Estate and Facilities Directorate, Washington Headquarters Services, 1155 Defense Pentagon, Washington, DC 20301-1155.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Chief, Defense Protective Service, Real Estate and Facilities Directorate, Washington Headquarters Services, 1155 Defense Pentagon, Washington, DC 20301-1155.

Written requests for information should contain the full name of the individual, Social Security Number (SSN), current address and telephone number.

For personal visits, acceptable identification must be provided such as a driver's license or DoD building pass.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Chief, Defense Protective Service, Real Estate and Facilities Directorate, Washington Headquarters Services, 1155 Defense Pentagon, Washington, DC 20301-1155.

Written requests for information should contain the full name of the individual, Social Security Number (SSN), current address and telephone number.

For personal visits, acceptable identification must be provided such as a driver's license or DoD building pass.

#### CONTESTING RECORD PROCEDURES:

The OSD rules for accessing records, for contesting contents and appealing initial agency determinations are published in OSD Administrative Instruction 81; 32 CFR part 311; or may be obtained from the system manager.

#### RECORD SOURCE CATEGORIES:

Applications submitted by individuals for private vehicle and carpool parking permits and transit subsidies, applications submitted through DoD component parking control representatives for individual parking permits for cards, information provided by other federal agencies regarding parking permits and fare subsidies, and from periodic certifications and reports regarding fare subsidies.

#### EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

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## DEPARTMENT OF EDUCATION

### Notice of Proposed Information Collection Requests

**AGENCY:** Department of Education.

**SUMMARY:** The IC Clearance Official, Regulatory Information Management Services, Office of Management, invites comments on the proposed information collection requests as required by the Paperwork Reduction Act of 1995.

**DATES:** Interested persons are invited to submit comments on or before July 2, 2007.

**SUPPLEMENTARY INFORMATION:** Section 3506 of the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35) requires that the Office of Management and Budget (OMB) provide interested Federal agencies and the public an early opportunity to comment on information collection requests. OMB may amend or waive the requirement for public consultation to the extent that public participation in the approval process would defeat the purpose of the information collection, violate State or Federal law, or substantially interfere with any agency's ability to perform its statutory obligations. The IC Clearance Official, Regulatory Information Management Services, Office of Management, publishes that notice containing proposed information collection requests prior to submission of these requests to OMB. Each proposed information collection,

grouped by office, contains the following: (1) Type of review requested, e.g. new, revision, extension, existing or reinstatement; (2) Title; (3) Summary of the collection; (4) Description of the need for, and proposed use of, the information; (5) Respondents and frequency of collection; and (6) Reporting and/or Recordkeeping burden. OMB invites public comment.

The Department of Education is especially interested in public comment addressing the following issues: (1) Is this collection necessary to the proper functions of the Department; (2) will this information be processed and used in a timely manner; (3) is the estimate of burden accurate; (4) how might the Department enhance the quality, utility, and clarity of the information to be collected; and (5) how might the Department minimize the burden of this collection on the respondents, including through the use of information technology.

Dated: April 30, 2007.

**Angela C. Arrington,**

*IC Clearance Official, Regulatory Information Management Services, Office of Management.*

#### Institute of Education Sciences

*Type of Review:* New.

*Title:* Data Collection/Needs Assessment for the Institute of Education Sciences' funded Regional Educational Laboratory—Southeast (REL-SE).

*Frequency:* Annually.

*Affected Public:* State, Local, or Tribal Gov't, SEAs or LEAs; individuals or household.

*Reporting and Recordkeeping Hour Burden:*

*Responses:* 498.

*Burden Hours:* 747.

*Abstract:* This data collection is for the purpose of understanding the information needs of educators in the Southeast. Conducting market research on regional needs to inform annual planning is a required component of the REL-SE's contract with the U.S. Department of Education's Institute of Education Sciences. The needs assessment protocol utilizes both quantitative and qualitative items and will be conducted annually at 20 market research sessions of 20-40 respondents each.

Requests for copies of the proposed information collection request may be accessed from <http://edicsweb.ed.gov>, by selecting the "Browse Pending Collections" link and by clicking on link number 3316. When you access the information collection, click on "Download Attachments" to view. Written requests for information should

be addressed to U.S. Department of Education, 400 Maryland Avenue, SW., Potomac Center, 9th Floor, Washington, DC 20202-4700. Requests may also be electronically mailed to [ICDocketMgr@ed.gov](mailto:ICDocketMgr@ed.gov) or faxed to 202-245-6623. Please specify the complete title of the information collection when making your request.

Comments regarding burden and/or the collection activity requirements should be electronically mailed to [ICDocketMgr@ed.gov](mailto:ICDocketMgr@ed.gov). Individuals who use a telecommunications device for the deaf (TDD) may call the Federal Information Relay Service (FIRS) at 1-800-877-8339.

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BILLING CODE 4000-01-P

## DEPARTMENT OF ENERGY

### Office of Energy Efficiency and Renewable Energy

#### Hydrogen and Fuel Cell Technical Advisory Committee (HTAC)

**AGENCY:** Department of Energy.

**ACTION:** Notice of public meeting.

**SUMMARY:** This notice announces the meeting of the Hydrogen and Fuel Cell Technical Advisory Committee (HTAC). The Federal Advisory Committee Act (Pub. L. 92-463, 86 Stat. 770) requires that public notice of this meeting be announced in the **Federal Register**.

**DATES:** Wednesday, May 16, 2007; 8:30 a.m.-6 p.m. and Thursday, May 17, 2007; 8:30 a.m.-2:30 p.m.

**ADDRESSES:** Crystal City Marriott, 1999 Jefferson-Davis Highway, Arlington, Virginia 22202.

**FOR FURTHER INFORMATION CONTACT:** [HTAC.Committee@ee.doe.gov](mailto:HTAC.Committee@ee.doe.gov).

**SUPPLEMENTARY INFORMATION:** *Purpose of the Meeting:* To provide advice, information, and recommendations to the Secretary on the program authorized by Title VIII of EPACT.

*Tentative Agenda:* (Subject to change; updates will be posted on [hydrogen.energy.gov](http://hydrogen.energy.gov)). The following items will be covered on the agenda:

- <bullet> Status of the Interagency Task Force.

- <bullet> Safety, Codes and Standards Review by U.S. Department of Energy, U.S. Department of Transportation, and involved agencies.

- <bullet> Vision, scenarios, and transitions to a hydrogen economy.
- <bullet> Members' preparation of the Posture Plan Review Report.

*Public Participation:* In keeping with procedures, members of the public are