

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Former Defense Acquisition University (DAU) students; members of the DAU Policy Guidance Council and Board of Visitors; program managers associated with defense and other government acquisition programs; key acquisition managers throughout the U.S. government; former staff and faculty members, and other individuals who request they be included in the system. Except for program management course graduates, everyone in the system is there by request.

CATEGORIES OF RECORDS IN THE SYSTEM:

File contains name, class at DAU, job code, mailing address, rank or grade, position title and affiliation.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

10 U.S.C. 136, Under Secretary of Defense for Personnel and Readiness and DoD Directive 5160.57, Defense Acquisition University.

PURPOSE(S)

Data is used by DAU to provide a mailing list for the distribution of Defense Acquisition, Technology, and Logistics "Acquisition Review Quarterly", surveys, and graduate registers.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

To the Actionmail Company for the purpose of operating and maintaining the DAU Mailing List system.

The DoD "Blanket Routine Uses" set forth at the beginning of OSD's compilation of systems of records notices applies to this system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**STORAGE:**

Primary file is computer database. Hard copy back-up files are paper records in locked file cabinets.

RETRIEVABILITY:

Files are retrievable by name, class, data base code, and zip code.

SAFEGUARDS:

Primary location is a controlled access area. Back-up file storage is in a building, which is locked during non-business hours and is located on a military installation.

RETENTION AND DISPOSAL:

The information (database entries) that constitute the Defense Acquisition University mailing lists are updated on a daily basis as new subscriptions and cancellations come in and as publications are returned for insufficient or undeliverable addresses. The DAU collects these changes and forwards them to Actionmail Company as least twice monthly. To further ensure the subscription databases are current the DAU Press, in conjunction with Actionmail, purges each mailing list as new subscriptions and cancellations are received. Destroy or correct individual records when revised or canceled.

SYSTEM MANAGER(S) AND ADDRESS:

Director, DAU Press, Defense Acquisition University, Building 206, Fort Belvoir, VA 22060-5565.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Director, DAU Press, Defense Acquisition University, Building 206, Fort Belvoir, VA 22060-5565.

RECORD ACCESS PROCEDURES:

Individuals seeking to access information about themselves contained in this system should address written inquiries to the Director, DAU Press, Defense Acquisition University, Building 206, Fort Belvoir, VA 22060-5565.

Written requests for information should contain the full name of the individual and current address.

For personal visits, the individual must provide acceptable identification, such as a military or other ID card or driver's license.

CONTESTING RECORD PROCEDURES:

The OSD rules for accessing records, for contesting contents and appealing initial agency determinations are published in OSD Administrative Instruction 81; 32 CFR part 311; or may be obtained from the system manager.

RECORD SOURCE CATEGORIES:

Information is provided by the individual, employer, staff and faculty of DAU, each DoD Component, and the Office of Personnel Management (including their automated personnel systems).

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

[FR Doc. 04-10828 Filed 5-12-04; 8:45 am]

BILLING CODE 5001-06-M

DEPARTMENT OF DEFENSE**Defense Logistics Agency****Privacy Act of 1974; Systems of Records**

AGENCY: Defense Logistics Agency, DoD.

ACTION: Notice to amend systems of records.

SUMMARY: The Defense Logistics Agency proposes to amend a system of records notice in its inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

DATES: This action will be effective without further notice on June 14, 2004, unless comments are received that would result in a contrary determination.

ADDRESSES: Send comments to the Privacy Act Officer, Headquarters, Defense Logistics Agency, ATTN: DSS-B, 8725 John J. Kingman Road, Stop 6220, Fort Belvoir, VA 22060-6221.

FOR FURTHER INFORMATION CONTACT: Ms. Susan Salus at (703) 767-6183.

SUPPLEMENTARY INFORMATION: The Defense Logistics Agency notices for systems of records subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The Defense Logistics Agency proposes to amend a system of records notice in its inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended. The amendment is not within the purview of subsection (r) of the Privacy Act of 1974 (5 U.S.C. 552a), as amended, which requires the submission of a new or altered system report.

Dated: May 7, 2004.

L.M. Bynum,

Alternate OSD Federal Register Liaison Officer, Department of Defense.

S333.10 DLA-G**SYSTEM NAME:**

Attorney Personal Information and Applicant Files (February 22, 1993, 58 FR 10854).

CHANGES:**SYSTEM IDENTIFIER:**

Delete entry and replace with 'S100.90.'

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AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

Delete entry and replace with '5 U.S.C. 301, Departmental Regulations; 5 U.S.C. 302, Delegation of Authority; 5 U.S.C. 3301, Civil Service, Generally; 10

U.S.C. 136, Under Secretary of Defense for Personnel and Readiness; DoD Directive 1442.2, Personnel Actions Involving Civilian Attorneys; and E.O. 9397 (SSN).'

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ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

Delete the paragraph that starts with 'Parts of these folders'.

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SAFEGUARDS:

Delete entry and replace with 'Records are maintained in controlled areas accessible only to authorized personnel who require access to perform official duties. Access to personal information is further restricted by the use of passwords, which are changed periodically. Records are secured in locked or guarded buildings, locked offices, or locked cabinets during non-duty hours.'

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RETENTION AND DISPOSAL:

Replace 'Applicants' with 'Applications'.

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\$100.90

SYSTEM NAME:

Attorney Personal Information and Applicant Files.

SYSTEM LOCATION:

Office of General Counsel, HQ DLA, ATTN: DG, 8725 John J. Kingman Road, Stop 2533, Fort Belvoir, VA 22060-6221, and the offices of counsel of the DLA field activities. Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

All DLA attorneys, former DLA attorneys, and applicants for DLA legal positions.

CATEGORIES OF RECORDS IN THE SYSTEM:

Cover letters, resumes, and Forms submitted by applicants and replies thereto, and records of promotions, courses completed, position descriptions, performance appraisals, personnel actions, educational actions, educational transcripts, recommendations and personal data of DLA attorneys.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. 301, Departmental Regulations; 5 U.S.C. 302, Delegation of Authority; 5 U.S.C. 3301, Civil Service,

Generally; 10 U.S.C. 136, Under Secretary of Defense for Personnel and Readiness; DoD Directive 1442.2, Personnel Actions Involving Civilian Attorneys; and E.O. 9397 (SSN).

PURPOSE(S):

Applications are used for filing positions in all DLA legal offices. Attorney information folders are maintained for review incident to personnel actions including promotions, performance appraisals, reassignments, etc. and as a general performance and experience record.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The DoD 'Blanket Routine Uses' set forth at the beginning of DLA's compilation of systems of records notices apply to this system.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Records are maintained in paper and electronic form.

RETRIEVABILITY:

Filed by surname of attorney or applicant.

SAFEGUARDS:

Attorney information folders are kept in a locked file cabinet; applicants are kept in file cabinets accessible only to authorized personnel of the Office of Counsel or as determined by Counsel.

RETENTION AND DISPOSAL:

Applications are kept for one year from receipt. Attorney information folders are kept indefinitely.

SYSTEM MANAGER(S) AND ADDRESS:

Office of General Counsel, HQ DLA, ATTN: DG, 8725 John J. Kingman Road, Stop 2533, Fort Belvoir, VA 22060-6221.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether this system of records contains information about themselves should address written inquiries to the Privacy Act Officer, HQ DLA, ATTN: DSS-B, 8725 John J. Kingman Road, Stop 6220, Fort Belvoir, VA 22060-6221, or the Privacy Act Officer of the particular DLA field activity where the application

was filed. Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.

Individual must provide full name and, if known, date application was submitted.

RECORD ACCESS PROCEDURES:

Individuals seeking access to information about themselves contained in this system of records should address written inquiries to the Privacy Act Officer, HQ DLA, ATTN: DSS-B, 8725 John J. Kingman Road, Stop 6220, Fort Belvoir, VA 22060-6221, or the Privacy Act Officer of the particular DLA field activity where the application was filed. Officials mailing addresses are published as an appendix to DLA's compilation of systems of records notices.

Individual must provide full name and, if known, date application was submitted.

CONTESTING RECORD PROCEDURES:

The DLA rules for accessing records, for contesting contents and appealing initial agency determinations are contained in 32 CFR part 323, or may be obtained from the Privacy Act Officer, Headquarters, Defense Logistics Agency, ATTN: DSS-B, 8725 John J. Kingman Road, Stop 6220, Fort Belvoir, VA 22060-6221.

RECORD SOURCE CATEGORIES:

Applicants, employees, co-employees, outside references, supervisors, and personnel offices.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

[FR Doc. 04-10826 Filed 5-12-04; 8:45 am]

BILLING CODE 5001-06-M

DEPARTMENT OF DEFENSE

Department of the Navy

Privacy Act of 1974; System of Records

AGENCY: Department of the Navy, DoD.

ACTION: Notice to amend a system of records.

SUMMARY: The Department of the Navy is amending a system of records notice in its existing inventory of records systems subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended.

DATES: This proposed action will be effective without further notice on June 14, 2004, unless comments are received which result in a contrary determination.