communications with a former employee that may be necessary for personnel-related or other official purposes where the Department requires information and/or consultation assistance from the former employee regarding a matter within that person's former area of responsibility.

K. To Federal and foreign government intelligence or counterterrorism agencies or components where DHS becomes aware of an indication of a threat or potential threat to national or international security, or where such use is to assist in anti-terrorism efforts and disclosure is appropriate to the proper performance of the official duties of the person making the disclosure.

**DISCLOSURE TO CONSUMER REPORTING AGENCIES:**

None.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Records in this system are stored electronically in secure facilities in a locked drawer behind a locked door. The records may be stored on CD, DVD, or other digital media.

**RETRIEVABILITY:**

Records may be retrieved by the anchor relative's A-Number or the Pre-Case ID assigned to the AOR.

**SAFEGUARDS:**

Records in this system are safeguarded in accordance with applicable rules and policies, including all applicable DHS automated systems security and access policies. Strict controls have been imposed to minimize the risk of compromising the information that is being stored. Access to the computer system containing the records in this system is limited to those individuals who have a need to know the information for the performance of their official duties and who have appropriate clearances or permissions.

**RETENTION AND DISPOSAL:**

NARA approved the RAVU Records [N1–563–04–05] Retention Schedule. USCIS is working with NARA to supersede/revise the RAVU Retention Schedule to reflect a 15-year retention of the Master File instead of the current 20 years.

**SYSTEM MANAGER AND ADDRESS:**

Chief, Refugee Affairs Division, Refugee, Asylum, and International Operations Directorate, 111 Massachusetts Avenue NW., Washington, DC 20529.

**NOTIFICATION PROCEDURE:**

Individuals seeking notification of and access to any record contained in this system of records, or seeking to contest its content, may submit a request in writing to the National Records Center (NRC) FOIA/PA Office, P.O. Box 648010, Lee's Summit, MO, 64064–8010. The NRC's contact information can be found at *http://www.dhs.gov/foia* under ''Contacts.'' If an individual believes more than one component maintains Privacy Act records concerning him or her, the individual may submit the request to the Chief Privacy Officer and Chief Freedom of Information Act Officer, Department of Homeland Security, 245 Murray Lane SW., Building 410, STOP–0655, Washington, DC 20528.

When seeking records about yourself from this system of records or any other Departmental system of records, your request must conform with the Privacy Act regulations set forth in 6 CFR Part 5. You must first verify your identity, meaning that you must provide your full name, current address, and date and place of birth. You must sign your request, and your signature must either be notarized or submitted under 28 U.S.C. 1746, a law that permits statements to be made under penalty of perjury as a substitute for notarization. While no specific form is required, you may obtain forms for this purpose from the Chief Privacy Officer and Chief Freedom of Information Act Officer, *http://www.dhs.gov/foia* or 1–866–431–0486. In addition, you should:

- Explain why you believe the Department would have information on you;
- Identify which component(s) of the Department you believe may have the information about you;
- Specify when you believe the records would have been created; and
- Provide any other information that will help the FOIA staff determine which DHS component agency may have responsive records; and

If your request is seeking records pertaining to another living individual, you must include a statement from that individual certifying his/her agreement for you to access his/her records.

Without the above information, the component(s) may not be able to conduct an effective search, and your request may be denied due to lack of specificity or lack of compliance with applicable regulations.

**RECORD ACCESS PROCEDURES:**

See ''Notification procedure'' above.

**CONTESTING RECORD PROCEDURES:**

See ''Notification procedure'' above.

**RECORD SOURCE CATEGORIES:**

Information contained in this system of records is obtained from the individual who is the subject of these records. Other information sources include family members, petitions, A-File, information collected from federal databases for security screening checks, Resettlement Support Centers, the Refugee Processing Center, resettlement agencies, international organizations, and local sources at overseas sites.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

Dated: November 15, 2013.

**Karen L. Neuman,**

*Chief Privacy Officer, Department of Homeland Security.*

[FR Doc. 2013–28247 Filed 11–22–13; 8:45 am]

**BILLING CODE 9111–97–P**

## DEPARTMENT OF HOMELAND SECURITY

### Federal Emergency Management Agency

**[Docket ID FEMA–2007–0008]**

### National Advisory Council

**AGENCY:** Federal Emergency Management Agency, DHS.

**ACTION:** Committee Management; Notice of Federal Advisory Committee Conference Call.

**SUMMARY:** The Federal Emergency Management Agency (FEMA) National Advisory Council (NAC) will meet via conference call on December 3, 2013 at 4:00 p.m. EST. The meeting will be open to the public.

**DATES:** The NAC will meet on Tuesday, December 3, 2013, from 4:00 p.m. EST to 5:00 p.m. EST. Please note that the call may conclude early if the council has completed its business. Any written comments must be received on or before December 2, 2013.

**ADDRESSES:** The meeting will be held via conference call; dialing information is as follows:

Toll Free: 888–430–8694.

Conference Passcode: 6199206.

It is recommended that participants dial in 5–10 minutes prior to the start time using the toll free phone number and Conference Passcode.

For information on services for individuals with disabilities or to request special assistance for this call, contact the person listed in **FOR FURTHER INFORMATION CONTACT** below as soon as possible.

To facilitate public participation, members of the public are invited to

provide written comments on the issues to be considered by the NAC (see ''Agenda''). Written comments must be submitted through one of the following methods and received by December 2, 2013, identified by Docket ID FEMA–2007–0008:

- *Federal eRulemaking Portal: http://www.regulations.gov.* Follow the instructions for submitting comments.
- *Email: FEMA–NAC@fema.dhs.gov.* Include the docket number in the subject line of the message.
- *Fax:* (540) 504–2331.
- *Mail:* Regulatory Affairs Division, Office of Chief Counsel, FEMA, 500 C Street SW., 8NE, Washington, DC 20472–3100.

*Instructions:* All submissions received must include the words ''Federal Emergency Management Agency'' and the docket number for this action. Comments received will be posted without alteration at *http://www.regulations.gov,* including any personal information provided. A public comment period will be held during the meeting from 4:45 p.m. to 5:00 p.m., and speakers are requested to limit their comments to 3 minutes. Contact the individual listed below to register as a speaker by December 2, 2013.

*Docket:* For access to the docket to read background documents or comments received, go to the Federal eRulemaking Portal at *http://www.regulations.gov,* click on ''Advanced Search,'' then enter ''FEMA–2010–0008'' in the ''By Docket ID'' box, then select ''FEMA'' under ''By Agency,'' and then click ''Search.'' Submitted comments may also be inspected at the Office of Chief Counsel, Federal Emergency Management Agency, 500 C Street SW., 8NE, Washington, DC 20472–3100.

**FOR FURTHER INFORMATION CONTACT:** Alexandra Woodruff, Alternate Designated Federal Officer, Office of the National Advisory Council, Federal Emergency Management Agency, 500 C Street SW., Washington, DC 20472–3100, telephone (202) 646–2700, fax (540) 504–2331, and email *FEMA–NAC@fema.dhs.gov.* The NAC Web site is: *http://www.fema.gov/national-advisory-council.*

**SUPPLEMENTARY INFORMATION:** Notice of this meeting is given under the Federal Advisory Committee Act, 5 U.S.C. App. (Pub. L. 92–463). The Federal Advisory Committee Act requires that notices for advisory committee meetings be published in the **Federal Register** 15 days prior to the meeting date. This notice is published less than 15 days prior to the meeting date due to rescheduling of the October 16, 2013 meeting as a result of the recent lapse in Federal appropriations. Because the NAC meeting is being conducted via teleconference, there will not be an undue burden on the public to arrange travel to attend this meeting. Notice of this meeting is also provided on the NAC's Web site at: *http://www.fema.gov/national-advisory-council.*

The NAC advises the FEMA Administrator on all aspects of emergency management. The NAC incorporates State, local, and tribal governments, nonprofit, and private sector input in the development and revision of FEMA plans and strategies.

*Agenda:* The NAC will receive reports from its subcommittees on the following topics: Review and update of the National Incident Management System (NIMS) and the Biggert-Waters Flood Insurance Reform Act of 2012. The NAC will review the information presented on each topic, deliberate on any recommendations presented in the subcommittees' reports, and formulate recommendations for FEMA's consideration.

Dated: November 18, 2013.

**W. Craig Fugate,**

*Administrator, Federal Emergency Management Agency.*

[FR Doc. 2013–28096 Filed 11–22–13; 8:45 am]

**BILLING CODE 9111–48–P**

## DEPARTMENT OF THE INTERIOR

### Office of the Secretary

### Invasive Species Advisory Committee

**AGENCY:** Office of the Secretary, Interior.

**ACTION:** Notice of Public Meeting (via Teleconference) of the Invasive Species Advisory Committee.

**SUMMARY:** Pursuant to the provisions of the Federal Advisory Committee Act, notice is hereby given of meetings of the Invasive Species Advisory Committee. The purpose of the Advisory Committee is to provide advice to the National Invasive Species Council, as authorized by Executive Order 13112, on a broad array of issues related to preventing the introduction of invasive species and providing for their control and minimizing the economic, ecological, and human health impacts that invasive species cause. The Council is co-chaired by the Secretary of the Interior, the Secretary of Agriculture, and the Secretary of Commerce. The duty of the Council is to provide national leadership regarding invasive species issues. The purpose of a meeting via teleconference, in lieu of physical travel, on Thursday, December 12, 2013 is to convene the full Advisory Committee to discuss consideration, modification and adoption of an ISAC position paper on utilizing harvest incentives to control invasive species. Members of the public are welcome to participate by accessing the teleconference. Those in the Washington, DC Metropolitan area may visit the NISC headquarters, where the teleconference will be accessed in the conference room (see address below.) Call-in number and access code will be provided upon request by calling 202–208–5978.

**DATES:** Teleconference Meeting of the Invasive Species Advisory Committee: Thursday, December 12, 2013; 1:00–5:00 p.m.

**ADDRESSES:** NISC Conference Room, 1201 Eye Street, NW., Room 5–73; Washington, DC 20005. All visiting members of the public must be cleared through building security prior to being escorted to the meeting location.

**FOR FURTHER INFORMATION CONTACT:** Kelsey Brantley, National Invasive Species Council Program Analyst and ISAC Coordinator, (202) 513–7243; Fax: (202) 371–1751,

Dated: November 20, 2013.

**Lori Williams,**

*Executive Director, National Invasive Species Council.*

[FR Doc. 2013–28215 Filed 11–22–13; 8:45 am]

**BILLING CODE 4310–RK–P**

## DEPARTMENT OF THE INTERIOR

### Office of the Secretary

**[DR.5A311.IA000514]**

### Secretarial Commission on Indian Trust Administration and Reform

**AGENCY:** Office of the Secretary, Interior.

**ACTION:** Notice of meeting.

**SUMMARY:** The Secretarial Commission on Indian Trust Administration and Reform (the Commission) will hold a public webinar meeting on December 10, 2013. Because of delays from the Federal government shutdown, the Commission report and recommendations will be discussed and voted on during the December 10 public webinar, and time will be allowed to take public comments.

**DATES:** The Commission's public webinar meeting will begin at 11 a.m. and end at 1 p.m. Eastern Time on December 10, 2013. Members of the public who wish to participate should register by December 9, 2013 (see