

- 8. Appointee or Employee's Overseas GSA Organization (Service or Staff Office):** For this row, please annotate which staff or service office that is employing the job candidate and also list the Organization Code, which is up to 4 digits, alpha-numeric.
- 9. Office Symbol or Department ID:** Insert the GSA office symbol (such as "Q1BBB").
- 10. U.S. Post for Assignment Upon Expiration of the Final Overseas Tour:** Employees stationed overseas generally are not considered permanent employees in a foreign country due to the nature of the Status of Forces agreement between the U.S. and the foreign country. When the employee's future location has not been fully identified, users of the form may mark "TBD" (for To Be Determined) or "Nationwide" or "[GSA Organization] Nationwide" such as "FAS Nationwide."
- 11. Duty Station Location Code:** Enter this code, which is an OPM 9-digit code that specifically identifies the country, city, etc.
- 12. Length of Assignment:** The length of assignment should match the time specified within the MOA between the agency and GSA. Typically the initial assignment is 3 years, and renewals are 2 years (up to 3 years). The length of the assignment confirms that the sponsoring agency is able to pay for the function back to the U.S. This data element also helps to determine, in certain cases, a timeline for eligibility for home leave under 5 U.S.C. § 6305. When the employee's future location has not been fully identified, users of the form may mark "TBD" (for To Be Determined) or "Nationwide" or "[GSA Organization] Nationwide" such as "FAS Nationwide."
- 13. Travel and Transportation Expenses to and From the Overseas Post:** This data element reminds appointees or employees to complete the GSA Form 5047 which helps to identify the "actual place of residence" for the purposes of determining costs for the foreign permanent change of station. This statement also notifies the job candidate that there is a 12-month service agreement required by law and regulation once an agency has paid for these relocation expenses.
- 14. Home Leave and 45-day Leave Accrual:** This section describes whether or not a job candidate is eligible for home leave and the 45-day leave accrual ceiling. Not all hires are eligible for these authorities.
- 15. Differentials and Allowances:** This section describes the various differentials and allowances that the candidate is eligible for and have been authorized for the position. Once the date of post allowance commencement (i.e. actual arrival at the overseas post) is known, enter that date for manual Payroll processing purposes.
- 16. Financial Liability Disclosures:** This section notifies the job candidate that if he or she does not satisfy the 12-month service requirement following permanent change of station GSA may create a receivable and collect the debt through salary administrative offset. This section also discusses renewal agreement travel, return PCS, and duplicate reimbursement.
- 17. Names of Dependents:** Please list the names and dates of birth of any dependents that are travelling with you for permanent change of station. If there are no dependents, please check the optional box. This information is required by 41 C.F.R. § 302-3.504.
- 18. Certification:** This section asks the job candidate to read carefully the full form, as completed by the human resources specialist, and that the job candidate agrees with the information and understands the requirements for accepting the GSA position and the offer of assignment to the foreign post. The agency signature should generally be the human resource specialist at GSA filling the position.
- 19. Cancellation:** This section annotates that GSA may cancel the overseas service agreement due to reasons beyond the employee's control. Cancellation of this agreement, and recall to the U.S., may occur, for example, if the employee becomes seriously ill and is medically evacuated.

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## GENERAL SERVICES ADMINISTRATION

[OMB Control No. 3090-0317; Docket No.  
2024-0001; Sequence No. 12]

### Submission for OMB Review; Notarized Document Submittal for System for Award Management—New Entity Administrator Appointments

**AGENCY:** Office of Acquisition Policy,  
General Services Administration (GSA).

**ACTION:** Notice; request for comments.

**SUMMARY:** Under the provisions of the Paperwork Reduction Act, the Regulatory Secretariat Division will be submitting to the Office of Management and Budget (OMB) a request to review and approve a revision to an existing OMB clearance regarding a notarized document submittal for System for Award Management (SAM) Registration. **DATES:** Submit comments on or before February 26, 2025.

**ADDRESSES:** Written comments and recommendations for this information collection should be sent within 30 days

of publication of this notice to [www.reginfo.gov/public/do/PRAMain](http://www.reginfo.gov/public/do/PRAMain). Find this particular information collection by selecting “Currently under Review—Open for Public Comments” or by using the search function.

**FOR FURTHER INFORMATION CONTACT:** Ms. Salomeh Ghorbani, Director, IAE Outreach and Stakeholder Engagement Division, at 202–430–0206 or [IAE\\_Admin@gsa.gov](mailto:IAE_Admin@gsa.gov).

#### **SUPPLEMENTARY INFORMATION:**

##### **A. Purpose**

Federal Acquisition Regulation (FAR) Subpart 4.11 prescribes policies and procedures for requiring contractor registration in the System for Award Management (SAM) database to increase visibility of vendor sources (including their geographical locations) for specific supplies and services; and establish a common source of vendor data for the Government.

In the past, the GSA Office of Inspector General (OIG) conducted an investigation into fraudulent activities discovered within SAM. As a result, SAM.gov workflows and data analysis have been revised over the last several years to improve our ability to identify bad actors earlier than before.

As a result of GSA actively pursuing technical alternatives to the collection of this information for all non-federal entities, GSA seeks to refine the requirement previously adopted, where a risk-based approach was used to justify the collection of the entity administrator appointment letter (EAAL) for all new entities, and only employ this method to establish an Entity Administrator to an existing entity where the previous administrator is no longer on staff.

This information is essential to GSA’s acquisition mission to meet the needs of all federal agencies, as well as the needs of the grant community. A key element of GSA’s mission is to provide efficient and effective acquisition solutions across the Federal Government. SAM is essential to the accomplishment of that mission. In addition to federal contracts, federal assistance programs also rely upon the integrity and security of the information in SAM. Without assurances that the information in SAM is protected and is at minimal risk of compromise, GSA would risk losing the confidence of the federal acquisition and assistance communities that it serves. As a result, some entities may prefer not to do business with the federal government.

##### **B. Annual Reporting Burden**

*Respondents:* 139,027.

*Responses per Respondent:* 1.  
*Total Annual Responses:* 139,027.  
*Hours per Response:* .5.  
*Total Burden Hours:* 69,513.

The information collection allows GSA to request the notarized letter and apply this approach to individuals who seek to become the Entity Administrator for an entity record in SAM.gov when there is no Entity Administrator appointed for that entity in the system.

Individuals seeking administrator access to entity records in SAM are provided the template for the requirements of the notarized letter. It is estimated that the individual will take an average 0.5 hours to create the letter and 0.25 hours to upload the letter to the Federal Service Desk. GSA proposes that an individual equivalent to a GS–5, Step 5 Administrative Support person within the government would perform these tasks. The estimated hourly rate of \$25.06 (Base + Locality + Fringe) was used for the calculation.

Based on historical data of the ratio of small entities to other than small entities that exist in SAM, GSA approximates 58,500 of the 90,000 annual entities who do not have an individual with the Entity Administrator role will have in-house resources to notarize documents. GSA proposes that the entities with in-house notaries will typically be large businesses where the projected salary of the executive or officer responsible for signing the notarized letter is, on average, approximately \$150 per hour. The projected time for signature and notarizing the letter internally is 0.5 hours.

The other remaining 31,500 entities per year are estimated to be small entities where the projected salary of the executive or officer responsible for signing the notarized letter is, on average, approximately \$100 per hour. These entities will likely have to obtain notary services from an outside source. The projected time for signature and notarizing the letter externally is 1 hour. The estimate includes a nominal fee (\$5.00) usually charged by third-party notaries.

##### **C. Public Comments**

A 60-day notice published in the **Federal Register** at 89 FR 92688 on November 22, 2024. No public comments were received.

**Obtaining Copies of Proposals:** Requesters may obtain a copy of the information collection documents from the Regulatory Secretariat Division by calling 202–501–4755 or emailing [GSARegSec@gsa.gov](mailto:GSARegSec@gsa.gov). Please cite OMB Control No. 3090–0317, Notarized Document Submittal for System for

Award Management Registration, in all correspondence.

**Lois Mandell,**

*Director, Regulatory Secretariat Division.*

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**BILLING CODE 6820-WY-P**

## **INTERNATIONAL TRADE COMMISSION**

[Inv. No. 337–TA–1434]

### **Certain Composite Intermediate Bulk Containers; Institution of Investigation**

**AGENCY:** U.S. International Trade Commission.

**ACTION:** Notice.

**SUMMARY:** Notice is hereby given that a complaint was filed with the U.S. International Trade Commission on December 5, 2024, under section 337 of the Tariff Act of 1930, as amended, on behalf of Schütz Container Systems, Inc. of North Branch, New Jersey and Protechna S.A. of Fribourg, Switzerland. The complaint was supplemented on December 20, 2024. The complaint, as supplemented, alleges violations of section 337 based upon the importation into the United States, the sale for importation, and the sale within the United States after importation of certain composite intermediate bulk containers by reason of the infringement of certain claims of U.S. Patent No. 9,718,581 (“the ‘581 patent”); U.S. Patent No. 8,708,150 (“the ‘150 patent”); U.S. Patent No. 8,919,562 (“the ‘562 patent”); U.S. Patent No. 8,567,626 (“the ‘626 patent”); U.S. Patent No. 9,004,310 (“the ‘310 patent”); and U.S. Patent No. 8,276,299 (“the ‘299 patent”). The complaint further alleges that an industry in the United States exists as required by the applicable Federal Statute. The complainant requests that the Commission institute an investigation and, after the investigation, issue a general exclusion order, in the alternative a limited exclusion order, and cease and desist orders.

**ADDRESSES:** The complaint, except for any confidential information contained therein, may be viewed on the Commission’s electronic docket (EDIS) at <https://edis.usitc.gov>. For help accessing EDIS, please email [EDIS3Help@usitc.gov](mailto:EDIS3Help@usitc.gov). Hearing impaired individuals are advised that information on this matter can be obtained by contacting the Commission’s TDD terminal on (202) 205–1810. Persons with mobility impairments who will need special assistance in gaining access