

**Appendix E: Project Profile Information**

Applicant Name: \_\_\_\_\_

Project Title: \_\_\_\_\_

Occupations and Number of individuals to be Trained [list]:

Level of Training:

- a. Pre-career ladder \_\_\_\_\_
- b. Lower career ladder \_\_\_\_\_
- c. Mid-career ladder \_\_\_\_\_
- d. H-1B visa level (bachelor's degree or equivalent, professionally recognized certificate training) \_\_\_\_\_

Note: Pre-Career Ladder training refers to training that is meant to prepare someone for development along a career path. This may include basic literacy classes, GED classes, basic computer skills training, ESL education, or other low level training that in and of itself will not prepare the student to hold a job on an H-1B level career ladder. Lower career ladder and mid-career level training is more advanced than pre-career ladder but still constitutes foundation preparation rather than training specifically addressing a specialty occupation at the H-1B visa level. The H-1B visa level requires "a theoretical and practical application of a body of highly specialized knowledge and attainment of a bachelor's or higher degree in the specialty."

Targeted Population:

- a. Incumbent workers (# to be trained) \_\_\_\_\_
- b. Unemployed workers (# to be trained) \_\_\_\_\_

Note: incumbent workers are those currently employed by a specific company or business. Unemployed workers are those workers not currently employed, but still part of the labor force.

Geographic area served:

- a. Rural \_\_\_\_\_
- b. Urban \_\_\_\_\_

Note: A general delineation of urban/rural is whether the geographic area served is within a Metropolitan Statistical Area (MSA). If within a MSA, the area is considered urban, otherwise, rural.

Degrees/certificates expected [list by type, name and number]:

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**LEGAL SERVICES CORPORATION****Sunshine Act Meeting**

**TIME AND DATE:** The Board of Directors of the Legal Services Corporation will

meet June 27, 2003 from 9 a.m. until 10:30 a.m. and continue on June 28, 2003 at 10 a.m. until conclusion of the Board's agenda.

**LOCATION:** The Latham Hotel, 3000 M Street, NW., Washington, DC.

**STATUS OF MEETING:** Open, except that a portion of the meeting may be closed pursuant to a vote of the Board of Directors to hold an executive session.

At the closed session, the Corporation's General Counsel will report to the Board on litigation to which the Corporation is or may become a party, and the Board may act on the matters reported. The closing is authorized by the relevant provisions of the Government in the Sunshine Act [5 U.S.C. 552b(c) (10)] and the corresponding provisions of the Legal Services Corporation's

implementing regulation [45 CFR 1622.5(h)]. A copy of the General Counsel's Certification that the closing is authorized by law will be available upon request.

#### Matters to be Considered:

##### Open Session

1. Approval of agenda.
2. Chair's report on suggested procedures to guide the search for a new President and a new Inspector General.
3. Consider and act on the establishment of a Search Committee for LSC President and Inspector General.
4. Consider and act on whether to authorize a June 28, 2003 executive session of the Search Committee for LSC President and Inspector General to consider and act on search firm options.
5. Consider and act on the establishment of an Annual Performance Reviews Committee.
6. Consider and act on assignment of Directors to the Board's Search Committee for LSC President and Inspector General, Annual Performance Reviews Committee, Finance Committee, Operations & Regulations Committee, and the Provision for the Delivery of Legal Services Committee.
7. Approval of the minutes of the Board's meeting of April 25 & 26, 2003.
8. Approval of the minutes of the Executive Session of the Board's meeting of April 26, 2003.
9. Approval of the minutes of the Board's telephonic meeting of May 19, 2003.
10. Chairman's Report.
11. Members' Reports.
12. Acting Inspector General's Report.
13. President's Report.
14. Consider and act on the report of the Board's Annual Performance Reviews Committee.
15. Consider and act on the report of the Board's Finance Committee.
16. Consider and act on the report of the Board's Operations & Regulations Committee.
17. Consider and act on the report of the Board's Provision for the Delivery of Legal Services Committee.
18. Consider and act on the report of the Board's Search Committee for LSC President and Inspector General.
19. Consider and act on resolutions thanking former members of the LSC Board of Directors for their service.
20. Consider and act on other business.
21. Public comment.
22. Consider and act on whether to authorize an executive session of the Board to receive a briefing by the Acting Inspector General on the activities of the Office of the Inspector General and to

consider and act on the Office of Legal Affairs' report on potential and pending litigation involving LSC.

##### Closed Session

23. Briefing<sup>1</sup> by the Acting Inspector General on the activities of the Office of Inspector General.

24. Consider and act on the Office of Legal Affairs' report on potential and pending litigation involving LSC.

##### Open Session

25. Consider and act on adjournment of meeting.

##### CONTACT PERSON FOR INFORMATION:

Victor M. Fortuno, Vice President for Legal Affairs, General Counsel & Corporate Secretary, at (202) 295-1500.

**SPECIAL NEEDS:** Upon request, meeting notices will be made available in alternate formats to accommodate visual and hearing impairments. Individuals who have a disability and need an accommodation to attend the meeting may notify Elizabeth S. Cushing, at (202) 295-1500.

Dated: June 20, 2003.

**Victor M. Fortuno,**

*Vice President for Legal Affairs, General Counsel & Corporate Secretary.*

[FR Doc. 03-16063 Filed 6-20-03; 2:17 pm]

**BILLING CODE 7050-01-P**

#### LEGAL SERVICES CORPORATION

##### Sunshine Act Meeting

**TIME AND DATE:** The Annual Performance Reviews Committee of the Legal Services Corporation's Board of Directors will meet on June 27, 2003. The meeting will begin at 1:30 p.m. and continue until conclusion of the Committee's agenda.

**LOCATION:** The Latham Hotel, 3000 M Street, NW., Washington, DC.

**STATUS OF MEETING:** Open.

##### MATTERS TO BE CONSIDERED:

1. Approval of agenda.
2. Consider and act on future activities for the Committee.
3. Consider and act on other business.
4. Public comment.
5. Consider and act on adjournment of meeting.

##### CONTACT PERSON FOR INFORMATION:

Victor M. Fortuno, Vice President for Legal Affairs, General Counsel and Corporate Secretary, at (202) 295-1500.

<sup>1</sup> Any portion of the closed session consisting solely of staff briefings does not fall within the Sunshine Act's definition of the term "meeting" and, therefore, the requirements of the Sunshine Act do not apply to any such portion of the closed session. 5 U.S.C. 552(b)(3)(A) and (b). See also 45 CFR 1622.2 & 1622.3.

**SPECIAL NEEDS:** Upon request, meeting notices will be made available in alternate formats to accommodate visual and hearing impairments. Individuals who have a disability and need an accommodation to attend the meeting may notify Elizabeth S. Cushing at (202) 295-1500.

Dated: June 20, 2003.

**Victor M. Fortuno,**

*Vice President for Legal Affairs, General Counsel, and Corporate Secretary.*

[FR Doc. 03-16064 Filed 6-20-03; 2:17 pm]

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#### LEGAL SERVICES CORPORATION

##### Sunshine Act Meeting

**TIME AND DATE:** The Finance Committee of the Legal Services Corporation Board of Directors will meet on June 27, 2003. The meeting will begin at 2:30 p.m. and continue until the Committee concludes its agenda.

**LOCATION:** The Latham Hotel, 3000 M Street, NW., Washington, DC.

**STATUS OF MEETING:** Open.

##### MATTERS TO BE CONSIDERED:

1. Approval of agenda.
2. Staff report on LSC's Consolidated Operating Budget, Expenses and Other Funds Available through April 30, 2003.
3. Staff report on LSC's budget projections for April 1—September 30, 2003.
4. Consider and act on LSC's 2005 budget request.
5. Consider and act on future activities for the Committee.
6. Consider and act on other business.
7. Public comment.
8. Consider and act on adjournment of meeting.

##### FOR FURTHER INFORMATION CONTACT:

Victor M. Fortuno, Vice President for Legal Affairs, General Counsel & Corporate Secretary, at (202) 295-1500.

**SPECIAL NEEDS:** Upon request, meeting notices will be made available in alternate formats to accommodate visual and hearing impairments. Individuals who have a disability and need an accommodation to attend the meeting may notify Elizabeth S. Cushing, at (202) 295-1500.

Dated: June 20, 2003.

**Victor M. Fortuno,**

*Vice President for Legal Affairs, General Counsel & Corporate Secretary.*

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