

**POLICIES AND PRACTICES FOR RETRIEVAL OF RECORDS:**

Full Name and HUD Network ID (H or C ID).

**POLICIES AND PRACTICES FOR RETENTION AND DISPOSAL OF RECORDS:**

Under General Records Schedule 3.2, System Access Records, items 030 and 031. Item 030 applies to systems not requiring special accountability for access. Item 030 records can be destroyed when the business use cases. Item 031 applies to systems requiring special accountability for access. Item 031 requires records to be destroyed/ deleted 6 years after the user account is terminated or password is altered, or when no longer required for business use, whichever is later. Backup and Recovery digital media will be destroyed or otherwise rendered irrecoverable per NIST SP 800–88, Rev. 1 “Guidelines for Media Sanitization” (December 2014).

**ADMINISTRATIVE, TECHNICAL, AND PHYSICAL SAFEGUARDS:**

PII is secured in cipher locks, combination locks, key cards, security guards, closed circuit TV and safes. Identification badges are required to ensure the records are not accessed and strict access controls are governed for electronic records using a user ID and password that require authentication before access is granted to Active Directory.

**RECORD ACCESS PROCEDURES:**

Individuals requesting records of themselves should address written inquiries to the Department of Housing Urban and Development 451 7th Street SW, Washington, DC 20410–0001. For verification, individuals should provide their full name, current address, and telephone number. In addition, the requester must provide either a notarized statement or an unsworn declaration made under 24 CFR 16.4.

**CONTESTING RECORD PROCEDURES:**

The HUD rule for contesting the content of any record pertaining to the individual by the individual concerned is published in 24 CFR 16.8 or may be obtained from the system manager.

**NOTIFICATION PROCEDURES:**

Individuals requesting notification of records of themselves should address written inquiries to the Department of Housing Urban Development, 451 7th Street SW, Washington, DC 20410–0001. For verification purposes, individuals should provide their full name, office or organization where assigned, if

applicable, and current address and telephone number. In addition, the requester must provide either a notarized statement or an unsworn declaration made under 24 CFR 16.4.

**EXEMPTIONS PROMULGATED FOR THE SYSTEM:**

N/A

**HISTORY:**

N/A.

**LaDonne White,**

*Chief Privacy Officer, Office of Administration.*

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**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

[Docket No. FR–7092–N–15]

**Privacy Act of 1974; System of Records**

**AGENCY:** Office of Single Family Asset Management, HUD.

**ACTION:** Notice of a rescindment of a system of records.

**SUMMARY:** Pursuant to the provisions of the Privacy Act of 1974, as amended, the Department of the Housing and Urban Development (HUD), the Office of Single-Family Asset Management is issuing a public notice of its intent to rescind the Single-Family Default Monitoring System (SFDMS) because it is consolidated into the Federal Housing Administration (FHA) Catalyst as of March 1, 2022.

**DATES:** Comments will be accepted on or before February 29, 2024. This proposed action will be effective immediately upon publication.

**ADDRESSES:** You may submit comments, identified by one of the following methods:

*Federal e-Rulemaking Portal:* <http://www.regulations.gov>. Follow the instructions provided on that site to submit comments electronically.

*Fax:* 202–619–8365.

*Email:* [privacy@hud.gov](mailto:privacy@hud.gov).

*Mail:* Attention: Privacy Office; LaDonne White, Chief Privacy Officer; The Executive Secretariat; 451 Seventh Street SW, Room 10139; Washington, DC 20410–0001.

*Instructions:* All submissions received must include the agency name and docket number for this rulemaking. All comments received will be posted without change to <http://www.regulations.gov> including any personal information provided.

*Docket:* For access to the docket to read background documents or comments received go to <http://www.regulations.gov>.

**FOR FURTHER INFORMATION CONTACT:**

LaDonne White, Chief Privacy Officer, 451 Seventh Street SW, Room 10139; Washington, DC 20410; telephone number (202) 708–3054 (this is not a toll-free number). HUD welcomes and is prepared to receive calls from individuals who are deaf or hard of hearing, as well as individuals with speech or communication disabilities. To learn more about how to make an accessible telephone call, please visit <https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>.

**SUPPLEMENTARY INFORMATION:** The Single-Family Default Monitoring System (SFDMS) is used to report mortgages 30 days or more delinquent. The Mortgagee or Servicer must submit a monthly status and/or is terminated or deleted. Under Mortgagee Letter 2021–31, published on December 30, 2021, update to FHA Catalyst Transition for Single-Family Default Monitoring System (SFDMS) Reporting Module, FHA announced that the mortgagee default reporting functionality would be transitioned to the FHA Catalyst: SFDMS Reporting Module and that February 7, 2022. Beginning March 1, 2022, Mortgagees began reporting directly through FHA Catalyst SFDMS module. The method used for retrieving records was assessed, and it was found that the system’s records are retrieved using the FHA Case Number (also known as case file number) assigned to the loan. While the system can search using the default borrowers Social Security Numbers, Property Addresses, these fields were never the primary methods of retrieval. The SFDMS system of records is being rescinded since it does not meet the legal definition. All data were handled under HUD’s Media Protection Procedures and NIST SP 800–88, Guidelines for Media Sanitization.

**SYSTEM NAME AND NUMBER:**

Single Family Default Monitoring System (SFDMS), F42D.

**HISTORY:**

72 FR 65350 (November 20/2007), Agency Docket No. FR–5130–N–16.

**Ladonne White,**

*Chief Privacy Officer, Office of Administration.*

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