

was not authorized to submit the application. Applicants that submitted applications with incorrect DUNS numbers will not be considered for review.

HUD's quality assurance review for application submission will focus on circumstances where an applicant's failure to submit an application in accordance with the electronic application submission procedures of the FY2005 SuperNOFA was based on unanticipated technological problems. In these cases, HUD will hold the applicant harmless and permit the applicant to submit a paper application.

Examples of unanticipated technological difficulties that may have resulted in an applicant's failure to submit an electronic application include:

- The records demonstrate that the applicant attempted to submit an application but was cut off by the applicant's Internet service provider and but for this circumstance the application would have been timely received for validation by Grants.gov;
- The records demonstrate that an applicant successfully began submission prior to the 11:59 p.m. application deadline, but completed the upload of the application on the date following the application due date. HUD will consider such applicants as having met the deadline date and time stamp requirements of the NOFA. HUD acknowledges that dial-up access can result in slow transmission of a large application and the applicant has no control over the upload processing time;
- The records indicate that the applicant was unable to submit an application because HUD inadvertently posted the same funding opportunity under two different funding opportunity numbers and, as a result, an application was rejected in error.

- The records reflect that an applicant completed the registration process in a timely manner but was rejected because the database did not recognize the registration; and

- Other unique situations brought to HUD's attention that may lead HUD to conclude that an applicant's failure to submit was based on misleading technical advice or other such technology-related problem.

As noted in today's **Federal Register** notice, HUD will base its review on its records and those of Grants.gov, including records from the Grants.gov Call Center. HUD will initiate this review when HUD believes it has sufficient information to determine whether an applicant's failure to submit was because of problems with technology.

Applicants that contacted the Grants.gov Call Center and believe they meet the conditions described in this notice may contact the individuals identified in the appendix to request that HUD review its application submission situation to determine whether the applicant is eligible for hard copy submission. Applicants in this situation must provide HUD the:

1. Applicant DUNS number;
2. Authorized Organization Representative (AOR) ID;
3. Applicant MPIN;
4. Catalog of Federal Domestic Assistance (CFDA) number and name of the program for which the applicant is seeking funding;
5. Grants.gov Help Desk Ticket number, if available;
6. Statement of the problem including dates and times, with whom the applicant spoke and advice provided, if available; and
7. Application submission tracking number received from Grants.gov, and

date and approximate times of upload transmission, if applicable.

Failure to provide the information listed in items 1–4 will result in an applicant being ineligible for the quality assurance review procedures outlined in this notice. Applicants that believe they meet the requirements described in this notice should provide this information to HUD by August 23, 2005. Applicants that have already provided this information to HUD do not need to resubmit the information.

Procedures for Submitting Applications

Upon the conclusion of HUD's review, applicants will be notified of HUD's determination through means that provide for confirmation that the applicant has received notification. If HUD determines that the applicant correctly followed the electronic application submission requirements of the SuperNOFA and advice from the Grants.gov help desk but was unable to submit an application because of technological problems, the applicant will be given five business days to submit a hard copy application to HUD commencing from the date of confirmation of the applicant's receipt of HUD's notification. The paper copy submission must contain an original signature of the person able to make a legally binding commitment to HUD for the applicant organization. Applicants will be required to submit applications via overnight delivery (United States Postal Service, Federal Express, or UPS) to the applicable address listed in the appendix to this notice. Hand deliveries are not accepted.

Dated: July 27, 2005.

Roy A. Bernardi,

Deputy Secretary.

BILLING CODE 4210-29-P

Instructions for Quality Control Reviews of Electronic Application Submission Problems

HUD Program Contacts Send Requests for Quality Control reviews to the following address, email or fax number:	If HUD determines that you were not able to submit your application due to technological problems beyond your control, and sends you a notice to that effect, submit a paper application to the appropriate program location(s) listed below within five business days of receipt of the notice from HUD	Requested Number of Copies to be Submitted
<u>A. Office of Fair Housing and Equal Opportunity (FHEO)</u> <u>Fair Housing Initiatives Programs (FHIP):</u> Department of Housing and Urban Development Attn: Myron P. Newry, Office of Fair Housing and Equal Opportunity (FHEO) 451 Seventh Street SW, Room 5224 Washington, DC 20410 Telephone: (202) 708-2288 x 7095 Fax: (202) 708-4445 Email: Myron_P._Newry@hud.gov	<u>Fair Housing Initiatives Programs (FHIP):</u> HUD Headquarters Robert C. Weaver Federal Building Office of Fair Housing and Equal Opportunity FHIP NOFA 2005 [Specify the Initiative/Component to which you wish to apply] 451 Seventh Street, SW, Room 5224 Washington, DC 20410	Original and 3 copies
<u>B. Office of Housing/Federal Housing Commissioner (FHA).</u> <u>1. Assisted Living Conversion for Multifamily Projects (ALCP):</u> Department of Housing and Urban Development Attn: Aretha M. Williams, Office of Multifamily Housing 451 Seventh Street SW, Room 6142 Washington, DC 20410 Telephone: (202) 708-2866 x 2480 Fax: (202) 708-3104 Email: Aretha_M._Williams@hud.gov <u>2. Housing Counseling:</u> Department of Housing and Urban Development Attn: Brian Siebenlist, Office of Single Family Housing 451 Seventh Street SW, Room 9274 Washington, DC 20410 Telephone: (202) 708-1672 x 5415 Fax: (202) 708-3537 Email: Brian_N._Siebenlist@hud.gov	<u>1. Assisted Living Conversion for Multifamily Projects (ALCP):</u> Submit hard copy applications to the appropriate HUD Multifamily (MF) Hub office identified in the Appendix of the program NOFA. See Appendix 1 of the ALCP program NOFA for a list of HUD Multifamily Hub offices. To determine the appropriate HUD MF Hub office to which you must submit your application, HUD Program Centers are under each Hub. Do not use the list of addresses in the General Section of the SuperNOFA. <u>2. Housing Counseling:</u> a. Local Housing Counseling Agencies (LHCAs): Submit hard copy applications to the appropriate Homeownership Center (HOC) identified in Section VII. of the Housing Counseling program NOFA. b. State Housing Finance Agencies (SHFAs): Submit hard copy applications to the appropriate Homeownership Center (HOC) identified in Section VII. of the program NOFA. c. National and Regional Intermediaries: Submit hard copy applications to HUD Headquarters HUD Headquarters, Robert C. Weaver Federal Building Program Support Division, Room 9274 451 Seventh Street, SW Washington, DC 20410	Original and 4 copies Original and 2 copies

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<u>C. Office of Community Planning and Development (CPD)</u> <u>1. Community Development - Technical Assistance Programs (CD-TA):</u> Department of Housing and Urban Development Attn: Jean E. Whaley 451 Seventh Street SW, Room 7216 Washington, DC 20410 Telephone: (202) 708-3176 x 2774 Fax: (202) 619-5979 Email: Jean_E_Whaley@hud.gov <u>2. Housing Opportunities for Persons with AIDS (HOPWA):</u> Department of Housing and Urban Development Attn: David Vos, Office of HIV/AIDS 451 Seventh Street SW, Room 7212 Washington, DC 20410 Telephone: (202) 708-1934 x 4620 Fax: (202) 708-9313 Email: David_Vos@hud.gov <u>3. Housing for People Who Are Homeless and Addicted to Alcohol:</u> Department of Housing and Urban Development Attn: Marianne Nazzaro, Office of Special Needs 451 Seventh Street SW, Room 10126 Washington, DC 20410 Telephone: (202) 708-1590 x 2076 Fax: (202) 619-8339 Email: Marianne_Nazzaro@hud.gov	<u>1. Community Development - Technical Assistance Programs (CD-TA):</u> HUD Headquarters Robert C. Weaver Federal Building Attn: CD-TA 451 Seventh Street, SW, Room 7251 Washington, DC 20410 For National TA, submit hard copy applications to HUD Headquarters (HQ). For Local TA, submit one hard copy to HUD HQ and one to the HUD field office to which you are applying. Field Offices: HUD field offices are listed on the internet at http://www.hud.gov/offices/cpd/about/staff/fodirectors/index.cfm. <u>2. Housing Opportunities for Persons with AIDS (HOPWA):</u> HUD Headquarters Robert C. Weaver Federal Building Attn: HOPWA 451 Seventh Street, SW, Room 7251 Washington, DC 20410 Submit original and one hard copy application to HUD HQ and one copy to the CPD Division of the state or area office that serves the area in which activities are proposed. For multi-state efforts, submit the copy to the field office that serves your main office. <u>3. Housing for People Who Are Homeless and Addicted to Alcohol:</u> HUD Headquarters Robert C. Weaver Federal Building Attn: Homeless and Addicted to Alcohol 451 Seventh Street, SW, Room 7251 Washington, DC 20410	Original and 1 copy Original and 2 copies Original and 2 copies.

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<u>D. Office of Policy Development and Research (PD&R)</u> <u>1. Alaska Native and Native Hawaiian Institutions Assisting Communities Program (AN/NHIAC):</u> Department of Housing and Urban Development Attn: Susan Brunson, Office of University Partnerships 451 Seventh Street SW, Room 8106 Washington, DC 20410 Telephone: (202) 708-3061 x 3852 Fax: (202) 708-0573 Email: Susan_S._Brunson@hud.gov <u>2. Community Development Work Study Program (CDWSP):</u> Same as above. <u>3. Community Outreach Partnership Centers (COPC):</u> Same as above. <u>4. Doctoral Dissertation Research Grant (DDRG) and Early Doctoral Student Research Grant (EDSRG):</u> Same as above.	<u>1. Alaska Native and Native Hawaiian Institutions Assisting Communities Program (AN/NHIAC):</u> University Partnerships Clearinghouse c/o Danya International, Inc. Attn: AN/NHIAC NOFA 8737 Colesville Rd, Suite 1200 Silver Spring, MD 20910 Be sure to include a complete return address on your application package. <u>2. Community Development Work Study Program (CDWSP):</u> University Partnerships Clearinghouse c/o Danya International, Inc. Attn: CDWSP NOFA 8737 Colesville Rd, Suite 1200 Silver Spring, MD 20910 Be sure to include a complete return address on your application package. <u>3. Community Outreach Partnership Centers (COPC):</u> University Partnerships Clearinghouse c/o Danya International, Inc. Attn: COPC NOFA 8737 Colesville Rd, Suite 1200 Silver Spring, MD 20910 Be sure to include a complete return address on your application package. <u>4. Doctoral Dissertation Research Grant (DDRG) and Early Doctoral Student Research Grant (EDSRG):</u> University Partnerships Clearinghouse c/o Danya International, Inc. Attn: DDRG or EDSRG NOFA 8737 Colesville Rd, Suite 1200 Silver Spring, MD 20910 Be sure to include a complete return address on your application package.	Original and 3 copies and one disk using M.S. Word 6.0 or higher. Original and 3 copies and one disk using M.S. Word 6.0 or higher. Original and 3 copies and one disk using M.S. Word 6.0 or higher. Original and 3 copies and one disk using M.S. Word 6.0 or higher.

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<u>5. Hispanic Serving Institutions Assisting Communities (HSIAC):</u> Same as above. <u>6. Historically Black Colleges and Universities (HBCU):</u> Same as above. <u>7. Tribal Colleges and Universities Program (TCUP):</u> Same as above.	<u>5. Hispanic Serving Institutions Assisting Communities (HSIAC):</u> University Partnerships Clearinghouse c/o Danya International, Inc. Attn: HSIAC NOFA 8737 Colesville Rd, Suite 1200 Silver Spring, MD 20910 Be sure to include a complete return address on your application package. <u>6. Historically Black Colleges and Universities (HBCU):</u> University Partnerships Clearinghouse c/o Danya International, Inc. Attn: HBCU NOFA 8737 Colesville Rd, Suite 1200 Silver Spring, MD 20910 Be sure to include a complete return address on your application package. <u>7. Tribal Colleges and Universities Program (TCUP):</u> University Partnerships Clearinghouse c/o Danya International, Inc. Attn: TCUP NOFA 8737 Colesville Rd, Suite 1200 Silver Spring, MD 20910 Be sure to include a complete return address on your application package.	Original and 3 copies and one disk using M.S. Word 6.0 or higher. Original and 3 copies and one disk using M.S. Word 6.0 or higher. Original and 3 copies and one disk using M.S. Word 6.0 or higher.
<u>E. Office of Public and Indian Housing (PIH)</u> <u>1. Housing Choice Voucher Family Self Sufficiency Program Coordinators:</u> Department of Housing and Urban Development Attn: Alfred C. Jurison, 451 Seventh Street SW, Room 4210 Washington, DC 20410 Telephone: (202) 708-0477 x 4830 Fax: (202) 401-7974 Email: Alfred_C._Jurison @hud.gov	<u>1. Housing Choice Voucher Family Self Sufficiency Program Coordinators:</u> Submit original and one copy to the GMC and one copy to your local HUD field office (PIH). HUD Grants Management Center (GMC) Mail Stop: Housing Choice Voucher Family Self-Sufficiency Program Coordinators 501 School Street, SW, 8th floor Washington, DC 20024	Original and 2 copies

HUD Program Contacts Send Requests for Quality Control reviews to the following address, email or fax number:	If HUD determines that you were not able to submit your application due to technological problems beyond your control, and sends you a notice to that effect, submit a paper application to the appropriate program location(s) listed below within five business days of receipt of the notice from HUD	Requested Number of Copies to be Submitted
2. <u>Public Housing Neighborhood Networks:</u> Department of Housing and Urban Development Attn: Anice M. Schervish 451 Seventh Street SW, Room 3236 Washington, DC 20410 Telephone: (202) 401-8812 x 2341 Fax: (202) 401-1236 Email: Anice_M._Schervish@hud.gov 3. <u>Resident Opportunities and Self Sufficiency (ROSS):</u> a. Resident Service Delivery Models-Elderly/Disabled (RSDM): b. Resident Service Delivery Models-Family: c. Homeownership Supportive Services: Department of Housing and Urban Development Attn: Anice M. Schervish 451 Seventh Street SW, Room 3236 Washington, DC 20410 Telephone: (202) 401-8812 x 2341 Fax: (202) 401-1236 Email: Anice_M._Schervish@hud.gov 5. <u>Public Housing Family Self Sufficiency:</u> Department of Housing and Urban Development Attn: Anice M. Schervish 451 Seventh Street SW, Room 3236 Washington, DC 20410 Telephone: (202) 401-8812 x 2341 Fax: (202) 401-1236 Email: Anice_M._Schervish@hud.gov	2. <u>Public Housing Neighborhood Networks:</u> Submit original and one copy to the GMC and one copy to your local HUD field office (PIH). HUD Grants Management Center (GMC) Mail Stop: Neighborhood Networks 501 School Street, SW, 8th floor Washington, DC 20024 3. <u>Resident Opportunities and Self Sufficiency (ROSS):</u> a. Resident Service Delivery Models-Elderly/Disabled (RSDM): b. Resident Service Delivery Models-Family: c. Homeownership Supportive Services: All applicants submit an original and one copy to the GMC. HUD Grants Management Center (GMC) Mail Stop: [Insert name of funding category] 501 School Street, SW, 8th floor Washington, DC 20024 Additionally, Tribes and TDHEs submit one hard copy to the Denver Program Office of Native American Programs. Dept. of Housing and Urban Development Denver Program Office of Native American Programs (DPONAP) 1670 Broadway, 23rd floor Denver, CO 80202-4801 All other applicants submit one copy to your local HUD field office (PIH). 5. <u>Public Housing Family Self Sufficiency:</u> Submit original and one copy to the GMC and one copy to your local HUD field office (PIH). HUD Grants Management Center (GMC) Mail Stop: Public Housing Family Self-Sufficiency Program 501 School Street, SW, 8th floor Washington, DC 20024	Original and 2 copies Original and 2 copies Original and 2 copies

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<u>F. Office of Healthy Homes and Lead Hazard Control (OHHLHC)</u> <u>1. Healthy Homes Technical Studies Program:</u> Department of Housing and Urban Development Attn: Peter J. Ashley, Office of Healthy Homes and Lead Hazard Control 451 Seventh Street SW, Room P3206 Washington, DC 20410 Telephone: (202) 755-1785 x 115 Fax: (202) 755-1000 Email: Peter_J._Ashley@hud.gov <u>2. Healthy Homes Demonstration Program:</u> Department of Housing and Urban Development Attn: Jonnette G. Hawkins, Office of Healthy Homes and Lead Hazard Control 451 Seventh Street SW, Room P3206 Washington, DC 20410 Telephone: (202) 755-1785 x 126 Fax: (336) 755-1000 Email: Jonnette_G._Hawkins@hud.gov <u>3. Lead Based Paint Hazard Control Grant Program:</u> Department of Housing and Urban Development Attn: Jonnette Hawkins, 451 Seventh Street SW, Room P3206 Washington, DC 20410 Telephone: (202) 755-1785 x 126 Fax: (202) 755-1000 Email: Jonnette_G._Hawkins@hud.gov <u>4. Lead Hazard Reduction Demonstration Grant Program:</u> Department of Housing and Urban Development Attn: Jonnette Hawkins, 451 Seventh Street SW, Room P3206 Washington, DC 20410 Telephone: (202) 755-1785 x 126 Fax: (202) 755-1000 Email: Jonnette_G._Hawkins@hud.gov	<u>1. Healthy Homes Technical Studies Program:</u> Department of Housing and Urban Development Office of Healthy Homes and Lead Hazard Control Attn: Healthy Homes Tech Studies Program 451 Seventh Street, SW, Room P3206 Washington, DC 20410 <u>2. Healthy Homes Demonstration Program:</u> Department of Housing and Urban Development Office of Healthy Homes and Lead Hazard Control Attn: Healthy Homes Demonstration Program 451 Seventh Street, SW, Room P3206 Washington, DC 20410 <u>3. Lead Based Paint Hazard Control Grant Program:</u> Department of Housing and Urban Development Office of Healthy Homes and Lead Hazard Control Attn: Lead Hazard Control Grant Program 451 Seventh Street, SW, Room P3206 Washington, DC 20410 <u>4. Lead Hazard Reduction Demonstration Grant Program:</u> Department of Housing and Urban Development Office of Healthy Homes and Lead Hazard Control Attn: Lead Hazard Reduction Demonstration Program 451 Seventh Street, SW, Room P3206 Washington, DC 20410	Original and 3 copies Original and 3 copies Original and 3 copies Original and 3 copies

Submission Problems

HUD Program Contacts	If HUD determines that you were not able to submit your application due to technological problems beyond your control, and sends you a notice to that effect, submit a paper application to the appropriate program location(s) listed below within five business days of receipt of the notice from HUD	Requested Number of Copies to be Submitted
Send Requests for Quality Control reviews to the following address, email or fax number:		
<u>5. Lead Outreach Program:</u> Department of Housing and Urban Development Attn: Jonnette Hawkins, 451 Seventh Street SW, Room P3206 Washington, DC 20410 Telephone: (202) 755-1785 x 126 Fax: (202) 755-1000 Email: Jonnette_G._Hawkins@hud.gov	<u>5. Lead Outreach Program:</u> Department of Housing and Urban Development Office of Healthy Homes and Lead Hazard Control Attn: Lead Outreach Program 451 Seventh Street., SW, Room P3206 Washington, DC 20410	Original and 3 copies
<u>6. Lead Tech Studies Program:</u> Department of Housing and Urban Development Attn: Peter J. Ashley, Office of Healthy Homes and Lead Hazard Control 451 Seventh Street SW, Room P3206 Washington, DC 20410 Telephone: (202) 755-1785 x 115 Fax: (202) 755-1000 Email: Peter_J._Ashley@hud.gov	<u>6. Lead Tech Studies Program:</u> Department of Housing and Urban Development Office of Healthy Homes and Lead Hazard Control Attn: Lead Technical Studies Program 451 Seventh Street, SW, Room P3206 Washington, DC 20410	Original and 3 copies
<u>7. Operation Lead Elimination Action Program (LEAP):</u> Department of Housing and Urban Development Attn: Jonnette Hawkins, 451 Seventh Street SW, Room P3206 Washington, DC 20410 Telephone: (202) 755-1785 x 126 Fax: (202) 755-1000 Email: Jonnette G. Hawkins@hud.gov	<u>7. Operation Lead Elimination Action Program (LEAP):</u> Department of Housing and Urban Development Office of Healthy Homes and Lead Hazard Control Attn: Operation Lead Elimination Action Program (LEAP) 451 Seventh Street, SW, Room P3206 Washington, DC 20410	Original and 3 copies