

## ESTIMATED ANNUALIZED BURDEN HOURS

| Type of respondent                         | Number of respondents | Number of responses per respondent | Average time per response (in hours) | Total annual burden hours |
|--|-----------------------|------------------------------------|--------------------------------------|---------------------------|
| Individuals (Applicants) .....             | 5,000                 | 1                                  | 60/60                                | 5,000                     |
| Individuals (Professional Reference) ..... | 15,000                | 1                                  | 30/60                                | 7,500                     |
| Totals .....                               | 20,000                | 20,000                             | .....                                | 12,500                    |

**Patricia M. Busche,**  
*Project Clearance Liaison, National Cancer Institute, National Institutes of Health.*

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### National Institutes of Health

#### National Institute of Biomedical Imaging and Bioengineering Amended; Notice of Meeting

Notice is hereby given of a location change in the meeting of the National Advisory Council for Biomedical Imaging and Bioengineering, May 21, 2019, 8:30 a.m. to May 21, 2019, 3:00 p.m., The William F. Bolger Center, Franklin Building, Classroom 1, 9600 Newbridge Drive, Potomac, MD 20854 which was published in the **Federal Register** on February 7, 2019, 84FR2557.

The meeting notice is amended to change the location of the meeting from the Franklin Building, Classroom 1 to the Osgood Building, #500 at the William F. Bolger Center. The meeting is partially closed to the public.

Dated: March 25, 2019.

**Sylvia L. Neal,**

*Program Analyst, Office of Federal Advisory Committee Policy.*

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Substance Abuse and Mental Health Services Administration

#### Statement of Organization, Functions, and Delegations of Authority

Part M of the Substance Abuse and Mental Health Services Administration (SAMHSA) Statement of Organization, Functions, and Delegations of Authority for the Department of Health and Human Services (DHHS) is amended to reflect the new functional statement for the Office of Financial Resources (OFR) and the Office of Management,

Technology and Operations (OMTO). This notice re-locates the Division of Management Services (DMS), excluding the ethics function, from OMTO to OFR. This change aligns DMS staff under the Director of OFR. The changes include:

#### Office of Financial Resources (MG)

The Office of Financial Resources (OFR) provides executive-level direction, advice and guidance to the Administrator and SAMHSA components on all aspects of budget, financial management, grants and acquisition management, and provides for the direction and implementation of these activities across the Agency. The OFR has several formal and informal roles.

- Chief Financial Officer (CFO). By delegation, exercises full Agency-wide authority of the responsibilities delineated in the Chief Financial Officers Act of 1990.
- Lead Agency Official for acquisitions responsible for contract policy, planning, review, and management.
- Lead Official for audits and financial statements.
- Lead Agency official for grant policy, planning, review and management.
- Lead official for the annual performance budget, responsible for the formulation, performance analysis and reporting, and presentation of the SAMHSA Budget and Performance Budget submitted to HHS and OMB.

#### Office of the Director (MG-1)

(1) Carries out all Chief Financial Officer functions provided by the Chief Financial Officers Act of 1990 including conducting the analyses necessary to provide agency managers with reliable financial, cost, and performance information both annually and throughout the year to manage programs and make difficult spending decisions; evaluates and improves financial management systems, controls, and operations to eliminate waste, fraud, abuse, and to improve management of assets; evaluates acquisition, grant, and contracting policy, practices and plans to cut costs and improve effectiveness

and efficiencies; and establishes effective financial organizational structure and financial personnel requirements within the agency; (2) Provides advice and guidance to the Administrator on budget, financial management, and the alignment of program priorities with legislation and agency policies; (3) Represents the agency before OMB in matters of presentation of budgets, performance reporting and resolution of issues arising from the execution of final appropriations; (4) plans, administers, and coordinates the review of grant and cooperative agreement applications and contract proposals.

#### Office of Financial Advisory Services (MG1A)

Analyses financial and cost information for the Agency; (2) evaluates and improves financial management systems, controls, and operations to eliminate waste, fraud, abuse, and to improve management of assets; and (3) conducts audits and on site reviews of organizations who receive federal funds from SAMHSA to ensure compliance with Federal fiscal and management policies and reduce the risk of waste, fraud, and abuse.

#### Office of Management, Analysis, and Coordination (MG1B)

(1) Provides leadership, oversight, and guidance serving in the role of a central office for OFR, providing management, analysis, and coordination in support of the CFO and Director of OFR; (2) provides management support to the OFR Director including centralized communication and coordination within OFR and between OFR and other SAMHSA Offices and Centers; (3) serves as liaison with ASFR, OMB, ONDCP, and other external entities; (4) develops and executes Agency-wide procedures relating to implementation and management of the Government Performance and Results Act (GPRA); (5) manages and coordinates program assessment and performance reporting and prepares the Performance Appendix to the annual Performance Budget; (6) both annually and throughout the year conducts analyses of performance