

**Student Records:** Address inquiries to the commanding officer of the activity in question. Official mailing addresses are published as an appendix to the Navy's compilation of systems of records notices.

Written requests should include full name, Social Security Number (SSN), military or civilian employee duty status, if applicable, and other data when appropriate, such as graduation date. All written requests must be signed and notarized. Visitors should present drivers license, military or civilian employee identification card, or other similar identification.

**SMART Records:** Address inquiries to the Commanding Officer, Center for Personal and Professional Development (Attn: Virtual Education Center), 1905 Regulus Avenue, Suite 234, Virginia Beach, VA 23461-2009.

Written requests should include a completed "Request for Sailor/Marine American Council on Education Registry Transcript" which can be obtained from the System Manager and solicits full name, command address, current rate/rank, Social Security Number (SSN), home and work telephone numbers, current status branch of service. All written requests must be signed and notarized.

**VLS Records:** Address inquiries to the Department Manager, Naval Surface Warfare Center, Port Hueneme Division, Missile/Launcher Department, Launcher Systems Division (4W20), 4363 Missile Way, Port Hueneme, CA 93043-4307.

Written requests should include full name, Social Security Number (SSN), military, civilian employee or contractor duty status, if applicable, and other data when appropriate, such as graduation date. All written requests must be signed and notarized.

**MCTIMS Records:** Address inquiries to the Commanding General, Training and Education Command, Attn: MCTIMS Program Manager, 3300 Russell Road, Quantico, VA 22134-5001.

Written requests should include full name, Social Security Number (SSN), military, civilian employee, or contractor duty status, if applicable, and other data when appropriate, such as graduation date. All written requests must be signed and notarized.

**MarineNet Records:** Address inquiries to the Commanding General, Training and Education Command, Attn: College of Distance Education and Training, 2300 A Louis Street, Quantico, VA 22134-5118.

Written requests should include full name, Social Security Number (SSN), military, civilian employee, or contractor duty status, if applicable, and

other data when appropriate, such as graduation date. All written requests must be signed and notarized.

**DHART Records:** Address inquiries to the Commandant of the Marine Corps, Plans, Policy and Operations Department, Security Division, Law Enforcement and Corrections Branch (PSL), 3000 Marine Corps Pentagon, Washington, DC 20380-1775 or to the Provost Marshal/Police Chief of the USMC installation in question. Official mailing addresses are published as an appendix to the Navy's compilation of systems of records notices.

Written requests should include full name and the last four numbers of their Social Security Number (SSN). All written requests must be signed and notarized. Visitors should present drivers license, military or civilian employee identification card, or other similar identification.

**MCALMS-E Records:** Address inquiries to the Commander, Naval Air Systems Command, Aviation Training Systems Program Office (PMA-205MC), 47123 Buse Road, Building 2272, Room 345, NAS Patuxent River, MD 20670-1547.

Written requests should include full name and the last four numbers of their Social Security Number (SSN). All written requests must be signed and notarized. Visitors should present drivers license, military or civilian employee identification card, or other similar identification.

**CeTARS Records:** Address inquiries to the Commander, Naval Education and Training Professional Development Technology Center (NETPDTC), Attn: CeTARS Program Director (Code N621), 6490 Saufley Field Road, Pensacola, FL 32509-5235.

Written requests should include full name, current rate/rank, Social Security Number (SSN), status, branch of service. All written requests must be signed and notarized.

#### CONTESTING RECORD PROCEDURES:

The Navy's rules for accessing records, and for contesting contents and appealing initial agency determinations are published in Secretary of the Navy Instruction 5211.5; 32 CFR part 701; or may be obtained from the system manager.

#### RECORD SOURCE CATEGORIES:

Individuals; schools and educational institutions; Navy Personnel Command; Naval Education and Training Command; Headquarters, Marine Corps; Naval Special Warfare Center; Navy Recruiting Command; USMC Training and Education Command; instructor personnel, Defense Enrollment

Eligibility Records System (DEERS), Marine Corps Distance Learning Database (MarineNet), Marine Corps Aviation Learning Management System Enterprise (MCALMS-E) and the Joint Personnel Adjudication System (JPAS).

#### EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

[FR Doc. 2010-29334 Filed 11-19-10; 8:45 am]

BILLING CODE 5001-06-P

## DEPARTMENT OF DEFENSE

### Department of the Air Force

[Docket ID USAF-2010-0030]

#### Privacy Act of 1974; System of Records

**AGENCY:** Department of the Air Force, DoD.

**ACTION:** Notice to add a system of records.

**SUMMARY:** The Department of the Air Force is proposing to add a system of records notice in its existing inventory of records systems subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended.

**DATES:** The proposed action will be effective on December 22, 2010 unless comments are received that would result in a contrary determination.

**ADDRESSES:** You may submit comments, identified by docket number and/Regulatory Information Number (RIN) and title, by any of the following methods:

- *Federal Rulemaking Portal:* <http://www.regulations.gov>. Follow the instructions for submitting comments.
- *Mail:* Federal Docket Management System Office, Room 3C843, 1160 Defense Pentagon, Washington, DC 20301-1160.

*Instructions:* All submissions received must include the agency name and docket number or Regulatory Information Number (RIN) for this **Federal Register** document. The general policy for comments and other submissions from members of the public is to make these submissions available for public viewing on the Internet at <http://www.regulations.gov> as they are received without change, including any personal identifiers or contact information.

#### FOR FURTHER INFORMATION CONTACT:

Department of the Air Force Privacy Office, Air Force Privacy Act Office, Office of Warfighting Integration and Chief Information officer, ATTN: SAF/XCPPI, 1800 Air Force Pentagon, Washington, DC 20330-1800, Mr. Charles J. Shedrick, 703-696-6488.

**SUPPLEMENTARY INFORMATION:** The Department of the Air Force systems of records notices subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the **FOR FURTHER INFORMATION CONTACT** address above.

The proposed systems reports, as required by 5 United States Code 552a(r) of the Privacy Act, were submitted on November 17, 2010 to the House Committee on Oversight and Government Reform, the Senate Committee on Homeland Security and Governmental Affairs, and the Office of Management and Budget pursuant to paragraph 4c of Appendix I to Office of Management and Budget Circular No. A-130, "Federal Agency Responsibilities for Maintaining Records About Individuals," dated February 8, 1996, (February 20, 1996, 61 **Federal Register** 6427).

Dated: November 17, 2010.

**Morgan F. Park,**

*Alternate OSD Federal Register Liaison Officer, Department of Defense.*

#### **F065 AF FMP**

##### **SYSTEM NAME:**

Financial Management Workflow.

##### **SYSTEM LOCATION:**

Located on servers hosted in Building 7510, Ellsworth Air Force Base, SD 57706-4853.

Air Force Financial Services Center Information Technology Team and the 28th Communications Squadron, Ellsworth Air Force Base, SD 57706-4853.

##### **CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Military and civilian personnel assigned to the Air Force and Combatant Commands under the auspices of the Department of the Air Force.

##### **CATEGORIES OF RECORDS IN THE SYSTEM:**

All open travel orders and military pay effecting transactions, with data that includes; Social Security Number (SSN), name, grade, address, date of birth, transaction ID, document or travel order number and other demographic data, as required by routine military pay or travel pay financial transaction documentation.

##### **AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

10 U.S.C. 8013, Secretary of the Air Force and E.O. 9397 (SSN), as amended.

##### **PURPOSE(S):**

This system will enable the implementation of centralized records management across the Air Force

Financial Service community. This system will also facilitate processing of financial transactions including Military Pay (MilPay), Travel Pay (TDY); Retirement & Separation; Civilian Permanent Change of Station (CivPCS); Debts; and Disbursements. The system will also be used by Call Center personnel to access financial service records to assist base Financial Service Offices and Air Force customers worldwide.

##### **ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM INCLUDING CATEGORIES OF USERS AND THE PURPOSE OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act of 1974, these records contained therein may specifically be disclosed outside the (DoD) as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The DoD 'Blanket Routine Uses' published at the beginning of the Air Force's compilation of record system notices apply to this system.

##### **POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

###### **STORAGE:**

Electronic storage media and paper records.

###### **RETRIEVABILITY:**

Name, Social Security Number (SSN) and/or transaction ID, document or travel order.

###### **SAFEGUARDS:**

Data is stored in the Ellsworth AFB facility designated to host the Financial Management Workflow. Records are accessed by users with the appropriate profiles or roles and by persons responsible for servicing the record system in performance of their official duties.

###### **RETENTION AND DISPOSAL:**

Cut off at the end of the fiscal year. Retain paper records for one year after cut off, then transfer to a Federal Records Center where they will be destroyed 6 years and 3 months after cutoff. If documents are scanned and maintained electronically, retain electronic records for 6 years and 3 months after cutoff.

###### **SYSTEM MANAGER(S) AND ADDRESS:**

Program Manager, SAF/FMP (AFFSO), 1940 Allbrook Dr., Bldg. 1, Wright Patterson Air Force Base, OH 45433-5349.  
*mailto:prentice.beverly@gunter.af.mil.*

###### **NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves

is contained in this system should address written inquiries to the system manager above.

For verification purposes, individuals should provide their full name, Social Security Number (SSN), any details which may assist in locating records, and their signature.

In addition, the requester must provide a notarized statement or an unsworn declaration made in accordance with 28 U.S.C. 1746, in the following format:

###### **IF EXECUTED OUTSIDE THE UNITED STATES:**

'I declare (or certify, verify, or state) under penalty of perjury under the laws of the United State of America that the foregoing is true and correct. Executed on (date). (Signature).'

If executed within the United States, its territories, possessions, or commonwealths: 'I declare (or certify, verify, or state) under penalty of perjury that the foregoing is true and correct. Executed on (date). (Signature).'

###### **RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the system manager above.

For verification purposes, individuals should provide their full name, Social Security Number (SSN), any details which may assist in locating records, and their signature.

In addition, the requester must provide a notarized statement or an unsworn declaration made in accordance with 28 U.S.C. 1746, in the following format:

###### **IF EXECUTED OUTSIDE THE UNITED STATES:**

'I declare (or certify, verify, or state) under penalty of perjury under the laws of the United States of America that the foregoing is true and correct. Executed on (date). (Signature).'

###### **IF EXECUTED WITHIN THE UNITED STATES, ITS TERRITORIES, POSSESSIONS, OR COMMONWEALTHS:**

'I declare (or certify, verify, or state) under penalty of perjury that the foregoing is true and correct. Executed on (date). (Signature).'

###### **CONTESTING RECORDS PROCEDURES:**

The Air Force's rules for accessing records and for contesting contents and appealing initial agency determinations are published in Air Force Instruction 37-123; 32 CFR part 806b; or may be obtained from the system manager.

###### **RECORD SOURCE CATEGORIES:**

Information is obtained from the individual and financial management technicians.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

[FR Doc. 2010-29335 Filed 11-19-10; 8:45 am]

**BILLING CODE P****DEPARTMENT OF DEFENSE****Department of the Air Force**

[Docket ID USAF-2010-0028]

**Privacy Act of 1974; System of Records****AGENCY:** Department of the Air Force, DoD.**ACTION:** Notice to Alter a System of Records.**SUMMARY:** The Department of the Air Force is proposing to alter a system of records notice in its existing inventory of records systems subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended.**DATES:** The proposed action will be effective on December 22, 2010 unless comments are received that would result in a contrary determination.**ADDRESSES:** You may submit comments, identified by docket number and/Regulatory Information Number (RIN) and title, by any of the following methods:\* *Federal Rulemaking Portal:* <http://www.regulations.gov>. Follow the instructions for submitting comments.\* *Mail:* Federal Docket Management System Office, Room 3C843, 1160 Defense Pentagon, Washington, DC 20301-1160.*Instructions:* All submissions received must include the agency name and docket number or Regulatory Information Number (RIN) for this **Federal Register** document. The general policy for comments and other submissions from members of the public is to make these submissions available for public viewing on the Internet at <http://www.regulations.gov> as they are received without change, including any personal identifiers or contact information.**FOR FURTHER INFORMATION CONTACT:**Department of the Air Force Privacy Office, Air Force Privacy Act Office, Office of Warfighting Integration and Chief Information Officer, *ATTN:* SAF/XCPPI, 1800 Air Force Pentagon, Washington DC 20330-1800, Mr. Charles J. Shedrick, 703-696-6488.**SUPPLEMENTARY INFORMATION:** The Department of the Air Force systems of records notices subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available fromthe **FOR FURTHER INFORMATION CONTACT** address above.The proposed systems reports, as required by 5 United States Code 552a(r) of the Privacy Act, were submitted on November 12, 2010 to the House Committee on Oversight and Government Reform, the Senate Committee on Homeland Security and Governmental Affairs, and the Office of Management and Budget pursuant to paragraph 4c of Appendix I to Office of Management and Budget Circular No. A-130, "Federal Agency Responsibilities for Maintaining Records About Individuals," dated February 8, 1996, (February 20, 1996, 61 **Federal Register** 6427).

Dated: November 12, 2010.

**Morgan F. Park,***Alternate OSD Federal Register Liaison Officer, Department of Defense.***F071 AF OSI E****SYSTEM NAME:**

Air Force Badge and Credentials (June 11, 1997, 62 FR 31793).

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**CHANGES:****SYSTEM IDENTIFIER:**

Delete entry and replace with "F090 AF OSI A."

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**SYSTEM LOCATION:**

Delete entry and replace with "Headquarters, Air Force Office of Special Investigations (AFOSI), 1535 Command Drive, Andrews AFB, MD 20762-7002."

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**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

Delete entry and replace with "18 U.S.C. 499, Military naval or official passes; 506, Seals of departments or agencies; 701, Official badges, identification cards, other insignia; Air Force Mission Directive 39, Air Force Office of Special Investigations (AFOSI); Air Force Policy Directive 71-1, Criminal Investigations and Counterintelligence; 10 U.S.C. Chapter 47, Uniform Code of Military Justice and 10 U.S.C. 8012 Department of the Air Force; seal; 10 U.S.C. 8013, Secretary of the Air Force; DoD Directive 7730.47, Defense Incident-Based Reporting System (DIBRS); 18 U.S.C. 922 note, The Brady Handgun Violence Prevention Act; 28 U.S.C. 534 note, Uniform Federal Crime Reporting Act; 42 U.S.C. 10601, 'Victims' Rights and Restitution Act of 1990; and E.O. 9397 (SSN), as amended."

**PURPOSE(S):**

Delete entry and replace with "To issue and control badge and credential assigned each AFOSI special agent.

Used only by AFOSI to identify specifically which special agent each badge and credentials is assigned, to provide for orderly annual update of credentials and to insure turn in of badge and credentials whenever accreditation is terminated."

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**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:****STORAGE:**

Delete entry and replace with "Electronic storage media and file folders."

**RETRIEVABILITY:**

Delete entry and replace with "Retrieved by name and/or badge number."

**SAFEGUARDS:**

Delete entry and replace with "Records are accessed by custodian of the records system and by persons responsible for servicing the records system in performance of their official duties who are properly screened and cleared for need-to-know. Buildings are equipped with alarms, security guards, and/or security-controlled areas accessible only to authorized persons. Electronically and optically stored records are maintained in "fail-safe" system software with password-protected access."

**RETENTION AND DISPOSAL:**

Delete entry and replace with "Course/class roster, letter of authorization, and related correspondence used as identification for personnel who qualify for and who are eligible to be issued badges and credentials are destroyed after one year or when no longer needed, whichever is sooner. At HQ AFOSI the computer database records and receipts are retained for the entire period badge and credentials are issued to a specific special agent.

Badges, credentials, receipts, computer listing and inspection/inventory records are destroyed 6 months after surrender of badge and credential to which they pertain or when no longer needed whichever is later. Upon retirement or separation, the computer database records are maintained indefinitely and the paper receipts are destroyed when badge and credentials are turned in."