

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-4582-N-01]

Fiscal Year 2000 Notice of Funding Availability for Service Coordinators in Multifamily Housing

AGENCY: Office of the Assistant Secretary for Housing-Federal Housing Commissioner, HUD.

ACTION: Notice of funding availability (NOFA).

SUMMARY: This NOFA announces the FY 2000 funding available for the Service Coordinator Program in multifamily housing.

Purpose of the Program. The purpose of this Service Coordinator program is to allow multifamily housing owners to assist elderly residents and residents with disabilities to obtain needed supportive services from the community, in order to enable them to continue living as independently as possible in their apartments.

Available Funds. Approximately \$25 million.

Eligible Applicants. Only owners of eligible developments may apply for and become the recipient of grant funds. Property management companies may administer grant programs but are not eligible applicants. See Section III for more detailed eligibility criteria.

Application Deadline. July 17, 2000.

Match. None.

Additional Information

I. Application Due Date, Application Kits, and Technical Assistance

Application Due Date. The application due date is July 17, 2000.

Number of copies. Submit three completed applications (an original and two copies). See the following paragraphs for specific procedures governing the form of application submissions (e.g., mailed applications, express mail, overnight delivery, or hand carried).

Addresses for Submitting Applications. Submit your application (original and two copies) to the HUD Field Office with jurisdiction over your development. The Appendix contains a list of the HUD Field Offices with addresses and phone numbers. Address your application to the Multifamily HUB or Multifamily Program Center Director in the appropriate Field Office. You should not submit any copies of your applications to HUD Headquarters.

Application Submission Procedures. Mailed Applications. Applications will be considered timely filed if postmarked on or before 12 midnight on the

application due date and received by the designated HUD Office on or within *ten (10) days* of the application due date.

Applications Sent by Overnight/Express Mail Delivery. Applications sent by overnight delivery or express mail will be considered timely filed if received before or on the application due date, or upon submission of documentary evidence that they were placed in transit with the overnight delivery service by no later than the specified application due date.

Hand Carried Applications. Hand carried applications to HUD Field offices will be accepted during normal business hours before the application due date. On the application due date, business hours will be extended to 6 pm local time.

For Application Kits, Further Information, and Technical Assistance. For Application Kits. You may obtain an application kit and supplemental information by calling either the Multifamily Housing Clearinghouse at (voice) 1-800-MULTI-70 (1-800-685-8470) or (TTY) 1-800-483-2209 or HUD's Direct Distribution Center at 1-800-767-7468. When requesting the application kit, please refer to the Service Coordinator Program. Please make sure to provide your name, address (including zip code), and telephone number (including area code). The application kit will also be available on the Internet through the HUD web site at <http://www.hud.gov>.

For Further Information and Technical Assistance. The Multifamily Housing Resident Initiatives Specialist or Service Coordinator contact person in your local HUD Field Office can answer most of the questions you have regarding this NOFA and your application kit. Please refer to Field Office telephone numbers in the Appendix. If you are an owner of a Section 515 development, contact the Multifamily HUB or Multifamily Program Center in the HUD Field Office that normally provides asset management to that development. If you have a general question that the Field staff are unable to answer, please call Carissa Janis, Housing Project Manager, Office of Portfolio Management, Department of Housing and Urban Development, 451 Seventh Street, SW, Room 6176, Washington, DC 20410; (202) 708-3944, extension 2484. (This number is not toll free). If you are hearing or speech impaired, you may access this number via TTY by calling the Federal Information Relay Service at 1-800-877-8339.

II. Amount Allocated

This NOFA makes available approximately \$25,000,000 in FY 2000 funding from the \$50 million provided in the Housing for Special Populations account in the Departments of Veterans Affairs and Housing and Urban Development, and Independent Agencies Appropriations Act, 2000 (Pub.L. 106-74, 113 Stat. 1047, approved October 20, 1999). (HUD will use the remaining \$25 million appropriated this year to provide one-year extensions to expiring Service Coordinator and Congregate Housing Services Program grants.)

HUD will first fund Service Coordinator costs in applications selected to receive an Assisted Living Conversion Program (ALCP) grant award. The Department estimates that approximately \$5 million will be needed to fund these programs. The actual amount will be based upon demand and the number of applications that meet threshold criteria in both the ALCP and Service Coordinator programs. HUD will set-aside the requested amount of ALCP/Service Coordinator funds prior to conducting the national lottery. Any funds not used for ALCP Service Coordinator programs will revert to the lottery to fund all other eligible applications submitted under this NOFA.

In FY 1999, HUD awarded 51 grants with the available \$5 million. With approximately \$20 million available this year to non-ALCP applicants, HUD expects to award approximately 200 grants in FY 2000.

Alternative Funding for Service Coordinators. Owners may request processing under Housing's Management Agent Handbook 4381.5, REVISION-2, CHANGE-2, Chapter 8. This Handbook provides procedures for requesting funding for a coordinator using residual receipts, the budget-based rent increase process, contract rents adjusted by the Annual Adjustment Factor (AAF) or the Project Rental Assistance Contract (PRAC). Section 8 approvals must be consistent with current policy. Your local HUD Field Office staff may approve budget-based funding for a Service Coordinator at any time, as long as available funds in your budget allow for this increase. You are not required to apply for these grant funds prior to seeking budget-based funding for a Service Coordinator.

III. Program Description; Eligible and Ineligible Applicants, Developments, and Activities

(A) Program Description

The Service Coordinator Program provides funding for the employment and support of service coordinators in insured and assisted housing developments that are designed for the elderly and persons with disabilities and continue to operate as such. Service coordinators help residents obtain supportive services from the community that are needed to enable independent living and aging in place.

A service coordinator is a social service staff person hired or contracted by the development's owner or management company. The coordinator is responsible for assuring that elderly residents, especially those who are frail or at risk, and those non-elderly residents with disabilities are linked to the specific supportive services they need to continue living independently in that development. All services should meet the specific desires and needs of the residents themselves. The service coordinator may not require any elderly individual or person with a disability to accept any specific supportive service(s).

You may want to review the Management Agent Handbook 4381.5 REVISION-2, CHANGE-2, Chapter 8 for further guidance on service coordinators. This Handbook and past Service Coordinator program Notices are accessible through HUDCLIPS on HUD's web site. The URL for the HUDCLIPS Database Selection Screen is <http://www.hudclips.org/subscriber/cgi/legis.cgi>. These notices are in the Handbooks and Notices—Housing Notices database. Enter only the number without the letter prefix (e.g., 94-99) in the "Document Number" to retrieve the program notice.

As was the case in FY 1999, there is no minimum unit number for eligible developments. In proposing a Service Coordinator program at a small development, however, you must be careful to conform to the hiring guidelines provided in the application kit. Funding is also allowed to augment current Service Coordinator programs and to continue programs in cases where current or previous funding sources are no longer available. Please refer to Sections III.D and III.F, below.

(B) Eligible Applicants

(1) Only owners of eligible developments listed in paragraph D.1 below may apply for funding through this NOFA.

(2) If you are a Section 202 owner/borrower corporation applying for an Assisted Living Conversion Program (ALCP) grant, you may apply for new or augmented Service Coordinator costs to serve Assisted Living residents and/or all residents of your development.

(3) To be eligible, owners must meet the criteria listed below for all HUD insured and assisted developments they own:

(a) Have no outstanding HUD contract violations of a contractual or regulatory nature.

(b) You, the applicant, must comply with all fair housing and civil rights laws, statutes, regulations, and executive orders as enumerated in 24 CFR 5.105(a). If you, the applicant (i) have been charged with a systemic violation of the Fair Housing Act by the Secretary alleging ongoing discrimination; (ii) are the defendant in a Fair Housing Act lawsuit filed by the Department of Justice alleging an ongoing pattern or practice of discrimination; or (iii) have received a letter of noncompliance findings under Title VI of the Civil Rights Act of 1964, section 504 of the Rehabilitation Act of 1973, or section 109 of the Housing and Community Development Act of 1974, your application will not be evaluated under this NOFA if, prior to the application deadline, the charge, lawsuit, or letter of findings has not been resolved to the satisfaction of the Department. HUD's decision regarding whether a charge, lawsuit, or a letter of findings has been satisfactorily resolved will be based upon whether appropriate actions have been taken necessary to address allegations of ongoing discrimination in the policies or practices involved in the charge, lawsuit, or letter of findings.

(4) If your eligibility status changes during the course of the grant term, making you ineligible to receive a grant (e.g. due to prepayment of mortgage, sale of property, or opting out of a Section 8 Housing Assistance Payment (HAP) contract), HUD has the right to terminate your grant.

(C) Ineligible Applicants

Property management companies, area agencies on aging, and other like organizations are *not* eligible applicants for Service Coordinator funds. Such agents may prepare applications and sign application documents if they provide written authorization from the owner corporation as part of the application. In such cases, the owner corporation *must* be indicated on all forms and documents as the funding recipient.

(D) Eligible Developments

Eligible developments must meet the following criteria:

(1) Are Section 202 and 202/8, existing Section 8 project-based and moderate rehabilitation developments (including Rural Housing Service (RHS) Section 515/8 and Section 221(d)(4)), Section 221(d)(3) below-market interest rate, and 236 developments that are insured or assisted.

(2) Have frail or at-risk elderly residents and/or non-elderly residents with disabilities who together total at least 25 percent of the building's residents.

(3) Are designed for the elderly or persons with disabilities and continue to operate as such. This includes any building within a mixed-use development that was designed for occupancy by elderly persons or persons with disabilities at its inception and continues to operate as such, or consistent with title VI, subtitle D of the Housing and Community Development Act of 1992. If not so designed, a development in which the owner gives preferences in tenant selection (with HUD approval) to eligible elderly persons or persons with disabilities, for all units in that development.

(4) You have completed Final Closing.

(5) Are current in mortgage payments or are current under a workout agreement.

(6) Meet HUD's Uniform Physical Conditions Standards (codified in 24 CFR part 5, subpart G), based on the most recent physical inspection report and responses thereto, as evidenced by a score of 60 or better or an approved plan for developments scoring less than 60.

(7) Are in compliance with their regulatory agreement, HAP Contract, and other outstanding directives.

(8) Section 202 developments must have a residual receipts account separate from the Repair and Replacement account, or agree to establish this account. This requirement does not apply to Sections 8, 221(d)(3) below-market interest rate, or 236 developments.

(9) Owners using the AAF rent increase process or who are profit-motivated must provide certification that rental and other income from the development are insufficient to pay for a service coordinator.

(E) Ineligible Developments

(1) Developments not designed for the elderly or disabled or those no longer operating as such.

(2) Section 221(d)(4) developments without project-based Section 8 assistance.

(3) Section 202/811 developments with a PRAC. Owners of Section 202 PRAC developments may obtain funding by requesting an increase in their PRAC payment consistent with Handbook 4381.5 REVISION-2, CHANGE-2, Chapter 8. There is no statutory authority for service coordinators in Section 811 developments.

(F) Eligible Activities

(1) Service Coordinator Program grant funds may be used to pay for the salary, fringe benefits, and related administrative costs for employing a service coordinator. Administrative costs may include, but are not limited to, purchase of furniture, office equipment and supplies, training, quality assurance, travel, and utilities.

(2) You may use funds to augment a current Service Coordinator program, by increasing the hours of a currently employed Service Coordinator, or hiring an additional Service Coordinator or aide on a part- or full-time basis.

(3) You may use funds to continue a Service Coordinator program that has previously been funded through other sources. In your application, you must provide evidence that this funding source has already ended or will discontinue within six months following the application deadline date and that no other funding mechanism is available to continue the program. This applies only to funding sources other than the subsidy awards provided by the Department through program Notices beginning in FY 1992. HUD currently provides one-year extensions to these subsidy awards through a separate funding action.

(4) You may propose reasonable costs associated with setting up a confidential office space for the Service Coordinator. Such expenses must be one-time only administrative start-up costs. Such costs may involve acquisition, leasing, rehabilitation, or conversion of space. HUD Field Office staff must approve both the proposed costs and activity and must perform an environmental assessment on such proposed work prior to grant award.

(G) Ineligible Activities

(1) You may not use funds available through this NOFA to replace currently available funding from other sources for a service coordinator or for some other staff person who performs service coordinator functions.

(2) Owners with existing service coordinator subsidy awards may not apply for renewal or extension of those programs under this NOFA.

(3) Congregate Housing Services Program (CHSP) grantees may not use these funds to meet statutory program match requirements and may not use these funds to replace current CHSP program funds to continue the employment of a service coordinator.

(4) The cost of application preparation is not eligible.

(5) Grant funds cannot be used to increase a project's management fee.

IV. Program Requirements

These requirements apply to all activities funded under this program.

(A) *Administrative Costs.* HUD has the right to reduce the proposed costs if they appear unreasonable or inappropriate.

(B) *Term of Funded Activities.* The grant term is three years. Grants will be renewable subject to the availability of funds.

(C) *Subgrants and Subcontracting.* You may directly hire a Service Coordinator or you may contract with a qualified third party to provide this service.

(D) *Environmental Requirements.* It is anticipated that most activities under this program are categorically excluded under 24 CFR 50.19(b)(3), (4), (12), or (13). If grant funds will be used to cover the cost of any non-exempt activities, HUD will perform an environmental review, to the extent required by 24 CFR part 50, prior to grant award.

(E) *Required Certifications, Assurances, and Other Forms.* All applications for funding under the Service Coordinator Program must contain the following documents and information:

(1)(a) FY 1999 applicants' letter to use FY 1999 applications (no other documentation required) or

(b) Transmittal letter and request, using the designated format.

(2) (If applicable) Lead agency letter format.

(3) Evidence of comparable salaries in local area.

(4) If quality assurance is included in the proposed budget, a justification and explanation of how this work will be performed.

(5) A bank statement showing the current residual receipts or surplus cash balance in the development's account.

(6) (If applicable) Evidence that prior funding sources for your development's Service Coordinator program are no longer available.

(7) *Service Coordinator Certifications.* This includes certifications that you, the applicant, will comply with the requirements of the Fair Housing Act, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of

1973, and the Age Discrimination Act of 1975, and that you will affirmatively further fair housing.

(8)(a) Certification from an Independent Public Accountant or the cognizant government auditor stating that the financial management system employed by the applicant meets proscribed standards for fund control and accountability required by HUD regulations at 24 CFR parts 84 and 85.

(b) Owners applying on behalf of developments using the AAF must also provide certification from the auditor that the development's rental or other income is insufficient to pay the costs of employing a Service Coordinator.

(9) Service Coordinator Applicant Data Input Sheet.

(10) Applicant checklist.

(11) Each applicant must also submit signed copies of the following forms, assurances and certifications:

(a) Standard form (SF) 424, Application for Federal Assistance;

(b) Standard Form (SF) 424-B, Assurances for Non-construction Programs;

(c) Drug-Free Workplace Certification (HUD-50070);

(d) Certification and Disclosure Form Regarding Lobbying Activities (SF-LLL); and

(e) Applicant/Recipient Disclosure Update Report (HUD-2880).

V. Application Selection Process

(A) General

Service Coordinator Program grant funds will not be awarded through a rating and ranking process. Instead, HUD will hold one national lottery for all approvable applications forwarded from Multifamily HUB or Multifamily Program Centers (a list of these offices is found in the Appendix to this notice).

(B) Threshold Eligibility Review

(1) HUD Multifamily Field Office staff will review applications for completeness and compliance with the eligibility criteria set forth in Section III of this NOFA. Field Office staff will forward application information to Headquarters for entry into the lottery if the application was received by the deadline date, meets all eligibility criteria, proposes reasonable costs for eligible activities, and includes all technical corrections by the designated deadline date.

(2) "Reasonable costs" are further discussed in the application kit, but are generally those that are consistent with salaries and administrative costs of similar programs in the jurisdiction of the HUD Field Office.

(C) Service Coordinators in ALCP Projects

The Department will first fund approved Service Coordinator requests in ALCP applications selected to receive an ALCP award. HUD estimates that approximately \$5 million will be needed to fund these programs. Any funds not used for ALCP Service Coordinator programs will revert to the national lottery.

(D) The Lottery

HUD staff will use a computer program to randomly select applications. HUD will fully fund as many applications as possible with the given amount of funds. If funds remain after fully funding as many applications as possible, HUD will offer to partially fund the next application chosen in the lottery, in order to use the entire allocation of funds.

VI. Application Submission Requirements*(A) FY 1999 Applicants*

If your FY 1999 application was approved by the Field Office but not selected in the FY 1999 lottery and you wish to apply again this year, you may use the same application to apply for FY 2000 funds. You need not submit a new application, if no components of your proposed FY 1999 program will change. You must submit a letter to your local Field Office, by the application deadline date, stating that you would like the Field Office to approve your application for FY 2000 funding, that no part of your proposed program will change, and that the development and owner entity continue to meet all eligibility requirements. If this letter is not received by the deadline date, your FY 1999 application will not be considered for funding. The Field staff has the right to reject your FY 1999 application for FY 2000 funding, if recent circumstances cause the application to become ineligible. If you wish to change any component of your proposed FY 1999 program, you must submit a new application.

*(B) Full Application Submission Requirements**(1) Single Applications.*

(a) You may submit one application for one or more developments that your corporation owns.

(b) You may submit more than one application to a single Field Office, if you wish to increase your chances of selection in the lottery. Each application must propose a stand-alone program and the development(s) must all be

located in the same Field Office jurisdiction.

(c) If you wish to apply on behalf of developments located in different Field Office jurisdictions, you must submit a separate application to each Field Office.

(2) *Joint Applications.* You may join with one or more other eligible owners to share a Service Coordinator and submit a joint application. In the past, joint applications have been used by small developments who joined together to hire and share a part or full-time Service Coordinator.

(3) *There is no maximum grant amount.* The grant amount you request must be consistent with the staffing guidelines provided in the application kit and your proposed salary must be supported by evidence of comparable salaries in your area.

(C) Application Submission Requirements for ALCP Applicants

If you are an ALCP applicant and you request new or additional Service Coordinator costs specifically for your proposed Assisted Living Program, you must submit an application containing all required documents and information listed in this NOFA. In addition, you must submit a HUD-424-M "Federal Assistance Funding Matrix and Certifications" with your ALCP application, which indicates the amount of funds you are requesting to cover Service Coordinator costs. HUD Field Office staff will review both applications simultaneously.

ALCP applicants must submit all the required items in the Service Coordinator application listed in Section IV(E) of this NOFA. You will submit the following standard forms as part of your ALCP application. You may provide a copy of these forms in your Service Coordinator application. If you do not provide either an original or copy of these forms, your Service Coordinator application will be incomplete.

(a) Standard form (SF) 424, Application for Federal Assistance;

(b) Drug-Free Workplace Certification (HUD-50070);

(c) Certification and Disclosure Form Regarding Lobbying Activities (SF-LLL); and

(d) Applicant/Recipient Disclosure Update Report (HUD-2880).

If you currently do not have a Service Coordinator working at the development proposed in your ALCP application and your ALCP application is selected to receive an ALCP award, HUD will fund a Service Coordinator to serve either ALCP residents only or all residents of the development dependent upon your request. If your development currently

has a Service Coordinator, you may request additional hours for the Service Coordinator to serve the Assisted Living residents. If you request additional hours, you must specify the number of additional hours per week and provide an explanation based on the anticipated needs of the Assisted Living residents. Provide this explanation in your ALCP application as instructed in Section VI(C)(3)(b) of the ALCP NOFA.

If you request Service Coordinator funding to serve all residents of your development, your request can be entered into the national lottery if your ALCP application is not selected to receive an award. You will be able to indicate this request in the application materials.

Owners applying for ALCP grants may also submit separate Service Coordinator applications for entry into the lottery for other eligible developments they own and that are not included in their ALCP application.

VII. Corrections to Deficient Applications

After the application due date, HUD may not, consistent with its regulations in 24 CFR part 4, subpart B, consider any unsolicited information you, the applicant, may want to provide. HUD may contact you, however, to clarify an item in your application or to correct technical deficiencies. You should note, however, that HUD may not seek clarification of items or responses that improve the substantive quality of your response to any selection factors. In order not to unreasonably exclude applications from being rated and ranked, HUD may, however, contact applicants to ensure proper completion of the application and will do so on a uniform basis for all applicants. *Examples* of curable (correctable) technical deficiencies include your failure to submit the proper certifications or your failure to submit an application that contains an original signature by an authorized official. In each case, HUD will notify you in writing by describing the clarification or technical deficiency. HUD will notify applicants by facsimile or by return receipt requested. You must submit clarifications or corrections of technical deficiencies in accordance with the information provided by HUD within 14 calendar days of the date of receipt of the HUD notification. If your deficiency is not corrected within this time period, HUD will reject your application as incomplete, and it will not be considered for funding.

VIII. Findings and Certifications

(A) Paperwork Reduction Act

The information collection requirements contained in this notice were submitted to the Office of Management and Budget for review under the provisions of the Paperwork Reduction Act of 1995 (44 U.S.C. 3501–3520) and have been assigned OMB control number 2577–0198. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid control number.

(B) Catalog of Federal Domestic Assistance Numbers

The Catalog of Federal Domestic Assistance number for this program is 14.191, Multifamily Service Coordinator Program.

(C) Executive Order 13132, Federalism

This notice does not have federalism implications and does not impose substantial direct compliance costs on State and local governments or preempt State law within the meaning of Executive Order 13132 (entitled “Federalism”). This notice merely invites applications from assisted housing developments for service coordinator grants. As a result, the notice is not subject to review under the Order.

(D) Prohibition Against Lobbying Activities

You, the applicant, are subject to the provisions of section 319 of the Department of Interior and Related Agencies Appropriation Act for Fiscal Year 1991, 31 U.S.C. 1352 (the Byrd Amendment), which prohibits recipients of Federal contracts, grants, or loans from using appropriated funds for lobbying the executive or legislative branches of the Federal Government in connection with a specific contract, grant, or loan. You are required to certify, using the certification found at Appendix A to 24 CFR part 87, that you will not, and have not, used appropriated funds for any prohibited lobbying activities. In addition, you must disclose, using Standard Form LLL, “Disclosure of Lobbying Activities,” any funds, other than Federally appropriated funds, that will be or have been used to influence Federal employees, members of Congress, and congressional staff regarding specific grants or contracts. Tribes and tribally designated housing entities (TDHEs) established by an Indian tribe as a result of the exercise of the tribe’s sovereign power are excluded

from coverage of the Byrd Amendment, but tribes and TDHEs established under State law are not excluded from the statute’s coverage.

(E) Section 102 of the HUD Reform Act; Documentation and Public Access Requirements

Section 102 of the Department of Housing and Urban Development Reform Act of 1989 (42 U.S.C. 3545) (HUD Reform Act) and the regulations codified in 24 CFR part 4, subpart A, contain a number of provisions that are designed to ensure greater accountability and integrity in the provision of certain types of assistance administered by HUD. On January 14, 1992 (57 FR 1942), HUD published a notice that also provides information on the implementation of section 102. The documentation, public access, and disclosure requirements of section 102 apply to assistance awarded under this NOFA as follows:

(1) *Documentation and public access requirements.* HUD will ensure that documentation and other information regarding each application submitted pursuant to this NOFA are sufficient to indicate the basis upon which assistance was provided or denied. This material, including any letters of support, will be made available for public inspection for a 5-year period beginning not less than 30 days after the award of the assistance. Material will be made available in accordance with the Freedom of Information Act (5 U.S.C. 552) and HUD’s implementing regulations in 24 CFR part 15.

(2) *Disclosures.* HUD will make available to the public for 5 years all applicant disclosure reports (HUD Form 2880) submitted in connection with this NOFA. Update reports (also Form 2880) will be made available along with the applicant disclosure reports, but in no case for a period less than 3 years. All reports—both applicant disclosures and updates—will be made available in accordance with the Freedom of Information Act (5 U.S.C. 552) and HUD’s implementing regulations at 24 CFR part 5.

(3) *Publication of Recipients of HUD Funding.* HUD’s regulations at 24 CFR 4.7 provide that HUD will publish a notice in the **Federal Register** on at least a quarterly basis to notify the public of all decisions made by the Department to provide:

- (i) Assistance subject to section 102(a) of the HUD Reform Act; or
- (ii) Assistance that is provided through grants or cooperative agreements on a discretionary (non-formula, non-demand) basis, but that is

not provided on the basis of a competition.

(F) Section 103 of the HUD Reform Act

HUD’s regulations implementing section 103 of the Department of Housing and Urban Development Reform Act of 1989 (42 U.S.C. 3537a), codified in 24 CFR part 4, apply to this funding competition. The regulations continue to apply until the announcement of the selection of successful applicants. HUD employees involved in the review of applications and in the making of funding decisions are limited by the regulations from providing advance information to any person (other than an authorized employee of HUD) concerning funding decisions, or from otherwise giving any applicant an unfair competitive advantage. Persons who apply for assistance in this competition must confine their inquiries to the subject areas permitted under 24 CFR part 4.

Applicants or employees who have ethics related questions should contact the HUD Ethics Law Division at (202) 708–3815. (This is not a toll-free number.) For HUD employees who have specific program questions, the employee should contact the appropriate field office counsel, or Headquarters counsel for the program to which the question pertains.

(G) Environmental Impact

A Finding of No Significant Impact with respect to the environment for this rule has been made in accordance with HUD regulations at 24 CFR part 50, which implement section 102(2)(C) of the National Environmental Policy Act of 1969. The Finding of No Significant Impact is available for public inspection between 7:30 a.m. and 5:30 p.m. weekdays in the Office of the Rules Docket Clerk, Office of the General Counsel, Department of Housing and Urban Development, Room 10276, 451 Seventh Street, SW, Washington, DC 20410.

IX. Authority

Section 808 of the Cranston-Gonzalez National Affordable Housing Act (Pub. L. 101–625, approved November 28, 1990), as amended by sections 671, 674, 676, and 677 of the Housing and Community Development Act of 1992 (Pub. L. 102–550, approved October 28, 1992), provides authority for service coordinators in multifamily assisted housing developments.

Dated: March 13, 2000.

William C. Apgar,

*Assistant Secretary for Housing-Federal
Housing Commissioner.*

**Appendix A.—HUD Field Office List for
Mailing Service Coordinator
Applications**

ALABAMA

Multifamily Housing Program Center, HUD—
Birmingham Office, 600 Beacon Parkway
West, Rm. 300, Birmingham, AL 35209—
3144, OFC Phone: (205) 290-7611, FAX:
(205) 290-7632

ALASKA

Multifamily Housing Hub, HUD Seattle
Office, 909 First Avenue, Suite 190, MS—
0AHM, Seattle, WA 98104-1000, OFC
Phone: (206) 220-5228 ext. 3250, FAX:
(206) 220-5206

ARIZONA

Multifamily Housing Program Center, HUD
Phoenix Office, 400 North Fifth Street,
Suite 1600, Phoenix, AZ 85004-2361, OFC
Phone: (602) 379-4434, FAX: (602) 379—
3985

ARKANSAS

Multifamily Housing Program Center, HUD
Little Rock Office, 425 West Capitol
Avenue #900, Little Rock, AR 72201-3488,
OFC Phone: (501) 324-5401, FAX: (501)
324-6142

CALIFORNIA

Multifamily Housing Hub, HUD—San
Francisco Office, 450 Golden Gate Avenue,
PO Box 36003, San Francisco, CA 94102—
3448, OFC Phone: (415) 436-6505, FAX:
(415) 436-8996

Los Angeles Multifamily Hub, 611 West
Sixth Street, Suite 800, Los Angeles, CA
90017, OFC Phone: (213) 894-8000 x 3634,
Fax: (213) 894-8255

COLORADO

Multifamily Housing Hub, HUD Denver
Office, 633 17th Street, 11th Floor, Denver,
CO 80202-3607, OFC Phone: (303) 672—
5343, FAX: (303) 672-5153

CONNECTICUT

Multifamily Housing Program Center, HUD—
Hartford Office, One Corporate Center,
19th floor, Hartford, CT 06103-3220, OFC
Phone: (860) 240-4800 Ext. 3068, FAX:
(860) 240-4850

DELAWARE

Multifamily Housing Hub, HUD Philadelphia
Office, The Wanamaker Building, 100 Penn
Square, East, Philadelphia, PA 19107—
3380, OFC Phone: (215) 656-0609 Ext.
3533, FAX: (215) 656-3427

DISTRICT OF COLUMBIA

Multifamily Housing Program Center, HUD
Washington, DC Office, Suite 300, 820 First
Street, NE, Washington, DC 20002-4205,
OFC Phone: (202) 275-9200, FAX: (202)
275-9212

FLORIDA

Multifamily Housing Hub, HUD—
Jacksonville Office, 301 West Bay Street,
Suite 2200, Jacksonville, FL 32202-5121,

OFC Phone: (904) 232-1777 x2144, FAX:
(904) 232-2731

GEORGIA

Multifamily Housing Hub, HUD—Atlanta
Office, Five Points Plaza Building, 40
Marietta Street, S.W., Atlanta, Georgia
30303-2806, OFC Phone: (404) 331-4976,
FAX: (404) 331-4028

HAWAII

Multifamily Housing Program Center, HUD
Honolulu Office, 7 Waterfront Plaza, 500
Ala Moana Blvd. #500, Honolulu, HI
96813-4918, OFC Phone: (808) 522-8185
Ext. 244, FAX: (808) 522-8194

IDAHO

Multifamily Housing Hub, HUD Seattle
Office, 909 First Avenue, Suite 190, MS—
0AHM, Seattle, WA 98104-1000, OFC
Phone: (206) 220-5228 ext. 3250, FAX:
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Street, Suite 1200, Indianapolis, IN 46204—
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KANSAS

Multifamily Housing Hub, HUD Kansas City
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KENTUCKY

Multifamily Housing Program Center, HUD—
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Phone: (502) 582-6124, FAX: (502) 582—
6547

LOUISIANA

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New Orleans Office, Hale Boggs Bldg.—501
Magazine Street, 9th Floor, New Orleans,
LA 70130-3099, OFC Phone: (504) 589—
7236, FAX: (504) 589-6834

MAINE

Multifamily Housing Program Center, HUD—
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03101-2487, OFC Phone: (603) 666-7684,
FAX: (603) 666-7697

MARYLAND

Multifamily Housing Hub, HUD Baltimore
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1849

MASSACHUSETTS

Multifamily Housing Hub, HUD—Boston
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FAX: (617) 565-6557

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48226-2592, OFC Phone: (313) 226-7900,
FAX: (313) 226-5611
Multifamily Housing Program Center, HUD
Grand Rapids, Trade Center Building, 50
Louis Street, N.W., Grand Rapids, MI
49503-2648, OFC Phone: (616) 456-2100,
FAX: (616) 456-2191

MINNESOTA

Multifamily Housing Hub, HUD Minneapolis
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Minneapolis, MN 55401-2195, OFC Phone:
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3090

MISSISSIPPI

Multifamily Housing Program Center, HUD
Jackson Office—McCoy Federal Building,
100 W. Capitol Street, Room 910, Jackson,
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St. Louis, MO 63103-2836, OFC Phone:
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MONTANA

Multifamily Housing Hub, HUD Denver
Office, 633 17th Street, 14th Floor, Denver,
CO 80202-3607, OFC Phone: (303) 672—
5343, FAX: (303) 672-5153

NEBRASKA

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3184

NEVADA

Multifamily Housing Program Center, HUD
Las Vegas Office, 333 N. Rancho Drive—
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89106-3714, OFC Phone: (702) 388-6525,
FAX: (702) 388-6244

NEW HAMPSHIRE

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NEW JERSEY

Multifamily Housing Program Center, HUD—
Newark Office—13th Floor, One Newark
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NEW MEXICO

Multifamily Housing Hub, HUD Ft. Worth
Office, 801 Cherry Street, PO Box 2905, Ft.

- Worth, TX 76102-2905, OFC Phone: (817) 978-5764, FAX: (817) 978-5520
- NEW YORK**
 Multifamily Housing Hub, HUD—New York Office, 26 Federal Plaza—Room 3214, New York, NY 10278-0068, OFC Phone: (212) 264-0777 Ext. 3713, FAX: (212) 264-1277
 Multifamily Housing Hub, HUD—Buffalo Office, Lafayette Court, 5th Floor, 465 Main Street, Buffalo, NY 14203-1780, OFC Phone: (716) 551-5755 Ext. 5509, FAX: (716) 551-3252
- NORTH CAROLINA**
 Multifamily Housing Hub, HUD Greensboro Office—Koger Building, 2306 West Meadowview Road, Greensboro, NC 27407, OFC Phone: (336) 547-4034, FAX: (336) 547-4121
- NORTH DAKOTA**
 Multifamily Housing Hub, HUD Denver Office, 633 17th Street, 14th Floor, Denver, CO 80202-3607, OFC Phone: (303) 672-5343, FAX: (303) 672-5153
- OHIO**
 Multifamily Housing Hub, HUD Columbus Office, 200 North High Street, Columbus, OH 43215-2499, OFC Phone: (614) 469-5737, Ext. 8111, FAX: (614) 469-2432
 Multifamily Housing Program Center, HUD Cincinnati Office, 525 Vine Street, Suite 700, Cincinnati, OH 45202-3188, OFC Phone: (513) 684-2350, FAX: (513) 684-6224
 Multifamily Housing Program Center, HUD Cleveland Office, 1350 Euclid Avenue, Suite 500, Cleveland, OH 44115-1815, OFC Phone: (216) 522-4058 Ext. 7000, FAX: (216) 522-4067
- OKLAHOMA**
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- OREGON**
 Multifamily Housing Hub, HUD Seattle Office, 909 First Avenue, Suite 190, MS-0AHM, Seattle, WA 98104-1000, OFC Phone: (206) 220-5228 ext. 3250, FAX: (206) 220-5206
- PENNSYLVANIA**
 Multifamily Housing Hub, HUD Philadelphia Office, The Wanamaker Building, 100 Penn Square, East Philadelphia, PA 19107-3380, OFC Phone: (215) 656-0609 Ext. 3533, FAX: (215) 656-3427
 Multifamily Housing Program Center, HUD Pittsburgh Office, 339 Sixth Avenue—Sixth Floor, Pittsburgh, PA 15222-2515, OFC Phone: (412) 644-6639, FAX: (412) 644-5872
- PUERTO RICO**
 Multifamily Housing Program Center, HUD Caribbean Office, 171 Carlos E. Chardon Avenue, San Juan, PR 00918-0903, OFC Phone: (787) 766-5401, FAX: (787) 766-5522
- RHODE ISLAND**
 Multifamily Housing Program Center, HUD—Providence Office, 10 Weybosset Street, Sixth Floor, Providence, RI 02903-2808, OFC Phone: (401) 528-5230, FAX: (401) 528-5097
- SOUTH CAROLINA**
 Multifamily Housing Program Center, HUD Columbia Office, 1835 Assembly Street, Columbia, SC 29201-2480, OFC Phone: (803) 765-5162, FAX: (803) 253-3043,
- SOUTH DAKOTA**
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 Multifamily Housing Hub, HUD Ft. Worth Office, 801 Cherry Street, PO Box 2905, Ft. Worth, TX 76102-2905, OFC Phone: (817) 978-5764, FAX: (817) 978-5520
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- WASHINGTON**
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- WEST VIRGINIA**
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