

Dated: August 23, 2004.

Edward W. Kernan,

Branch Chief, Information Resources
Management Branch, Information
Technology Services Division.

[FR Doc. 04-19792 Filed 8-31-04; 8:45 am]

BILLING CODE 9110-11-P

DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

Agency Information Collection Activities: Proposed Collection; Comment Request

AGENCY: Federal Emergency
Management Agency, Emergency
Preparedness and Response Directorate,
U.S. Department of Homeland Security.

ACTION: Notice and request for
comments.

SUMMARY: The Federal Emergency
Management Agency, as part of its
continuing effort to reduce paperwork
and respondent burden, invites the
general public and other Federal
agencies to take this opportunity to
comment on a proposed continuing
information collection. In accordance
with the Paperwork Reduction Act of
1995 (44 U.S.C. 3506(c)(2)(A)), this
notice seeks comments concerning the
need to continue collecting information
from state, local, and tribal government
officials; businesses; and, individuals
residing in the immediate and

surrounding areas of chemical stockpile
sites.

SUPPLEMENTARY INFORMATION: The
Chemical Stockpile Emergency
Preparedness Program (CSEPP) is one
facet of the multi-hazard readiness
program in eight U.S. states that deal
with hazardous material spills or
releases. The program's goal is to
improve preparedness to protect the
people of these communities in the
unlikely event of an accident. CSEPP, a
cooperative effort between FEMA and
the U.S. Army, provides funding
(grants), training, community outreach,
guidance, technical support and
expertise to State, local, and tribal
governments to improve their
capabilities to prepare for and respond
to this type of disaster. Since no
preparedness program can be successful
without the public's understanding and
cooperation, input from the residents
and businesses of immediate and/or
surrounding areas is vital to program
managers' ability to design custom-
tailored strategies to educate and
communicate risks and action plans at
the local level. This survey, which was
initiated three years ago, will continue
as the assessment mechanism to
document and quantify program
achievements. There are two authorities
supporting this information collection:
(1) The Government Performance
Results Act of 1993 (GPRA), which
mandates federal agencies to provide
valid and reliable quantification of
program achievements, and (2)
Executive Order 12862, which requires

agencies to survey customers to
determine their level of satisfaction with
existing services.

Collection of Information

Title: Chemical Stockpile Emergency
Preparedness Program (CSEPP)
Evaluation and Customer Satisfaction
Survey.

Type of Information Collection:
Extension of a currently approved
collection.

OMB Number: 1660-0057.

Abstract: Consistent with
performance measurement requirements
set forth by the Government
Performance Results Act, the Chemical
Stockpile Preparedness Program
(CSEPP) will continue collecting data
from state, local, and tribal
governments; individuals; and,
businesses residing in the immediate or
surrounding areas of eight chemical
stockpile sites. This study will: (1)
Assess program effectiveness using five
national performance indicators unique
to the CSEPP program, (2) measure and
monitor customer satisfaction with
CSEPP products and services, and (3)
identify weaknesses and strengths of
individual sites and program
components. Data findings will be used
to set customer service standards, while
providing quantitative benchmarks for
program monitoring and evaluation.

Affected Public: State, local, and tribal
government officials; individuals; and
businesses.

**Estimated Total Annual Burden
Hours:** 1,781 hours.

	Number of respondents (A)	Frequency of response (B)	Hours per response (C)	Annual burden hours (A × B × C)
State/local	176	1	.25	44
Individuals and Businesses	6,945	1	.25	1,737
Total	7,121	1	.25	1,781

Estimated Cost: \$29,393.00.

TABLE 2.—ANNUAL COST TO RESPONDENTS

Program	Burden hours	Median hour rate (\$)	Average cost per response (\$)	Annualized cost all respondents (\$)
Open-Ended Questionnaire: State/local officials	44	¹ 23.41		1,030.00
Surveys: Individuals and Businesses	1,737	² 16.32		28,363.00
Grand Total	1,781			29,393.00

¹ National median hourly rate for emergency management-related occupations per Bureau of Labor Statistics (BLS).

² Average of median hourly rate for all occupations at state level per BLS: AL=\$15.06; KY=\$15.15; UT=\$15.88; MD=\$19.07; IN=\$15.90; AR=\$13.72; CO=\$18.50; OR=\$17.09.

Comments: Written comments are solicited to (a) evaluate whether the proposed data collection is necessary for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility, and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses. Comments should be received within 60 days of the date of this notice.

ADDRESSES: Interested persons should submit written comments to Muriel B. Anderson, Chief, Records Management Section, Information Resources Management Branch, Information Technology Services Division, Federal Emergency Management Agency, Emergency Preparedness and Response Directorate, Department of Homeland Security, 500 C Street, SW., Room 316, Washington, DC 20472.

FOR FURTHER INFORMATION CONTACT: Contact Joe Herring, Program Specialist, CSEPP at (202) 646-3987 for additional information. You may contact Ms. Anderson for copies of the proposed collection of information at facsimile number (202) 646-3347 or email address: *FEMA-Information-Collections@dhs.gov*.

Dated: August 23, 2004.

Edward W. Kernan,

Branch Chief, Information Resources Management Branch, Information Technology Services Division.

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DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

Agency Information Collection Activities: Proposed Collection; Comment Request

AGENCY: Federal Emergency Management Agency, Emergency Preparedness and Response Directorate, U.S. Department of Homeland Security.

ACTION: Notice and request for comments.

SUMMARY: The Federal Emergency Management Agency, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed continuing information collections. In accordance with the Paperwork Reduction Act of 1995 (44 U.S.C. 3506(c)(2)(A)), this notice seeks comments concerning FEMA contractors who plan meetings, conferences and seminars, submit a plan or report to FEMA detailing how the minimum accessibility standards for the disabled are being met.

SUPPLEMENTARY INFORMATION: Section 504 of the Rehabilitation Act of 1973, as amended, prohibits Federal agencies from discriminating against qualified persons on the grounds of disability. The law not only applies to internal employment practices but also extends to agency interaction with members of the public who participate in FEMA programs. (FEMA's implementation of Section 504 of this Act is codified in 44 CFR Part 16.) Contractors who plan meetings, conferences, or seminars for FEMA must develop a plan to ensure that minimum accessibility standards for the disabled as set forth in the contract clause will be met. The plan must be approved by a FEMA Contracting Officer.

Collection of Information:

Title: FEMA Contract Clause—Accessibility of Meetings, Conferences and Seminars to Persons with Disabilities.

Type of Information Collection: Extension of a currently approved collection.

OMB Number: 1660-0028.

Abstract: Contractors who plan meetings, conferences or seminars for FEMA must submit a plan to the Contracting Officer detailing how the minimum accessibility standards for the disabled set forth in the contract clause will be met.

Affected Public: Business and other for-profit.

Estimated Total Annual Burden

Hours: 30 hours. FEMA estimates that a maximum of 10 FEMA contracts will be awarded per year, which may require compliance with this clause. Hour burden response is estimated at 3 hours per respondent. There would be one response per year per contract, using a consolidated plan for multiple meetings under the contract.

Estimated Cost: The annual cost to respondents is estimated to be \$1,033 (\$34.44 per hour × 3 hours per respondent × 10 responses.) Annual costs to the Federal Government is

estimated at \$689.00, which includes the cost for reviewing each plan by one Contracting Officer and one Equal Rights Manager (\$34.44 per hour × 1 hour per review × 10 plans) × 2).

Comments: Written comments are solicited to (a) Evaluate whether the proposed data collection is necessary for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility, and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses. Comments should be received within 60 days of the date of this notice.

ADDRESSES: Interested persons should submit written comments to Muriel B. Anderson, Chief, Records Management Section, Information Resources Management Branch, Information Technology Services Division, Federal Emergency Management Agency, Emergency Preparedness and Response Directorate, Department of Homeland Security, 500 C Street, SW., Room 316, Washington, DC 20472.

FOR FURTHER INFORMATION CONTACT:

Contact Nancy Costello, Contract Specialist, Financial and Acquisitions Management Division, (202) 646-4347 for additional information. You may contact Ms. Anderson for copies of the proposed collection of information at facsimile number (202) 646-3347 or e-mail address: *FEMA-Information-Collections@dhs.gov*.

Dated: August 23, 2004.

Edward W. Kernan,

Branch Chief, Information Resources Management Branch, Information Technology Services Division.

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