

records. Case memoranda come within FOIA Exemption 5, which covers "inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency." 5 U.S.C. 552(b)(5). Case memoranda also come within Privacy Act Exemption (d)(5), which provides that "nothing in this section shall allow an individual access to any information compiled in reasonable anticipation of a civil action or proceeding." 5 U.S.C. 552a(d)(5).

As required by 5 U.S.C. 552a(e)(4), additional information about MSPB/INTERNAL-4, "Case Memoranda/Draft Decisions," is provided as follows:

#### **MSPB/INTERNAL-4**

##### **SYSTEM NAME:**

Case Memoranda/Draft Decisions.

##### **SYSTEM LOCATION:**

Office of the Clerk of the Board and Office of Information Resources Management, Merit Systems Protection Board (MSPB), 1615 M Street, NW., Washington, DC 20419.

##### **CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Current and former Federal employees, applicants for employment, annuitants, and other individuals who have filed petitions or requests for review with MSPB, or have been a party in an original jurisdiction case.

##### **CATEGORIES OF RECORDS IN THE SYSTEM:**

These records consist of advisory memoranda and draft decisions prepared by Board attorneys and employees working under the supervision of Board attorneys for the consideration of Board members in connection with appeals pending before the Board. These records contain individual appellants' names, and may contain appellants' veterans status, race, sex, age, religion, national origin, disability status, and other personal information.

##### **AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

5 U.S.C. 1204, 7701, 7702.

##### **PURPOSE(S):**

These records are used by the Board members in determining how they will decide the appeals that come before them. These records are also used by Board employees for internal legal research.

##### **ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSE OF SUCH USES:**

There are no routine uses or disclosures to persons who are not Board employees.

##### **STORAGE:**

These records are maintained in electronic form on file servers connected to the Board's local area network or in the Board's document management system.

##### **RETRIEVABILITY:**

These records are retrieved by the names of the individuals on whom they are maintained, and by MSPB docket numbers.

##### **SAFEGUARDS:**

Access to these records is limited by password and other system-based procedures to persons whose official duties require such access.

##### **RETENTION AND DISPOSAL:**

Electronic records in this system may be maintained indefinitely, or until the Board no longer needs them.

##### **SYSTEM MANAGERS AND ADDRESSES:**

The Clerk of the Board and the Office of Information Resources Management, Merit Systems Protection Board, 1615 M Street, NW., Washington, DC 20419.

##### **NOTIFICATION PROCEDURES:**

Individuals wishing to inquire whether this system of records contains information about them should contact the Clerk of the Board and must follow the MSPB Privacy Act regulations at 5 CFR part 1205.

##### **RECORD ACCESS PROCEDURES:**

Individuals requesting access to their records should contact the Clerk of the Board, Merit Systems Protection Board, 1615 M Street NW., Washington, DC 20419. Requests for access must comply with the MSPB Privacy Act regulations at 5 CFR part 1205.

##### **RECORD SOURCE CATEGORIES:**

The sources of these records are Board attorneys and other employees acting under the supervision of Board attorneys.

Dated: January 14, 2004.

**Bentley M. Roberts, Jr.,**

*Clerk of the Board.*

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**BILLING CODE 7400-01-P**

## **NATIONAL AERONAUTICS AND SPACE ADMINISTRATION**

[Notice: (04-006)]

### **Notice of Information Collection Under OMB Review**

**AGENCY:** National Aeronautics and Space Administration (NASA).

**ACTION:** Notice of information collection under OMB review.

**CORRECTION:** Information on this collection originally appeared as notice document 03-144 on page 63820 in the issue of Monday, November 10, 2003, with corrections published as notice document 03-153 on Tuesday, December 2, 2003. This notice reflects a change in the title of the collection, as well as slight revisions to the cost and hour burden information provided in the previous notices. The full collection notice, with revisions, is reproduced here.

**SUMMARY:** The National Aeronautics and Space Administration (NASA) has submitted the following information collection request to the Office of Management and Budget (OMB) for review and approval in accordance with the procedures of the Paperwork Reduction Act of 1995 (Public Law 104-13, 44 U.S.C. 3506(c)(2)(A)).

**DATES:** All comments should be submitted within 30 calendar days from the date of this publication.

**ADDRESSES:** All comments should be addressed to Desk Officer for NASA; Office of Information and Regulatory Affairs; Office of Management and Budget; Room 10236; New Executive Office Building; Washington, DC, 20503.

**FOR FURTHER INFORMATION CONTACT:** Ms. Nancy Kaplan, NASA Reports Officer, (202) 358-1372.

*Title:* Effective Messaging Research.

*OMB Number:* 2700.

*Type of review:* New collection.

*Need and Uses:* The analysis of this survey will position NASA to develop a strategy to effectively communicate Agency messages.

*Affected Public:* Individuals or households; Business or other for-profit; Not-for-profit institutions; Federal Government; State, Local, or Tribal Government.

*Number of Respondents:* 2,100.

*Responses Per Respondent:* 1.

*Annual Responses:* 2,100.

*Hours Per Request:* 20 minutes.

*Annual Burden Hours:* 900.

*Frequency of Report:* Other (one time).

**Patricia L. Dunnington,**

*Chief Information Officer, Office of the Administrator.*

[FR Doc. 04-1196 Filed 1-20-04; 8:45 am]

**BILLING CODE 7510-13-P**