

Administration, 8601 Adelphi Road, College Park, MD 20740-6001. Telephone: 301-837-1539. E-mail: [records.mgt@nara.gov](mailto:records.mgt@nara.gov).

**SUPPLEMENTARY INFORMATION:** Each year Federal agencies create billions of records on paper, film, magnetic tape, and other media. To control this accumulation, agency records managers prepare schedules proposing retention periods for records and submit these schedules for NARA's approval, using the Standard Form (SF) 115, Request for Records Disposition Authority. These schedules provide for the timely transfer into the National Archives of historically valuable records and authorize the disposal of all other records after the agency no longer needs them to conduct its business. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. Most schedules, however, cover records of only one office or program or a few series of records. Many of these update previously approved schedules, and some include records proposed as permanent.

The schedules listed in this notice are media neutral unless specified otherwise. An item in a schedule is media neutral when the disposition instructions may be applied to records regardless of the medium in which the records are created and maintained. Items included in schedules submitted to NARA on or after December 17, 2007, are media neutral unless the item is limited to a specific medium. (See 36 CFR 1228.24(b)(3).)

No Federal records are authorized for destruction without the approval of the Archivist of the United States. This approval is granted only after a thorough consideration of their administrative use by the agency of origin, the rights of the Government and of private persons directly affected by the Government's activities, and whether or not they have historical or other value.

Besides identifying the Federal agencies and any subdivisions requesting disposition authority, this public notice lists the organizational unit(s) accumulating the records or indicates agency-wide applicability in the case of schedules that cover records that may be accumulated throughout an agency. This notice provides the control number assigned to each schedule, the total number of schedule items, and the number of temporary items (the records proposed for destruction). It also includes a brief description of the temporary records. The records schedule itself contains a full

description of the records at the file unit level as well as their disposition. If NARA staff has prepared an appraisal memorandum for the schedule, it too includes information about the records. Further information about the disposition process is available on request.

#### Schedules Pending

1. Department of Health and Human Services, Centers for Disease Control and Prevention (N1-442-08-1, 1 item, 1 temporary item). Records of the Division of Global Migration and Quarantine, including passenger manifests and customs declarations containing flight information on travelers.

2. Department of Homeland Security, Headquarters Offices (N1-563-08-6, 4 items, 2 temporary items). Working papers of mission-related agency committees and inter-agency committees for which the Department serves as lead. Proposed for permanent retention are records documenting the committee's establishment, organization, membership, meetings, and actions.

3. Department of Homeland Security, Federal Emergency Management Agency (N1-311-09-1, 1 item, 1 temporary item). Master files associated with an electronic information system used to record, track, and search for the location of displaced or separated individuals after a major disaster. Records associated with a catastrophic disaster are scheduled separately as permanent.

4. Department of Justice, Civil Rights Division (N1-60-09-3, 1 item, 1 temporary item). Master files for an electronic information system that contains demographic information on individuals who call employment discrimination hotlines.

5. Department of Justice, National Drug Intelligence Center (N1-523-08-3, 2 items, 2 temporary items). Records relating to the agency's emergency management and security programs, including agency compliance with regulations issued at the departmental level.

6. Department of Justice, Federal Bureau of Prisons (N1-129-09-6, 1 item, 1 temporary item). Web content and administrative records for the Federal Prison Industries intranet.

7. Department of Justice, Federal Bureau of Prisons (N1-129-09-7, 1 item, 1 temporary item). Inmate case files for individuals convicted and held at Federal penal and correctional institutions. This schedule covers inmate case files previously scheduled as temporary and does not cover inmate case files previously scheduled as

permanent such as notorious offenders and Alcatraz inmate case files.

8. Department of Justice, Federal Bureau of Prisons (N1-129-09-8, 1 item, 1 temporary item). Web content and administrative records for the National Institute of Corrections public Web site.

9. Department of Justice, Federal Bureau of Prisons (N1-129-09-9, 2 items, 2 temporary items). Inputs and data from an electronic information system used to track program and institution reviews and inspections.

10. Department of Justice, Federal Bureau of Prisons (N1-129-09-10, 1 item, 1 temporary item). Web content and administrative records for the National Institute of Corrections intranet.

11. Department of the Navy, United States Marine Corps (N1-127-08-3, 1 item, 1 temporary item). Master files of an electronic information system used in the management of military family housing. Records relate to such matters as assignments, referrals, fund control, and maintenance planning.

12. Department of the Navy, United States Marine Corps (N1-127-08-4, 3 items, 3 temporary items). Records relating to the management of training ranges and other training facilities, including master files of an electronic information system.

13. Social Security Administration, Office of Disability Adjudication and Review (N1-47-09-1, 3 items, 3 temporary items). Records relating to the investigation of misconduct and bias complaints made against administrative law judges.

Dated: November 26, 2008.

**Michael J. Kurtz,**

*Assistant Archivist for Records Services—Washington, DC.*

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**BILLING CODE 7515-01-P**

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## NATIONAL INSTITUTE FOR LITERACY

### National Institute for Literacy Advisory Board

**AGENCY:** National Institute for Literacy.

**ACTION:** Notice of a Closed Teleconference Meeting.

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**SUMMARY:** This notice sets forth the schedule and proposed agenda of an upcoming closed teleconference meeting of the National Institute for Literacy Advisory Board. The notice also describes the functions of the Committee. Notice of this meeting is required by Section 10(a)(2) of the Federal Advisory Committee Act and is

intended to notify the public of its opportunity to attend.

**DATES:** December 22, 2008.

**Time:** Closed teleconference meeting 8:30 a.m. to 4 p.m.

**ADDRESSES:** The National Institute for Literacy, 1775 I St., NW., Suite 730, Washington, DC 20006.

**FOR FURTHER INFORMATION CONTACT:**

Steve Langley, Staff Assistant, the National Institute for Literacy; 1775 I St., NW., Suite 730; phone: (202) 233-2025; fax: (202) 233-2050; e-mail: [slangley@nifl.gov](mailto:slangley@nifl.gov).

**SUPPLEMENTARY INFORMATION:** The National Institute for Literacy Advisory Board is authorized by section 242 of the Workforce Investment Act of 1998, Public Law 105-220 (20 U.S.C. 9252). The Board consists of 10 individuals appointed by the President with the advice and consent of the Senate. The Board advises and makes recommendations to the Interagency Group that administers the Institute. The Interagency Group is composed of the Secretaries of Education, Labor, and Health and Human Services. The Interagency Group considers the Board's recommendations in planning the goals of the Institute and in implementing any programs to achieve those goals. Specifically, the Board performs the following functions: (a) Makes recommendations concerning the appointment of the Director and the staff of the Institute; (b) provides independent advice on operation of the Institute; and (c) receives reports from the Interagency Group and the Institute's Director.

The purpose of this meeting is to interview candidates for the position of Director. The discussion is likely to disclose information of a personal nature where disclosure would constitute a clearly unwarranted invasion of personnel privacy. The discussion must therefore be held in closed session under exemptions 2 and 6 of the Government in the Sunshine Act, 5 U.S.C. 552b(c)(2) and (6). A summary of the activities at the closed session and related matters that are informative to the public and consistent with the policy of 5 U.S.C. 552b will be available to the public within 14 days of the meeting.

**Request for Public Written Comment.** The public may send written comments to the Advisory Board no later than 5 p.m. on December 18, 2008, to Steve Langley at the National Institute for Literacy, 1775 I St., NW., Suite 730, Washington, DC 20006, e-mail: [slangley@nifl.gov](mailto:slangley@nifl.gov).

Records are kept of all Committee proceedings and are available for public

inspection at the National Institute for Literacy, 1775 I St., NW., Suite 730, Washington, DC 20006, from the hours of 9 a.m. to 5 p.m., Eastern Time Monday through Friday.

**Electronic Access to This Document:** You may view this document, as well as all other documents of this Department published in the **Federal Register**, in text or Adobe Portable Document Format (PDF) on the Internet at the following site: <http://www.ed.gov/news/federegister>.

To use PDF you must have Adobe Acrobat Reader, which is available free at this site. If you have questions about using PDF, call the U.S. Government Printing Office (GPO), toll free at 1-888-293-6498; or in the Washington, DC, area at (202) 512-1530.

**Note:** The official version of this document is the document published in the **Federal Register**. Free Internet access to the official edition of the **Federal Register** and the Code of Federal Regulations is available on GPO Access at: <http://www.gpoaccess.gov/nara/index.html>.

Dated: December 1, 2008.

**Daniel Miller,**

*Acting Director, The National Institute for Literacy.*

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## NUCLEAR REGULATORY COMMISSION

[NRC-2008-0607]

### Commonwealth of Virginia: NRC Staff Assessment of a Proposed Agreement Between the Nuclear Regulatory Commission and the Commonwealth of Virginia

**AGENCY:** Nuclear Regulatory Commission.

**ACTION:** Notice of a proposed Agreement with the Commonwealth of Virginia.

**SUMMARY:** By letter dated June 12, 2008, Governor Timothy M. Kaine of Virginia requested that the U. S. Nuclear Regulatory Commission (NRC or Commission) enter into an Agreement with the Commonwealth of Virginia (Commonwealth or Virginia) as authorized by Section 274 of the Atomic Energy Act of 1954, as amended (Act).

Under the proposed Agreement, the Commission would relinquish, and the Commonwealth would assume, portions of the Commission's regulatory authority exercised within the Commonwealth. As required by the Act, the NRC is publishing the proposed Agreement for public comment. The NRC is also publishing the summary of

an assessment by the NRC staff of the Commonwealth's regulatory program. Comments are requested on the proposed Agreement, especially its effect on public health and safety. Comments are also requested on the NRC staff assessment, the adequacy of the Commonwealth's program, and the Commonwealth's program staff, as discussed in this notice.

The proposed Agreement would release (exempt) persons who possess or use certain radioactive materials in the Commonwealth from portions of the Commission's regulatory authority. The Act requires that the NRC publish those exemptions. Notice is hereby given that the pertinent exemptions have been previously published in the **Federal Register** and are codified in the Commission's regulations as 10 CFR Part 150.

**DATES:** The comment period expires December 22, 2008. Comments received after this date will be considered if it is practical to do so, but the Commission cannot assure consideration of comments received after the expiration date.

**ADDRESSES:** Written comments may be submitted to Mr. Michael T. Lesar, Chief, Rulemaking, Directives and Editing Branch, Division of Administrative Services, Office of Administration, Washington, DC 20555-0001. Members of the public are invited and encouraged to submit comments electronically to <http://www.regulations.gov>. Search on Docket ID: [NRC-2008-0607] and follow the instructions for submitting comments.

The NRC maintains an Agencywide Documents Access and Management System (ADAMS), which provides text and image files of NRC's public documents. The documents may be accessed through the NRC's Public Electronic Reading Room on the Internet at <http://www.nrc.gov/reading-rm/adams.html>. If you do not have access to ADAMS or if there are problems in accessing the documents located in ADAMS, contact the NRC Public Document Room (PDR) reference staff at (800) 397-4209, or (301) 415-4737, or by e-mail to [pdr.resource@nrc.gov](mailto:pdr.resource@nrc.gov).

Copies of comments received by NRC may be examined at the NRC Public Document Room, 11555 Rockville Pike, Public File Area O-1-F21, Rockville, Maryland. Copies of the request for an Agreement by the Governor of Virginia including all information and documentation submitted in support of the request, and copies of the full text of the NRC Draft Staff Assessment are also available for public inspection in the NRC's Public Document Room—