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(Catalog of Federal Domestic Assistance Number: 84.133E, Rehabilitation Engineering Research Centers Program)

**Program Authority:** 29 U.S.C. 762(g) and 764(b)(3).

Dated: February 24, 2004.

**Troy R. Justesen,**

*Acting Deputy Assistant, Secretary for Special Education and Rehabilitative Services.*

[FR Doc. 04-4402 Filed 2-26-04; 8:45 am]

**BILLING CODE 4000-01-P**

## DEPARTMENT OF ENERGY

### Proposed Agency Information Collection

**AGENCY:** Department of Energy.

**ACTION:** Notice and request for comments.

**SUMMARY:** The Department of Energy (DOE) is amending the Department of Energy Acquisition Regulation (DEAR) to provide a standardized authorization and associated contract clause for use by DOE contractors when performing work for non-DOE entities. These requirements include a paperwork burden in the form of a summary listing of project information for each active Work for Others project, identifying (i) Sponsoring agency; (ii) Total estimated costs; (iii) Project title and description; (iv) Project point of contact; and, (v) Estimated start and completion dates. The requirements and procedures previously delineated in DOE Directives have been extensively reviewed and revised to ensure every effort to decrease overly prescriptive guidance previously contained in the DOE Order. Revised contractor program requirements previously found in DOE Order 481.1B are being relocated to the DEAR. The objective of this effort is to ensure that authorization to perform non-DOE funded work is performed in a consistent and uniform manner, while ensuring that the DOE's program continues to be compliant with applicable laws regulations and statutes. No change in the Department's Work for Others policy is being made.

**DATES:** Comments regarding the information collection package must be received on or before April 27, 2004. If you anticipate that you will be submitting comments, but find it difficult to do so within the period of time allowed by this notice, contact the person listed below as soon as possible.

**ADDRESSES:** Written comments may be sent to Richard Langston, Procurement Policy Analyst, Office of Procurement and Assistance Policy, Office of Procurement and Assistance Management, ME-61/Germantown Bldg, 1000 Independence Ave, SW., Washington, DC 20585-1290, or by fax 202-586-0545, or e-mail, [richard.langston@hq.doe.gov](mailto:richard.langston@hq.doe.gov)

Comments should also be addressed to Susan L. Frey, Director, Records Management Division, IM-11/Germantown Bldg., Office of Business and Information Management, Office of the Chief Information Officer, U.S. Department of Energy, 1000 Independence Ave, SW., Washington, DC 20585-1290.

#### FOR FURTHER INFORMATION CONTACT:

Requests for additional information or copies of the information collection instrument and instructions should be directed to Richard Langston, Procurement Policy Analyst, Office of Procurement and Assistance Policy, Office of Procurement and Assistance Management, ME-61/Germantown Bldg, 1000 Independence Ave, SW., Washington, DC 20585-1290.

**SUPPLEMENTARY INFORMATION:** This package contains: (1) OMB Control No. NEW; (2) Package Title: Work for Others by DOE Management and Operating Contractors; (3) Type of Respondents: DOE Management and Operating Contractors; (4) Estimated Number of responses: 20; (5) Estimated Total Burden Hours: 100; (6) Purpose: This information is required by the Department to ensure that programmatic and administrative management requirements and resources are managed efficiently and effectively. The package contains 1 information and/or recordkeeping requirement, that is, the provision proposed to be placed at 48 CFR 970.5217-1, Work for Others.

**Statutory Authority:** Sec. 3506(c)(2)(A) of the Paperwork Reduction Act of 1995 (Pub. L. 104-13).

Issued in Washington, DC, on February 23, 2004.

**Susan L. Frey,**

*Director, Records Management Division, Office of Business and Information Management, Office of the Chief Information Officer.*

[FR Doc. 04-4357 Filed 2-26-04; 8:45 am]

**BILLING CODE 6450-01-P**

## DEPARTMENT OF ENERGY

### Office of Energy Efficiency and Renewable Energy

#### State Energy Advisory Board

**AGENCY:** Department of Energy.

**ACTION:** Notice of open meeting.

**SUMMARY:** This notice announces a meeting of the State Energy Advisory Board (STEAB). The Federal Advisory Committee Act (Pub. L. 92-463; 86 Stat. 770), requires that public notice of these meetings be announced in the **Federal Register**.

**DATES:** March 11, 2004, from 8:30 a.m. to 5 p.m., and March 12, 2004, from 8:30 a.m. to 4 p.m.

**ADDRESSES:** Grand Hyatt Washington, 1000 H Street, NW., Washington, DC 20001.

#### FOR FURTHER INFORMATION CONTACT:

William J. Raup, Office of Weatherization and Intergovernmental Program, Energy Efficiency and Renewable Energy (EERE), U.S. Department of Energy, Washington, DC 20585, telephone 202/586-2214.

#### SUPPLEMENTARY INFORMATION:

*Purpose of the Board:* To make recommendations to the Assistant Secretary for Energy Efficiency and Renewable Energy regarding goals and objectives, programmatic and administrative policies, and to otherwise carry out the Board's responsibilities as designated in the State Energy Efficiency Programs Improvement Act of 1990 (Pub. L. 101-440).

*Tentative Agenda:* Briefings on, and discussions of:

- EERE programmatic update,
- Orientation for new members,
- Technology deployment.

*Public Participation:* The meeting is open to the public. Written statements may be filed with the Board either before or after the meeting. Members of the public who wish to make oral statements pertaining to agenda items should contact William J. Raup at the address or telephone number listed above. Requests to make oral presentations must be received five days prior to the meeting; reasonable provision will be made to include the statements in the agenda. The Chair of the Board is empowered to conduct the meeting in a fashion that will facilitate the orderly conduct of business. This notice is being published less than 15 days before the date of the meeting due to programmatic issues that had to be resolved.

*Minutes:* The minutes of the meeting will be available for public review and