

innovative programs to counter declines in operating income.

#### **Convenience Checks Issued in**

#### **Connection with Credit Cards:**

Discussion of whether Truth in Lending Act provisions for credit cards should apply and whether the disclosures provided with convenience checks are adequate.

**Committee Reports:** Council committees will report on their work.

Other matters initiated by Council members also may be discussed.

Persons wishing to submit views to the Council on any of the above topics may do so by sending written statements to Ann Bistay, Secretary of the Consumer Advisory Council, Division of Consumer and Community Affairs, Board of Governors of the Federal Reserve System, Washington, D.C. 20551. Information about this meeting may be obtained from Ms. Bistay, 202-452-6470.

Board of Governors of the Federal Reserve System, September 30, 2003.

**Jennifer J. Johnson**

*Secretary of the Board*

[FR Doc. 03-25191 Filed 10-2-03; 8:45 am]

**BILLING CODE 6210-01-S**

## **GENERAL SERVICES ADMINISTRATION**

**[OMB Control No. 3090-0221]**

### **GSA Board of Contract Appeals Rules Procedure**

**AGENCY:** GSA Board of Contract Appeals, GSA.

**ACTION:** Notice of request for comments regarding a renewal to an existing OMB clearance.

**SUMMARY:** Under the provisions of the Paperwork Reduction Act of 1995 (44 U.S.C. chapter 35), the General Services Administration will be submitting to the Office of Management and Budget (OMB) a request to review and approve a renewal of a currently approved information collection requirement regarding the GSA Board of Contract Appeals (GSBCA) Rules Procedures.

Public comments are particularly invited on: Whether this collection of information is necessary and whether it will have practical utility; whether our estimate of the public burden of this collection of information is accurate, and based on valid assumptions and methodology; ways to enhance the quality, utility, and clarity of the information to be collected.

**DATES:** Submit comments on or before December 2, 2003.

#### **FOR FURTHER INFORMATION CONTACT:**

Margaret Pfunder, Chief Counsel, GSA Board of Contract Appeals, Room 7022, 1800 F Street, NW., Washington, DC 20405 or telephone (202) 501-0272.

**ADDRESSES:** Submit comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to the Regulatory Secretariat, General Services Administration (MVA), Room 4035, 1800 F Street, NW., Washington, DC 20405.

#### **SUPPLEMENTARY INFORMATION:**

##### **A. Purpose**

The GSBICA requires the information collected in order to conduct proceedings in contract appeals and petitions, and cost applications. Parties include those persons or entities filing appeals, petitions, cost applications, and government agencies.

##### **B. Annual Reporting Burden**

*Respondents: 55*

*Responses Per Respondent: 1*

*Hours Per Response: .117*

*Total Burden Hours: 6.4*

##### **Obtaining Copies of Proposals**

Requesters may obtain a copy of the information collection documents from the General Services Administration, Regulatory Secretariat (MVA), 1800 F Street, NW., Room 4035, Washington, DC 20405, telephone (202) 208-7312. Please cite OMB Control No. 3090-0221, GSA Board of Contract Appeals Rules Procedure, in all correspondence.

Dated: September 26, 2003.

**Michael W. Carleton,**

*Chief Information Officer.*

[FR Doc. 03-25097 Filed 10-2-03; 8:45 am]

**BILLING CODE 6820-AL-P**

## **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

### **Centers for Disease Control and Prevention**

**[30Day-74-03]**

#### **Proposed Data Collections Submitted for Public Comment and Recommendations**

The Centers for Disease Control and Prevention (CDC) publishes a list of information collection requests under review by the Office of Management and Budget (OMB) in compliance with the Paperwork Reduction Act (44 U.S.C. Chapter 35). To request a copy of these requests, call the CDC Reports Clearance Officer at (404) 498-1210. Send written comments to CDC, Desk Officer, Human

Resources and Housing Branch, New Executive Office Building, Room 10235, Washington, DC 20503 or by fax to (202) 395-6974. Written comments should be received within 30 days of this notice.

*Proposed Project:* International Performance Standards Project—New—Public Health Practice Program Office (PHPPO), Centers for Disease Control and Prevention (CDC).

The Centers for Disease Control and Prevention (CDC) Public Health Practice Program Office (PHPPO), is proposing to implement a required data collection to:

- a. Assess public health preparedness of countries to respond to a public health threat or emergency.
- b. Assess progress of countries towards (1) identifying any gaps that need to be strengthened in their public health systems, (2) achieving the critical and enhanced capacities of their public health systems, and (3) setting optimal standards for system performance that will enhance the delivery of public health services.
- c. Identify the focus of future proposed work plans, as well as help countries develop a public health research agenda.
- d. Provide a consistent framework for each country to characterize the status of its public health infrastructure.

This assessment will use the International Instrument for performance measurement of Essential Public Health Functions. This instrument is used for rapid assessment of capacity at the level of the National Health Authority of countries to respond to public health threats and emergencies. This instrument focuses on the six areas of fiscal year 2002 Supplemental Funds for Public Health Preparedness and Response for Bioterrorism (Announcement Number 99051), as the framework for data collection. The six focus areas are:

- Preparedness Planning and Readiness Assessment
- Surveillance and Epidemiology Capacity
- Laboratory Capacity—Biological Agents
- Health Alert Network/Communication and Information Technology
- Risk Communication and Health Information Dissemination (Public Information and Communication)
- Education and Training

Hard copy assessment instruments will be used in a group setting within countries to collect the data. The respondents will be individuals from all levels of the health system who are knowledgeable about the functions of their system. This process is being done