

responsibilities for evaluating Federal programs.

1. To the National Archives and Records Administration (NARA) for records management purposes.

**POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:**

**STORAGE:**

Records are maintained in paper and/or electronic form in the Office of Inspector General.

**RETRIEVABILITY:**

Records may be retrieved based on any information captured, including but not limited to: name, case name, and social security number.

**SAFEGUARDS:**

Access to electronic records is limited to authorized individuals with a need to know, and with passwords or keys. Electronic files are maintained behind an OIG firewall certified and accredited based on the security controls of the National Institute of Standards and Technology (NIST) and GSA Policy, and paper files are stored in locked rooms or filing cabinets with access limited to authorized personnel.

**RETENTION AND DISPOSAL:**

System records are retained and disposed of according to GSA records maintenance and disposition schedules and the requirements of the National Archives and Records Administration.

**SYSTEM MANAGER AND ADDRESS:**

Office of Counsel to the Inspector General, General Services Administration, 1800 F Street, NW., Washington, DC 20405. The Office of Counsel may also be contacted via telephone at (202) 501-1932.

**NOTIFICATION PROCEDURE:**

Individuals wishing to inquire if the system contains information about them should contact the system manager at the above address.

**RECORD ACCESS PROCEDURES:**

Individuals wishing to access their own records should contact the system manager in writing at the address above, and should include their full name (maiden name if appropriate), address, and date and place of birth. General inquiries may be made by telephone: (202) 501-1932.

**RECORD CONTESTING PROCEDURE:**

Individuals wishing to amend their records should contact the system manager at the address above. Applicable regulations are located at 41 CFR 105-64.

**RECORD SOURCE CATEGORIES:**

The sources for information in the system are data from other systems, information submitted by individuals or their representatives, information gathered from public sources, and information from other entities or individuals involved in the cases or matters.

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Office of the Secretary**

**Office of the Assistant Secretary for Preparedness and Response; Delegation of Authorities**

Notice is hereby given that I have delegated to the Assistant Secretary for Preparedness and Response (ASPR) the authorities vested in the Secretary of Health and Human Services under Sections 319F-2(c) and 319L of the Public Health Service (PHS) Act, as amended, with the exception of those reserved to the Secretary, as they pertain to the functions assigned to the Office of the ASPR. The Secretary reserves the authority under:

1. Section 319F-2(c)(2)(B)(ii) to determine which countermeasures are necessary to protect public health;
2. Section 319F-2(c)(4) to call for development of countermeasures;
3. Section 319F-2(c)(6)(a) to make recommendation to the President;
4. Section 319F-2(c)(2)(C) and (6)(C) to submit notices to Congress;
5. Section 319F-2(c)(7)(C)(i)(II) to promulgate regulations;
6. Section 319L(c)(3) to appoint the Director of BARDA;
7. Section 319L(c)(7)(B) to hire special consultants; and
8. Section 319L(c)(7)(C) to hire a limited number of highly qualified individuals.

Functions and authorities under section 319F-2(c) may be re-delegated. Functions and authorities necessary to implement section 319L of the PHS Act shall be re-delegated to the Biomedical Advanced Research and Development Authority Director. Additionally, the ASPR is permitted to re-delegate authorities and functions under 319L otherwise, such as to the Acquisitions Management, Contracts and Grants Director (AMCG), as needed. These authorities shall be exercised under the Department's policy on regulations and the existing delegation of authority to approve and issue regulations.

The ASPR will implement the Other Transactions authorities under Section

319L(c) in accordance with statutory limitations and memorandum between AMCG and the Office of the Grants & Acquisition Policy and Accountability, dated June 16, 2010.

The authority granted herein under Section 319F-2(c)(7)(C)(iii)(IV) shall be exercised subject to advance concurrence by and consultation with the Office of the Assistant Secretary for Financial Resources.

I hereby affirm and ratify any actions taken by the Assistant Secretary for Preparedness and Response, or your subordinates, which involved the exercise of the authorities delegated herein prior to the effective date of this delegation.

This delegation is effective upon date of signature.

Dated: September 7, 2011.

**Kathleen Sebelius,**

*Secretary, Department of Health and Human Services.*

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Centers for Disease Control and Prevention**

**[60-Day-11-0009]**

**Proposed Data Collections Submitted for Public Comment and Recommendations**

In compliance with the requirement of Section 3506(c)(2)(A) of the *Paperwork Reduction Act of 1995* for opportunity for public comment on proposed data collection projects, the Centers for Disease Control and Prevention (CDC) will publish periodic summaries of proposed projects. To request more information on the proposed projects or to obtain a copy of the data collection plans and instruments, call 404-639-5960 and send comments to Daniel Holcomb, CDC Reports Clearance Officer, 1600 Clifton Road, MS-D74, Atlanta, GA 30333 or send an e-mail to [omb@cdc.gov](mailto:omb@cdc.gov).

Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the