

## ANNUAL BURDEN ESTIMATES

Instrument	Number of respondents (total over request period)	Number of responses per respondent (total over request period)	Average burden per response (in hours)	Total burden (in hours)	Annual burden (in hours)
Interview Guide for Administrators (Project Connect, Child Welfare Agency, and Child Welfare Central Referral Unit) .....	14	1	1	14	5
Focus Group Guide for Staff (Project Connect and Child Welfare Agency Staff) .....	24	1	1.50	36	12
Interview Guide for Other Stakeholders (Behavioral Health and Judicial Stakeholders) .....	12	1	1	12	4
Interview Guide for Families .....	16	1	1	16	5
Focus Group Guide for Families .....	24	1	1.5	36	12

*Estimated Total Annual Burden Hours: 38.*

*Comments:* The Department specifically requests comments on (a) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information; (c) the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Consideration will be given to comments and suggestions submitted within 60 days of this publication.

**Authority:** 42 U.S.C. 676.

**Mary B. Jones,**

*ACF/OPRE Certifying Officer.*

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Administration for Children and Families

#### Submission for OMB Review; OCSE Stafford Act Flexibilities Request Form (New Collection)

**AGENCY:** Office of Child Support Enforcement, Administration for Children and Families, HHS.

**ACTION:** Request for public comment.

**SUMMARY:** The Office of Child Support Enforcement (OCSE), Administration for Children and Families (ACF), U.S. Department of Health and Human Services (HHS), seeks approval of a standardized request form to collect information from state and tribal title IV-D child support agencies requesting administrative flexibilities under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, (the "Stafford Act"), due to the COVID-19 pandemic.

**DATES:** *Comments due within 30 days of publication.* OMB must make a decision about the collection of information between 30 and 60 days after publication of this document in the **Federal Register**. Therefore, a comment is best assured of having its full effect if OMB receives it within 30 days of publication.

**ADDRESSES:** Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to [www.reginfo.gov/public/do/PRAMain](http://www.reginfo.gov/public/do/PRAMain). Find this particular information collection by selecting "Currently under 30-day Review—Open for Public Comments" or by using the search function.

#### SUPPLEMENTARY INFORMATION:

*Description:* Due to the exceptional impact of the COVID-19 pandemic, state and tribal agencies operating child support programs under title IV-D of the Social Security Act have faced significant operational and other

challenges in providing critical child support services to families. Section 301 of the Stafford Act, 42 U.S.C. 5141, provides that "Any Federal agency charged with the administration of a Federal assistance program may, if so requested by the applicant State [or Indian tribal government] or local authorities, modify or waive, for a major disaster, such administrative conditions for assistance as would otherwise prevent the giving of assistance under such programs if the inability to meet such conditions is a result of the major disaster." To communicate that child support agencies may request relief under the Stafford Act, on May 28, 2020, OCSE published Dear Colleague Letter 20-04: Flexibilities for State and Tribal Child Support Agencies during COVID-19 Pandemic. OCSE seeks approval of a standardized request form to collect information from state and tribal IV-D agencies requesting Stafford Act administrative flexibilities, due to the COVID-19 pandemic and according to OCSE Dear Colleague Letter 20-04.

*Respondents:* State and tribal agencies administering a child support program under title IV-D of the Social Security Act.

## ANNUAL BURDEN ESTIMATES

Instrument	Total number of respondents	Total number of responses per respondent	Average burden hours per response	Total burden hours	Annual burden hours
OCSE Stafford Act Flexibilities Request Form .....	114	3	1	342	114

*Estimated Total Annual Burden Hours:* 114.

**Authority:** 42 U.S.C. 5141.

**Mary B. Jones,**  
ACF/OPRE Certifying Officer.

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Administration for Children and Families

#### Proposed Information Collection Activity; Evaluation of the Child Welfare Capacity Building Collaborative (New Collection)

**AGENCY:** Children's Bureau, Administration for Children and Families; HHS.

**ACTION:** Request for public comment.

**SUMMARY:** The Children's Bureau, Administration for Children and Families (ACF), U.S. Department of Health and Human Services (HHS), is proposing to collect data for an evaluation of the services provided to child welfare jurisdictions and Court Improvement Programs (CIP) by the Child Welfare Capacity Building Collaborative. This study uses instruments that build on previously approved OMB instruments, including satisfaction surveys, assessment tools, interview protocols, and service-specific feedback forms (OMB #0970-0484, expiration 11/30/22; OMB #0970-0494, expiration 2/28/23).

**DATES:** *Comments due within 60 days of publication.* In compliance with the requirements of the Paperwork Reduction Act of 1995, ACF is soliciting public comment on the specific aspects of the information collection described above.

**ADDRESSES:** Copies of the proposed collection of information can be obtained and comments may be forwarded by emailing [infocollection@acf.hhs.gov](mailto:infocollection@acf.hhs.gov). Alternatively, copies can also be obtained by writing to the Administration for Children and Families, Office of Planning, Research, and Evaluation (OPRE), 330 C Street SW, Washington, DC 20201, Attn: ACF Reports Clearance Officer. All requests, emailed or written, should be identified by the title of the information collection.

#### SUPPLEMENTARY INFORMATION:

**Description:** The Capacity Building Collaborative includes three centers (Center for States, Center for Tribes, Center for Courts) funded by the Children's Bureau to provide national

child welfare expertise and evidence-informed training and technical assistance services to state, tribal, and U.S. territorial public child welfare agencies and CIP. The Centers offer services including Web-based content and resources, product development and dissemination, self-directed and group-based training, virtual learning and peer networking events, and tailored consultation, coaching, and facilitation ("tailored services"). Centers' services will be evaluated by Center-specific evaluations and a cross-Center evaluation. *The cross-Center evaluation* will examine collaboration across and within Centers; how well Centers have established themselves nationally, and how the child welfare field perceives their expertise, credibility, and value; what services are delivered by the Centers, and how well they are defined; service recipient satisfaction with service quality; child welfare jurisdiction and federal staff's experiences of assessment and work planning services offered by Centers; effectiveness of Center services; how Centers apply a common "change management approach" in their work; what affects child welfare jurisdiction engagement with and use of Center services; and the costs of Center services. *The Center for States' evaluation* consists of data collection around two research questions and five sub-studies. The research questions focus on understanding usefulness, relevance, and satisfaction from a stakeholder perspective, as well as outcomes of all services, with a focus on tailored services. The sub-studies assess organizational capacities, child welfare policy and practice, and outcomes for children and families. *The Center for Tribes' evaluation* will examine the extent to which the Center provides effective, culturally responsive services that meet the needs of tribal child welfare programs; the satisfaction of service recipients with service quality; and service outcomes for tribal child welfare programs and stakeholders. *The Center for Courts' evaluation* will assess satisfaction with and effectiveness of service delivery; progress toward meeting Center goals and the needs of CIP to promote continuous quality improvement (CQI); and increased knowledge, collaboration, and capacity to improve court performance and child and family outcomes.

Proposed *cross-Center evaluation data sources* for this effort include (1) a survey to assess child welfare staff perceptions of the outcomes of

intensive<sup>1</sup> courses of tailored services and their satisfaction with those services, completed by a project team lead with input from the rest of the team; (2) a survey to assess child welfare staff perceptions of the outcomes of brief courses of tailored services, for use with tribes and CIP;<sup>2</sup> (3,4,5) a leadership interview protocol administered to all state/territory child welfare directors and to tribal child welfare directors and CIP coordinators receiving services from the Centers; (6) a collaboration and communication survey administered twice to Center staff/contractors and their federal partners to understand whether factors that support collaboration are in place and improving over time; (7) a survey to assess whether collaborative teams for specific projects and/or communication teams exhibit signs of healthy collaboration; and (8) a survey to assess child welfare jurisdiction staff satisfaction with the assessment and work planning services provided by Centers.

*Center for States' data sources* include (1) a registration form for participation in virtual events; (2,3) a survey to gather feedback from participants in brief service events of 100+ registrants, and a follow-up survey to measure outcomes 3 months later; (4) a short poll for use by participants in brief service events with fewer than 100 registrants; (5) a peer learning group survey to gather feedback to inform program planning; (6) a survey to measure satisfaction with learning experiences; (7) a protocol for interviewing staff in jurisdictions receiving intensive services; (8) a protocol for use with state project leads to capture feedback following meetings associated with intensive projects, for use in a fidelity study; (9) a tailored services brief project survey to inform outcome reporting and CQI; (10) a survey of participants in peer-to-peer events to inform project planning; and (11) a jurisdiction interview protocol for a longitudinal ethnographic sub-study of several intensive projects. *Center for Tribes' data sources* include (1) a form for tribes requesting Center services; (2) an inquiry form for Center staff to collect information on services the tribe requests; (3) a demographic survey to provide information about the tribal child welfare program; (4) a "needs and fit exploration tool-phase 1" to gather information to decide if the tribe's request meets criteria for services; (5) a

<sup>1</sup> Intensive services typically last 9 or more months and involve 20 or more hours of service.

<sup>2</sup> The Center for States will administer its own, similar survey for use with state respondents.