6. Department of the Army, Agency-wide (N1–AU–10–25, 1 item, 1 temporary item). Master files of an electronic information system containing target and operating strength data for enlisted Army personnel used for personnel planning purposes.

7. Department of the Army, Agency-wide (N1–AU–10–31, 1 item, 1 temporary item). Master files of an electronic information system containing personnel data on soldiers assigned to special liaison duty.

8. Department of the Army, Agency-wide (N1–AU–10–32, 1 item, 1 temporary item). Master files of an electronic information system used to track manpower authorizations and on-hand strength data.

9. Department of the Army, Agency-wide (N1–AU–10–65, 1 item, 1 temporary item). Master files of an electronic information system containing information about munitions expenditures on training ranges.

10. Department of Commerce, Bureau of the Census (N1–29–12–2, 1 item, 1 temporary item). Paper input records for an obsolete database that generated estimates and projections of manufacturing activity in the United States, Puerto Rico, Canada, Japan, Turkey, and the nations of Western Europe.

11. Department of Defense, Defense Contract Management Agency (N1–558–10–4, 6 items, 6 temporary items). Records relating to human resources and pay administration, including position classification, employment applications and interviews, employee counseling, benefits, employee awards, and training.

12. Department of Energy, Federal Energy Regulatory Commission (N1–138–11–3, 1 item, 1 temporary item). Digests of market publications relating to energy markets, activities, trends, and conditions.

13. Department of Health and Human Services, Centers for Medicare & Medicaid Services (N1–440–11–3, 1 item, 1 temporary item). Master files of an electronic information system containing information captured about patients at admission, discharge, or death, including administrative information, medical information, cognitive status, impairments, and discharge status.

14. Department of Health and Human Services, Centers for Medicare & Medicaid Services (N1–440–11–4, 2 items, 2 temporary items). Records of demonstration and evaluation projects such as award or initiation letters, cost reports, financial statements, correspondence, progress reports, and invoices.

15. Department of Health and Human Services, Food and Drug Administration (N1–88–09–10, 4 items, 4 temporary items). Records relating to managing the agency's Web sites and master files of an electronic system containing internal and external Web site content and related descriptive information.

16. Department of Homeland Security, Transportation Security Administration (N1–560–11–4, 5 items, 5 temporary items). Records of certified cargo screening facility applications that include denied, incomplete, active, withdrawn, and revoked applications. They contain forms, correspondence, memoranda, certifications, notices, reports, and facility assessments.

17. Department of Homeland Security, Transportation Security Administration (N1–560–11–5, 4 items, 4 temporary items). Master files of an electronic information system used to create tabletop transportation security training exercises which contain user profile information, exercise scenarios, guides, feedback, lessons learned, and information sharing in a collaborative space.

18. Department of the Interior, Office of the Special Trustee for American Indians (N1–75–09–4, 4 items, 1 temporary item). Scanned images of correspondence maintained for reference. Original correspondence files are scheduled for permanent retention.

19. Department of Justice (N1–60–10–32, 4 items, 4 temporary items). Records relating to a mentorship program for new hires.

20. Department of Transportation, Federal Transit Administration (N1–408–11–12, 3 items, 2 temporary items). Records of the Office of Research, Demonstration and Innovation, including grant project files and reports. Proposed for permanent retention are record copies of final product reports.

21. Department of the Treasury, Internal Revenue Service (N1–58–10–11, 3 items, 3 temporary items). Master files, outputs, and system documentation of an electronic information system used to track information technology budget allocations and executions.

22. National Archives and Records Administration, Agency-Wide (DAA–0064–2011–0004, 1 item, 1 temporary item). Notification letters, mailed to subjects of a breach in the protection of personally identifiable information, which were returned as undeliverable.

23. Railroad Retirement Board, Bureau of the Actuary (N1–184–09–3, 42 items, 39 temporary items). Actuarial publications and reports working files, gross earnings files, annual wage study files, financial interchange files, retirement and survivor program files, budget projections, and publications. Proposed for permanent retention are bureau program and policy records, actuarial valuations of agency assets and liabilities, and advisory committee records.

24. Securities and Exchange Commission, Ethics Office (N1–266–11–2, 1 item, 1 temporary item). Employee conduct files including documentation on ethics training and guidance received by staff.

25. Social Security Administration, Office of Disability Adjudication and Review (N1–47–10–5, 1 item, 1 temporary item). Records, of requests, hearing documents, recordings, and filed complaints concerning the review of claims of bias and misconduct by administrative law judges.

Dated: November 8, 2011.

Paul M. Wester, Jr.,

Chief Records Officer for the U.S. Government.

[FR Doc. 2011–29557 Filed 11–15–11; 8:45 am]

BILLING CODE 7515–01–P

NATIONAL FOUNDATION FOR THE ARTS AND THE HUMANITIES

Notice of Proposed Information Collection Requests: Let's Move Museums, Let's Move Gardens

AGENCY: Institute of Museum and Library Services, National Foundation for the Arts and the Humanities.

ACTION: Notice, request for comments, collection of information.

SUMMARY: The Institute of Museum and Library Services (IMLS), as part of its continuing effort to reduce paperwork and respondent burden, conducts a pre-clearance consultation program to provide the general public and federal agencies with an opportunity to comment on proposed and/or continuing collections of information in accordance with the Paperwork Reduction Act (44 U.S.C. Chapter 35). This program helps to ensure that requested data can be provided in the desired format, reporting burden (time and financial resources) is minimized, collection instruments are clearly understood, and the impact of collection requirements on respondents can be properly assessed. By this notice, IMLS is soliciting comments concerning a survey to gather information to identify museums that are currently or have plans to provide interactive experiences (exhibitions); afterschool, summer and other targeted programs, and food service operations that help fight childhood obesity. The data collection

will help to identify best practices and collect information about the capacity of museums to reach the public with important public health messages.

A copy of the proposed information collection request can be obtained by contacting the individual listed below in the **ADDRESSES** section of this notice.

DATES: Written comments must be submitted to the office listed in the **ADDRESSES** section below on or before January 15, 2012.

IMLS is particularly interested in comments that help the agency to:

• Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

• Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information including the validity of the methodology and assumptions used;

• Enhance the quality, utility, and clarity of the information to be collected; and

• Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated electronic, mechanical, or other technological collection techniques, or other forms of information technology, e.g., permitting electronic submissions of responses.

ADDRESSES: Send comments to: Mamie Bittner, Institute of Museum and Library Services, 1800 M Street NW., 9th Floor, Washington, DC 20036. *Telephone:* (202) 653–4630. *Email: mbittner@imls.gov* or by *teletype* (TTY/TDD) for persons with hearing difficulty at (202) 653–4614.

SUPPLEMENTARY INFORMATION:

I. Background

The Institute of Museum and Library Services is the primary source of federal support for the Nation's 123,000 libraries and 17,500 museums. The Institute's mission is to create strong libraries and museums that connect people to information and ideas. The Institute works at the national level and in coordination with state and local organizations to sustain heritage, culture, and knowledge; enhance learning and innovation; and support professional development. IMLS conducts policy research, analysis, and data collection to extend and improve the Nation's museum, library, and information services. The policy research, analysis, and data collection is used to: Identify national needs for, and trends in museum, library, and information services; measure and report on the impact and effectiveness of museum, library, and information services throughout the United States; identify best practices; and develop plans to improve museum, library, and information services of the United States and strengthen national, State, local, regional, and international communications and cooperative networks. (20 U.S.C. Chapter 72, 20 U.S.C. 9108).

II. Current Actions

The information collection will be used by IMLS and its Let's Move partners, the White House Office of Domestic Policy and museum service organizations to assess the level of participation of the Nation's museums in the Let's Move initiative.

The intent of the collection:

• Develop a list of museums and gardens that are interested in delivering public health messages so that we can provide them with information (products of IMLS-supported grants, examples of best practices, links to resources) to support their efforts.

• Incorporate museums and gardens into the Let's Move effort and enable them to share information about their activities that promote healthy food choices and physical activity

• The list will be used by project partners for follow on activities to help to get feedback on implementing Let's Move activities and programs.

• Participating museums will be contacted about IMLS grant opportunities, but participation in Let's Move Museums and Let's Move Gardens will not be a factor in awarding grants.

Agency: Institute of Museum and Library Services.

Title: Let's Move Museums, *Let's Move* Gardens.

OMB Number: 3137–0080.

Agency Number: 3137.

Frequency: Annual.

Affected Public: Museums, state, local, tribal government and not-for-profit institutions.

Number of Respondents: 2,000.

Estimated Time per Respondent: .17.

Total Annual Costs to Respondents: $6,069.

Total Annualized to Federal Government: $55,120.

FOR FURTHER INFORMATION CONTACT: Mamie Bittner, Institute of Museum and Library Services, 1800 M Street NW., 9th Floor, Washington, DC 20036. *Telephone:* (202) 653–4630. *Email: mbittner@imls.gov* or by *teletype* (TTY/TDD) for persons with hearing difficulty at (202) 653–4614.

Date: November 10, 2011.

Kim Miller,

Management Analyst.

[FR Doc. 2011–29586 Filed 11–15–11; 8:45 am]

BILLING CODE 7536–01–P

NATIONAL TRANSPORTATION SAFETY BOARD

Public Aircraft Oversight Safety Forum

The National Transportation Safety Board (NTSB) will convene a Public Aircraft Oversight Safety Forum which will begin at 9 a.m., Wednesday, November 30, 2011. NTSB Chairman Deborah A.P. Hersman will chair the two-day forum and all five Board Members will participate. The forum is open to all and free to attend (there is no registration).

Public aircraft are operated by a federal, state, or local government for the purpose of fulfilling governmental functions such as national defense, intelligence missions, firefighting, search and rescue, law enforcement, aeronautical research, or biological or resource management. Government organizations conducting public aircraft operations supervise their own flight and maintenance operations without oversight from the Federal Aviation Administration (FAA).

The goals of the forum, entitled ''Public Aircraft Oversight Forum: Ensuring Safety for Critical Missions'', are to (1) raise awareness of the importance of effective oversight in ensuring the safety of public aircraft operations; (2) identify where responsibility lies for oversight of public aircraft operations; and (3) facilitate the sharing of best practices and lessons learned across a number of parties involved in the oversight of public aircraft operations.

All of these areas will be explored through presentations by invited representatives from federal, state, and local government entities, aviation industry trade associations, and civil operators contracting with government agencies. At the conclusion of all presentations for each topic area, presenters will take part in a question and answer discussion with Board Members and NTSB staff.

Below is the preliminary forum agenda:

Wednesday, November 30

—Welcome and Opening Remarks.
—Defining Public Aircraft.
—Defining Oversight.
—The Role of the FAA in Public Aircraft Oversight.